



DE PERE COMMUNITY CENTER

Established in 1999

CATERER'S AGREEMENT

We understand the following requirements and agree as follows:

1. Groups/individuals who wish to utilize a caterer will need to complete this form. Both the caterer and the renter must complete the caterer's agreement.
2. All equipment or other accessory items will be dropped off and picked up between the beginning and end of the event time.*
3. We will be responsible for and liable for all personnel and equipment that we bring into the Community Center.
4. We will keep the Community Center in excellent condition. **

Note: * The City of DePere is not responsible for any equipment or other accessory items left at the Community Center at any time.

** Facilities left in a manner which, in the opinion of the Community Center Staff, require other than customary cleaning will result in additional costs to the utilizing individual or group.

By extending this agreement the caterer and lessee agree to be bound by the terms and conditions of this agreement.

Lessee: _____

Caterer: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Address: _____

Address: _____

City/St/Zip: _____

City/St/Zip: _____

Telephone No.: _____

Telephone No.: _____

Date of Event: _____

For Office Use Only

Date Agreement Received: _____