

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, January 11 at 7:30 pm in the Council Chambers at City Hall.

1. Roll Call

Members present on roll call: Mayor Walsh, Alderperson's Wilmet, Boyd and Heuvelmans.

Members absent on roll call: Alderperson Donovan - excused

Others present: Scott Thoresen - Director of Public Works, Lee Schley – City Engineer Karen Heyrman – Assistant City Engineer, Al Luberta – Street Superintendent, Larry Delo – City Administrator, Alderperson Kathy Van Vonderen and Sue Selissen - Public Works Secretary, recording secretary as well as Michael May, Traffic Analysis Designs.

2. Approve minutes of the regular meeting held on December 7, 2009; which were previously forwarded to Board Members

Minutes of the December 7, 2009 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Heuvelmans, seconded by Alderperson Wilmet. Upon vote, motion was carried unanimously.

3. Presentation of Project 09-12 Traffic Analysis Design

Karen Heyrman, Assistant City Engineer updated the Board on this item and introduced Michael May from Traffic Analysis Designs. Mr. May conducted his presentation for the Board on the results and recommendations from the traffic analysis and offered the Board to forward any questions to him regarding his presentation. A question about the upcoming 172-construction work and traffic impact was discussed as well as the WI Department of Transportation's (DOT) construction project on HWY 41. Mr. May stated that the DOT and County were all working together regarding traffic impact areas and that adjustments had been made and can be readjusted when needed. A discussion regarding visibility of the red signal light occurred and Karen stated that purchase of a new designed, slanted light shield was being reviewed. No action from the Board was needed.

4. Discuss St. Bernard Storm Sewer

Karen Heyrman, Assistant City Engineer updated the Board on this item with a presentation of water flow, drainage and the costs for this 2010 project. Scott Thoresen, Public Works Director recommended a preliminary resolution declaring intention to exercise special assessment powers for storm sewer be presented to the Common Council. A motion to adopt this resolution was made by Mayor Walsh, seconded by Alderperson Boyd. Upon vote, motion was carried unanimously.

5. Discuss Rubbish and Brush Pick up Policy

Scott Thoresen, Public Works Director, updated the Board on this item per a request to revisit this issue from Alderperson Heuvelmans. After some discussion, it is noted that the new drop off procedure for Christmas trees was not a budgetary issue, but was changed due to interference with snow operations. Regarding Rubbish and Brush Pick up, Larry Delo, City Administrator added that the budget was set; tax bills had been paid and recommended that we proceed with our current plan. He also clarified that the residents previously responded to a Quality of Life Survey where they indicated they use Rubbish and Brush pick up "4 or less times a year". If it were decided to increase brush and rubbish pick up, Public Works would need to reduce or cut other services to offset the costs or charge residents for services. However, there would be no guarantee that the residents would utilize "services for a fee." It was agreed that we would see how this year goes, possibly conduct a 1 or two question survey at the end of

the year. It was also noted that next years budget will be more difficult than this years. No action from the Board was needed.

6. Approve Revocable Occupancy Permit for KDL to construct a fiber optic network

With no discussion, a motion to approve the Revocable Occupancy Permit for KDL was made by Mayor Walsh, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

7. Approve changes to the City of De Pere 2010 Construction Specifications

With no discussion, a motion to approve changes to the 2010 Construction Specifications was made by Alderperson Wilmet, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

8. Discuss Apollo/Morning Glory intersection alignment

Karen Heyrman, Assistant City Engineer updated the Board on this item and requested approval for the layout for the overlay program. A discussion of signage and striping was held and Karen stated that a Right and Left turn lane coming off of Apollo can be reviewed. A recommendation to forward this item to the Traffic and Parking Committee was made by Mayor Walsh, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

9. Approve Excavation Permit Fees for Boring and Open Cutting of City Streets

Scott Thoresen, Public Works Director, updated the board on this item from December's meeting, providing feedback from neighboring community's and stated that as of this date Allouez, Suamico and Brown County have all increased their fees following the standards that the County set forth. Ashwaubenon is still reviewing this and Lawrence is taking this to their board Jan 11, 2010. A motion was made to approve the excavation permit fees by Alderperson Wilmet, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

10. Discussion of Walkway on Scheuring Rd, from American to Lawrence

Scott Thoresen, Public Works Director, updated the board on this item. The City Attorney wants the Board to reconsider this issue and order in sidewalk instead of an asphalt trail. Larry Delo stated that he was part of the discussions with the City Attorney and due to liability issues, it is recommended that sidewalk be installed and the existing asphalt trail be left as is until it needs to be repaired, then if any improvements are made, they will need to be done in accordance with sidewalk standards. He added that it is not an option to install this section as an asphalt trail and declare it part of a trail system. A motion was made by Mayor Walsh to install sidewalk and leave the existing blacktop alone and when improvements are warranted, they will be done by sidewalk standards. Upon vote, Mayor Walsh, Alderpersons Boyd and Heuvelmans voted Aye, Alderperson Wilment voted Nay. Motion carried.

11. Approve purchase of New Sewer Truck

Scott Thoresen, Public Works Director, updated the board on this item and requested authorization to sell the current sewer truck if we get more money rather than trading it in. A motion was made by Alderperson Heuvelmans to approve the purchase of a new sewer truck to Bruce Municipal Equipment for the sewer body in the amount of \$244,880 less trade of \$50,000 for a total of \$194,880 and Peterbilt in Green Bay, WI for chassis in the amount of \$98,775, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

12. Public Comment

Congratulations were extended to Lee Schley on his upcoming retirement Jan 15th from the Board members.

13. Future Agenda Items

Aldersperson Wilmet requested the Traffic Committee check the speeds being driven by Hwy 57 and Heritage Rd. He is concerned about increasing accidents.

Aldersperson Wilment requested that it be reviewed that a stop sign be placed at N Adams and N Irwin for safety concerns.

15. Adjournment.

A motion was made by Mayor Walsh at 9:20 pm to adjourn, seconded by Aldersperson Wilmet. Upon vote, motion was carried unanimously.

SCOTT J. THORESEN, P.E.
DIRECTOR OF PUBLIC WORKS