

A meeting of the Board of Park Commissioners was held on Thursday, April 23, 2009, 6:30 p.m. at the Municipal Service Center, 925 S. Sixth Street, De Pere. Members present: George Brown, Bill Volpano, Rod Kowalczyk. Kathy Van Vonderen, Mike Donovan, Sue Schinkten, James Boyd. Also present: Marty Kosobucki, Director, Don Melichar, City Forester

1. Minutes of Board of Park Commissioners meeting. (Attachment)
James Boyd moved to approve the minutes, seconded by Sue Schinkten. Motion passed.
2. Community Center 1st Quarter Report. (Attachment)
Kathy Van Vonderen moved to approve the minutes, seconded by Bill Volpano. Motion passed.
3. Ice Time Management 1st Quarter Report. (Attachment)
Kathy Van Vonderen moved to place document on file, seconded by Bill Volpano. Motion passed.
4. Review and discussion on petition from residents residing next to Willems Park. (Attachment)
James Boyd moved to open the meeting; Sue Schinken seconded the motion. Motion passed. Dick and Sharon Collar, 1217 Driftwood, met with Marty Kosobucki regarding the teenage activity in Willems Park after dark. Because it is so dark the neighbors are uncomfortable and would like to see a light installed by the playground equipment. These teenagers many times are using the playground equipment that is intended for 5 to 12 year old children. The Park Department is also installing signs in this park stating no animals allowed and a sign stating the playground equipment is intended for 5 to 12 year old children. Mr. Collar mentioned that he is the closest resident to the park and Todd Coolmen who lives at 1217 Driftwood spoke that he was the second closest neighbor and is also requesting this light be installed. A petition of 10 signatures from close neighbors around Willems Park signed a petition requesting the Park Board approve their request.

Mike Donovan moved to go back to regular session, seconded by Kathy Van Vonderen. Motion passed. Marty Kosobucki felt that the cost of approximately \$100 per year for this light could be absorbed by his budget; however, the estimated \$750 for the light, pole and installation is not budgeted in 2009. Marty has discussed with the City Administrator who suggested that if the Park Board approved the light and installation, it could possibly be taken out of the contingency fund. Mike Donovan moved to approve their request and send on to the Council for their approval. Kathy Van Vonderen seconded the motion. Motion passed.
5. Action on renewing lease with Our Lady of Lourdes for Kidz Zone program. (Attachment)
Sue Schinkten moved to approve the lease agreement with Our Lady of Lourdes for the Kidz Zone program, seconded by Rod Kowalczyk. Motion passed.
6. Action on lease agreement with Legion Baseball for the use of Southwest Park. (Attachment)
Sue Schinkten moved to open the meeting, seconded by James Boyd. Motion passed. Steve Willmet, 866 Windsong Way, spoke on behalf of the Legion Baseball lease agreement for Southwest Park. Mr. Wilmet explained that they have began a capital campaign with a price tag of one million dollars. He felt the scoreboard would be the first item to be purchased, and then benches in the dugouts, bleachers, and eventually a bathroom/concession/storage building. We will be using the playing field this year and will have temporary dugout benches. The Legion baseball games normally are June 10 to approximately August 10. Currently there are 45 home games played in 8 weeks; some multiple games are played on weekends. Rod Kowalczyk moved to go back to regular order, seconded by Mike Donovan. Motion passed. Mike Donovan moved to approve and forward to Finance the lease agreement with Legion Baseball for the use of Southwest Park; Kathy Van Vonderen seconded motion. Motion passed.

7. Review and provide comment on preliminary request for proposal relating to the feasibility study for a second sheet of ice at the Ice Arena. (Attachment)
The Board reviewed and commented on the RFP relating to the feasibility study. It was mentioned that under the Scope of Work to revise the wording of second sheet of ice to additional sheet(s) of ice. Also commented that study should perhaps incorporate the cost for an “as is” facility, “new” facility, and operating costs and improvement costs for both. In addition, correction under Location, misspelling of Wisconsin. Rod Kowalczyk moved to approve the RFP with revisions, seconded by Kathy Van Vonderen. Motion passed.
8. Review and approval of revised Dog Park Ordinance. (Attachment)
Mike Donovan moved to approve the ordinance, seconded by Sue Schinkten. Motion passed.
9. Adopt Dog Park Rules and Regulations. (Attachment)
The Council revised the hours to 7:00 am to sunset, from sunrise to sunset. The Council felt that if there were barking dogs at sunrise it could be a problem with neighbors. Kathy Van Vonderen commented on the rules being revised to more positive rules. Marty Kosobucki commented that Don Melichar revised these rules and did a fine job. Board felt that under rule #6 to take out the bold and underline. Bill Volpano moved to approve the rules and regulations with revisions, seconded by Sue Schinkten. Motion passed.
10. Public Comment Period. No one present.
11. Future Agenda Items.
 - Next meeting will be at the Community Center. There will be a tour of the Community Center beginning at 6:15 for anyone wishing to tour the facility. Meeting will begin at 6:30 pm.
 - Election of Officers - May
12. Staff Updates.
 - a. Legislative Forum – Washington DC
 - b. Major Projects

Marty also mentioned that he and George Brown met with the Managers of the 14” Over Thirty League as part of the new Park-Reach Out Program. They voiced their concern about lighting at the Legion Ball Diamond and stated it has deteriorated and it is very difficult to see the ball at night. Also, due to the field having the white limestone and playing with a white ball, it is extremely difficult to see the ball once it is hit. Marty showed them a copy of the 2010 Capital Projects and the lighting for Legion is in there, however, that does not assure that this will be approved. The managers said that they would be willing to umpire themselves, thus saving the City money from paying umpires as is done now.

Don Melichar gave a brief summary of the Gypsy Moth Spray that will occur mid to end of May.
13. Adjournment.
Sue Schinkten moved to adjourn the meeting and Bill Volpano seconded the motion. Motion passed.
The meeting ended at 8:06 p.m.

Lou Ann Zeamer, Secretary