

Defendant's name			Address		
E-mail			City, State and ZIP		
Phone Numbers	Home	Mobile		Date of Birth	
Citation no.	Charge				
Citation no.	Charge				
Citation no.	Charge				
Citation no.	Charge				
Social Security #			Defendant's signature/date		

DEFENDANT'S APPLICATION TO WAIVE PERSONAL APPEARANCE, RESCHEDULE OR GRANT OTHER RELIEF

- I would like to **plead not guilty** to the above citation(s). Please send me a notice of the date, time and place of my pretrial conference.
- I would like to **plead** **guilty** **no contest** to the above citation(s). **Check all applicable boxes.**
 - I would like the Court to give me 60 days to pay the amount due.
 - I would like the judge to consider mitigating/extenuating circumstances. My explanation is attached.
 - I was cited for no valid driver's license or driving after suspension but have proof attached that I am properly licensed now.
 - I was cited for nonregistration or an equipment violation but have proof of correction attached.
 - I was cited for no insurance coverage at the time of the alleged violation. Proof is attached.
- Reschedule your court date, this option is to accommodate those who wish to discuss their citation in person with Judge Matyas.
- Other (please explain):

ALL CASES: By my signature above I ask the judge to consider my request and notify me of the decision. I understand that while my case is pending I must notify the court of any change of my contact information within five days. I also understand that my request should be made prior to my scheduled hearing.

This form may be:

1. Mailed to City of De Pere Municipal Court, 335 S. Broadway, De Pere, WI. 54115
2. Faxed to (920) 338-9177.
3. Scanned and E-mailed to dpcourt@deperewi.gov. If you cannot scan the form please send an E-mail to shuettl@deperewi.gov with the required information.

DEFENDANT'S STATEMENT
