



FACILITY RENTAL AGREEMENT – DE PERE POOLS

DE PERE PARKS & RECREATION DEPARTMENT

600 Grant St., De Pere, WI 54115

Phone (920) 339-4097 | Fax (920) 339-6348

Event Date: _____ Time: _____ - _____ Est. Attendance: _____

Start End

Applicant/Organization: _____ Event: _____

Address: _____ City/Zip: _____

Primary Phone: _____ Work Phone: _____ Email: _____

LEGION POOL	
<input type="checkbox"/> Main Pool w/ TOT Pool	<input type="checkbox"/> Inflatables
<input type="checkbox"/> TOT Pool Only	<input type="checkbox"/> Concessions
FEES	
# of Patrons	Fee Per Hour
1-60	\$120
61-136	\$145
137-236	\$175
237-336	\$200
LEGION & VFW – TOT Pool	
1 hr. Rental	\$25/hr. (up to 25 people)

Inflatables available to rent at Legion Pool only for an extra \$50, based upon availability.

Concessions are available for an additional \$20 per hour up to 60 patrons. Parties with 61+ patrons, \$40 per hour.

VFW AQUATIC FACILITY		
<input type="checkbox"/> Aquatic Facility – No Slide	<input type="checkbox"/> Concessions	
<input type="checkbox"/> Aquatic Facility – w/Slide	<input type="checkbox"/> Cabana	
<input type="checkbox"/> TOT Pool Only		
FEES		
VFW w/ NO SLIDE		
# of Patrons	Fee Per Hour	Fee/Hour w/ TOT Pool
1-60	\$175	\$200
61-136	\$200	\$225
137-236	\$225	\$250
237-336	\$250	\$275
VFW w/ SLIDE (must be 48" or taller to ride the body slides)		
1-60	\$200	\$225
61-136	\$225	\$250
137-236	\$250	\$275
237-336	\$275	\$300
CABANA RENTALS (A, B, C)		
1 – 3 hr. Rentals (on the hour only) \$15/hr. per section <i>*available to rent during open swim hours</i>		

If extra guards are required renter will pay an additional 20/per guard.

This agreement by and between the Parks & Recreation Department of the City of De Pere ("City") and of N/A ("Renter"). For and in consideration of rental fee and other required stipulation hereinafter made, the City hereby authorizes and permits occupancy and use of the premises known as **Legion Pool/VFW Aquatic Facility (circle one)** for recreational purposes during the rental period when such facility is not open to the general public.

Renter agrees to indemnify and hold harmless the City, its employees, officials and officers from any and all damage, or loss; or liability of any kind whatsoever occasioned upon and/or within the rented premises (as described in this agreement) or ways or walks or concourse adjacent thereto, occasioned by any property damage or injury to or death of any person or any act or omission, neglect or wrong doing of the Renter or any of his, her, and/or its officers, agents, representatives, assigns, guests, employees, or other persons admitted by the Renter to the premises, and the Renter will, at his, her, and/or its own cost and expense, defend and protect the City against any and all such claims or demands. In addition, organizers using City park property or facilities agree to comply with the Americans with Disabilities Act and will seek to locate or relocate their activities to more accessible locations upon the reasonable request from a person with disabilities.

Renter also acknowledges receipt of a copy of the Facility Use Policies located on the back of this agreement and agrees to abide by all the rules and regulations formulated by the Board of Park Commissioners and/or City Council for the use of City buildings and facilities; and to adhere to all specific terms and limitations listed.

Renter Signature: _____ City Signature: _____

Director of Parks, Recreation & Forestry or Designee

Date: _____

Date: _____

FOR OFFICE USE ONLY

Rental Fee: _____ Receipt #: _____ Paid On: _____ Received By: _____
(Acct: 100-46723) Initials

*** FACILITY USE POLICIES ON REVERSE SIDE ***

FACILITY USE POLICIES

(1) FEES

The rental fee must be paid in full when making your reservation. Dates will not be reserved until required payment is received. Fees are not transferrable.

(2) REFUNDS AND CANCELLATIONS

If a cancellation is made at least one (1) week prior to the scheduled rental a full refund will be issued less a \$10 processing fee; no refunds given within one (1) week. In case of cancellation of the rental by the De Pere Parks and Recreation Department due to inclement weather, mechanical problems, etc., the department will attempt to reschedule the rental or issue a full refund.

(3) RENTAL TIMES

The times available to rent the pools: Saturdays & Sundays, 8:00 am – 12:00 pm & 6:45 pm – 8:45 pm. The Cabana is available to be rented during open swim hours (**on the hour only**): Monday thru Friday, 1:00 – 4:30 pm & 6:00 – 8:30 pm; Saturdays & Sundays, 1:00 – 6:00 pm.

(3) CONFIRMATION OF NUMBER OF ATTENDEES

The number of attendees must be confirmed at least 14 days before the event to ensure proper staffing and pricing. In the event a firm number of attendees is not provided as required, the agreement is subject to cancellation with no refund of deposit.

(4) DAMAGE POLICY

It is the Renter's responsibility to inspect the facility and report any problems. Charges will be assessed to the renter for any damages, cleaning, or other services required. Additional charges will be assessed based on time and material rates. Violation of the terms of use may result in denial of future reservation requests. No additions, alterations, or changes to the park grounds, structures, or buildings are permitted without the written permission of the De Pere Parks, Recreation & Forestry Department.

(5) WATER TOYS/INFLATABLES

Only pool toys and equipment provided at the pool are permitted in the pool. Users may not bring in their own inflatables or other items considered an obstruction for lifeguards.

(6) FOOD/DRINK

No outside food, drink or decorations are permitted to be brought in to the facility except for water bottles.

(7) NOISE

No person may create, assist in creating, permit, continue or permit the continuance of any unreasonably loud, disturbing, or unnecessary noise as may tend to annoy, inconvenience, disturb or cause discomfort to any person, or to the comfortable enjoyment of property. No person occupying or having charge of any building or premises shall cause, suffer or allow any loud, excessive or unusual noise in the operation or use of any sound making or reproducing device so that such loud, excessive or unusual noise disturbs the comfort, quiet or repose of persons therein or in the vicinity.

Renter may utilize sound amplification equipment located at the pools. Renter may not bring in/allow others to bring in any sound amplification or noise generating equipment.

(8) OTHER RENTER RESPONSIBILITIES

Renter shall be responsible for all activities that occur on the premises and shall remain on the premises the entire rental period.

Renter agrees to exercise due care in preservation of the premises and to prevent unauthorized persons on premises during all usage periods.

Renter and all guests shall comply with all posted pool rules and to all direction or commands from any lifeguards and/or pool managers.

Rental times include any necessary setup, take-down and cleanup. Failure to vacate premises or have premises cleaned up by the end of the rental time will result in additional rental fees being assessed.

Take this rental agreement with you to the pool the day of your event to show you have rented the pool. If you encounter any problems with your rented area, or encounter a major problem that requires immediate attention, contact 920-639-8344 for assistance.

_____ By initialing this contract I agree that I have read and understand the rental policies and regulations.