CITY OF DE PERE

BUILDING PERMITS AND FEES - 2024

At the time the application for a building permit is filed, the applicant shall pay fees as required by this section.

1. Building Permit Fees: New Buildings, Additions and Tenant Buildouts. Permit fees for new buildings, additions, and tenant buildouts shall be as follows:

   A. Residential. The fee for one-and two-family dwellings shall be calculated at a rate of 12¢ per square foot, with a minimum fee of $75.00.

   B. Warehouses. The fee for warehouses, storage buildings, and other similar occupancies shall be calculated at a rate of 12¢ per square foot, with a minimum fee of $150.00.

   C. Commercial Tenant Buildout. The fee for interior alterations related to tenant buildout shall be calculated at the rate of 22¢ per square foot, with a minimum fee of $150.00.

   D. Commercial/Industrial/Institutional/Multifamily. The fee for all buildings/structures not described in (a) and (b) above, shall be calculated at the rate of 22¢ per square foot, with a minimum fee of $150.00.

   E. Square Footage. The square footage calculations for purposes of this section, shall include all floor levels, basements, attached garages, and all spaces enclosed under a roof. Calculations shall be based on altered work area.

2. Permit Fee: Building Alterations, Repairs, and Remodeling. The fee for a building permit for any residential alteration, repair, or remodeling shall be calculated at the rate of $10.00 per each $1,000 of the cost of the work to be done, with a minimum fee of $75.00 and a maximum fee of $10,000.00.

   The fee for a building permit for any commercial/industrial/institutional/multifamily alteration, repair, or remodeling (except for tenant buildout) shall be calculated at the rate of $12.00 per each $1,000 of the cost of the work to be done, with a minimum fee of $150.00 and a maximum fee of $12,000.00

   For purposes of determining costs for work done, such amount shall be calculated to determine the gross construction costs, including labor and materials.

3. Miscellaneous Fees. The following fees shall be required to be paid prior to the issuance of any building permit allowing any work described below:

A	One- or Two-Family Dwelling Plan review	$	175.00
B	Commercial Plan review: Building plans < 2,000 sq ft	$	350.00
C	Commercial plan review: 2,001-5,000 sq ft.	$	450.00
	Commercial plan review: 5,001-10,000.	$	600.00
	Commercial alteration plan review: < 2,000 sq ft	$	300.00
	Commercial alteration plan review: 2,001-5,000 sq ft	$	350.00
	Commercial alteration plan review: 5,001-10,000 sq ft	$	500.00
D	Flood plain development fee	$	175.00
E	Flood plain zoning letter	$	100.00
F	Soil Erosion Control fee - 20,000 square feet or less	$	150.00
	Soil Erosion Control fee - Greater than 20,000 square feet	$	250.00
G	State UDC Permit Seal	$	50.00
H	Residing/soffits	$	75.00
I	Deck/Gazebo	$	75.00
J	Shed (under 200 sq. ft.)	$	50.00
K	Detached Garage (over 200 sq. ft.) and carport (residential)	$	75.00
L	Swimming Pools, Hot Tubs, and Spas	$	75.00

M	Canopy (installed over gas/service station dispensers)	$	300.00
N	Awnings/Canopies	$	100.00
O	Moving building over public streets - Under 600 square feet of floor area	$	100.00
	Moving building over public streets - Over 600 square feet of floor area	$	300.00
P	Wrecking Permit - Under 600 square feet	$	50.00
	Wrecking Permit – Over 600 square feet	$	175.00
Q	Permit to start construction (footings & foundations)	$	175.00
R	Fences	$	75.00
S	Reinspection fee	$	75.00
T	Renew lapsed permit	$	75.00
U	Grade permit	$	90.00
V	Docks	$	50.00
W	Fox Riverbank Stabilization (riprap, pilings, etc.)	$	50.00
X	Occupancy w/o permit or before final inspection	$	125.00
Y	Radio/Television/Wireless Communication Towers	$	Existing/100.00 New/300.00
Z	Bleachers/Assembly Seating	$	125.00
AA	Driveway/Parking Lot (Residential)	$	75.00
BB	Driveway/Parking Lot (Commercial/Industrial/Multifamily)	$	150.00
CC	Sign Contractor Annual License	$	130.00
DD	Sign Permit	$	100.00
EE	Sign Variance	$	300.00
FF	Window Replacement (any number of windows)	$	75.00
GG	Payment in Lieu of Dedication (Residential)	$	300.00
HH	Payment in Lieu of Dedication (Two Family)	$	600.00
II	Payment in Lieu of Dedication (Multi Family)	$	150.00/bedrm
JJ	Pool Abandonment fee	$	30.00
KK	Curb Cut fee	$	40.00
LL	Fire Alarm System	$	100.00
MM	Change of Use/occupancy	$	75.00
NN	Tent/Temporary Structure Permit	$	75.00
OO	Service Fee – first violation	$	75.00
PP	Service Fee – Second violation	$	150.00
QQ	Service Fee – Third violation	$	300.00

4. Delinquent Fees. If a permit is not properly maintained prior to commencement of construction or is not timely obtained as otherwise described in this Chapter, the permit fees stated herein shall be doubled.

5. Permit Duration. All permits requiring state approval and all permits for initial construction of one and two-family dwellings shall be for a duration of two (2) years from date of issuance. All other permits shall be of a duration of one (1) year. Upon expiration, the renewal/lapsed permit fees will be assessed in addition to any other fees required by state law.

(Ord. No. 08-31, § 1, 11-18-2008)