

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, June 7, 2010, at 7:30 pm in the Council Chambers at City Hall.

1. Roll Call

Members present on roll call: Mayor Walsh, Alderpersons Wilmet, Boyd, Heuvelmans and Bauer.
Members absent on roll call: None.

Others present: Scott Thoresen - Director of Public Works, Eric Rakers – City Engineer, Sue Selissen - Public Works Secretary, recording secretary and Alderperson Robinson.

2. Approve minutes of the regular meeting held on May 10, 2010; which were previously forwarded to Board Members

Minutes of the May 10, 2010 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Bauer, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

3. Approve Sidewalk Repair Order Changes

Scott Thoresen, Public Works Director, presented this agenda item to the Board. A motion to approve the Sidewalk Repair Order Changes was made by Alderperson Wilmet, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

4. Approve the bid for Project 10-06 Step Repair

Scott Thoresen, Public Works Director, presented this agenda item to the Board. Alderperson Bauer asked if we could save money by awarding one part of the bid to one contractor and the second part to another. Scott advised the Board that we couldn't split a bid between two bidders. A motion to award the bid to A&M Concrete & Construction, Inc. in the amount of \$47,950.00 was made by Mayor Walsh, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

5. Reject the bid for Project 10-12 Police HVAC

Scott Thoresen, Public Works Director, presented this agenda item to the Board recommending the Board approve the rejection of current bids and that our Engineering department re-bid the project. A motion to reject the current bids and re-bid the project was made by Alderperson Heuvelmans, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

6. Approve the bid for Project 10-17 Sewer Repair

Scott Thoresen, Public Works Director, presented this agenda item to the Board. A motion was made by Mayor Walsh to award the bid to Feaker & Sons Co. Inc. in the amount of \$54,337.00, seconded by Alderperson Bauer. Upon vote, motion carried unanimously.

7. Approve the Purchase of a Trench Box

Scott Thoresen, Public Works Director, presented this agenda item to the Board explaining the need is for OSHA safety compliance. A motion was made by Alderperson Heuvelmans to approve the purchase of the Trench Box from MMJ Consulting Allen Trench Shoring in the amount of \$7,453.00 and the funding come from the capital account of the water utility, seconded by Alderperson Bauer. Upon vote, motion carried unanimously.

8. Approve Sidewalk Repair Policy re: Terrace Tree Impact to Sidewalks

Scott Thoresen, Public Works Director, presented this agenda item to the Board. Scott explained that currently, residents are paying for sidewalk repairs due to damage from City trees in the terrace areas. Some homeowners have requested the removal of trees, however, the City Forester recommends not cutting down healthy trees due to their value in the community. Therefore, staff recommended that the City pay for sidewalk repairs (due to damage from City terrace trees) and that this could be funded by additional bonding in 2010 since it was not budgeted for last fall. Scott stated that there would be an annual cost of approximately \$6,000.00. Alderperson Bauer asked if there were currently any grants available to offset the costs. Scott said he would have staff look into it. Alderperson Wilmet also supported other options to cover the costs. A motion was made by Mayor Walsh to approve the sidewalk repair policy and forward to the Common Council for bonding approval, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

9. Discussion of the Claude Allouez Bridge Roundabout

Scott Thoresen, Public Works Director, presented this agenda item to the Board about Common Council members expressing concern about traffic flow, asking if anything could be done to improve conditions with traffic flow in the roundabout. Scott stated that he contacted the Wisconsin Department of Transportation (DOT) about the roundabout and they stated that they are willing to work with the City to determine if improvements can be made, however, they would like to defer discussions of the roundabout until after the STH 172 project is completed since this is impacting increased traffic through the roundabout at this time. Alderperson Bauer stated that he felt people did not know how to use the roundabout and that there are a lot of "near misses". He was wondering if we could offer more education. He recommended a website detailing specific information about our roundabout or to create an area where a "simulation" type of education can be done. Mayor Walsh stated that there would need to be police involvement with a simulation type of scenario and added that the DOT is making an updated DVD. He added that more education is forthcoming since the number of roundabouts in the county is increasing. Alderperson Wilmet agreed that education is very important.

10. Discuss the Tour of the Tri-County Single Stream Recycling Facility

Scott Thoresen, Public Works Director, provided information to the Board and asked if any of the members were interested in going on a tour. Members who expressed an interest were Alderpersons Boyd, Wilmet and Bauer; the Mayor would need to check his calendar. The date is Friday, June 25th at 9 am. Scott will follow up with the interested parties with more information.

11. Discussion of Special Assessment Policy

Scott Thoresen, Public Works Director, presented this agenda item to the Board stating that it was a request from the Common Council to discuss it. Scott stated that currently, the payment plan is 3-5 years, unless a special request to extend is made. Common Council was wondering if we wanted to make A 10 year payment plan policy. After a brief discussion, Mayor Walsh stated he was not in favor changing the policy. Alderperson Bauer stated that he felt that the option to make a special request should be on the assessment letter sent to property owners and it should explain how to complete the process. Alderperson Boyd asked if we could obtain an "average" assessment amount to review. Scott explained that given the difference between residential and commercial assessment amounts, the averages would not reflect proportionately. Alderperson Heuvelmans asked if we could be fair with regard to special requests from either commercial or residential property owners. Scott stated that he was not aware of a special request being denied after review. Alderperson Heuvelmans asked if St Bernard residents could still make a special request for a 10-year payment plan. He also asked how many 10-year payment plan requests have been made out of the total number of property owners for the St Bernard project. Scott said he would follow up and obtain that information for him.

12. Approve Quote for Water Tower & Reservoir Inspections

Scott Thoresen, Public Works Director, presented this agenda item to the Board. Alderperson Heuvelmans asked if it would be more cost effective to utilize a "silo" type of water tower with regards to maintenance/upkeep since painting is costly. Scott stated that he did not foresee any new issues with the towers in the next ten years, but added that this question could be addressed at that time. A motion was made by Alderperson Wilmet to approve the quote from Utility Service Company in the amount of \$4,600.00, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

13. Update on Traffic/Parking Team Meeting held April 4, 2010

Scott Thoresen, Public Works Director, summarized this agenda item to the Board. There was no discussion.

14. Public Comment

None.

15. Future Agenda Items

- Alderperson Wilmet - Address dead and damaged trees in downtown area that need replacing.
- Alderperson Heuvelmans – Residents upset with Green Bay Metropolitan Sewerage District (GBMSD) project on 9th St in regard to yard restoration.
- Alderperson Wilmet - Trailside sub-division Manager wants to address the Board re: trees in the Storm water pond. Alderperson Wilmet will let staff know whether to put this item on the next PW Board agenda.

15. Adjournment

A motion was made by Alderperson Mayor Walsh at 8:17 pm to adjourn, seconded by Alderperson Bauer. Upon vote, motion was carried unanimously.

SCOTT J. THORESEN, P.E.
DIRECTOR OF PUBLIC WORKS