

2024 GARBAGE AND RECYCLING COLLECTION GUIDELINES & SERVICES

CITY OF DE PERE PUBLIC WORKS DEPARTMENT –MUNICIPAL SERVICE CENTER (MSC)
925 S Sixth St – West De Pere
920-339-4060

Garbage & Recycle Collection Day "_____"
Recycle Week is "_____" Week Starting on _____

To obtain your garbage day and recycle week, please call 920-339-4060.

GARBAGE

- Garbage will be collected once weekly on your designated collection day.
- Garbage must be placed at the curbside **no earlier than 6:00 pm the evening before collection, and no later than 6:30 am on your collection day.**
- When placing multiple containers out for pickup, keep at least four (4) feet between carts and other items.
- Garbage **must** be disposed of in your **Green Cart** obtained from the City.

RECYCLING

- Recyclables will be collected every other week on your normal garbage day.
- Recycling carts placed out on the wrong week will not be collected.
- Recycling must be placed at curbside **no earlier than 6:00 pm the evening before collection, and no later than 6:30 am on your collection day.**
- Recycling **must** be disposed of in your **Blue Cart** obtained from the City. A list of acceptable recyclable items is located on the City website www.deperewi.gov.
- Recycling cannot be in plastic bags for collection.

If you need to purchase, replace or request repair on either of your carts, please call the Public Works Department at 920-339-4060.

LARGE RUBBISH/BULKY & METAL ITEM COLLECTION

- Large Rubbish/Bulky & Metal items will be collected during the following weeks: June 10 – 14, 2024 and September 9 – 13, 2024. These items must be placed at the curbside for pick up **no later than 6:30am on that Monday of the collection week.**
- **Items NOT collected:** Electronics, Freon containing items, Hazardous Waste, Waste motor oil, Construction/Remodeling Debris, & all MSC Drop Off Site "Unacceptable Items" (see list on page 2).
- Only one (1) collection will occur during the week(s) mentioned above so ALL items must be out to the curb no later than 6:30am on that Monday of the collection week.
- Residents will be responsible for disposal of their large rubbish/bulky & metal items during non-collection weeks or after the collection of their area has been completed or fees will apply.
- If you miss the scheduled pick up weeks for curbside collection and are unable to bring your items to a drop off site, call 920-339-4060 to set up a date/time for a Special Pick-Up at a minimum fee of \$57 or based on the amount set out to the curb. Payment must be made prior to pick up.
- The following special considerations will be reviewed for additional pickup at no charge to the resident and will require the resident to call in for the special pickup (920-339-4060):
 - 1) Basement flooding due to sewer backups.
 - 2) Others – as deemed appropriate by the Director of Public Works.

This is a dynamic document and revisions will happen periodically.
Please call the office or check the website for the most up-to-date information.

BRUSH COLLECTION

- **Brush will be collected during the second full week of May, July, and October.**
- Brush must be placed at the curbside for pick up no earlier than the Saturday prior to the week of collection and **no later than 6:30am on that Monday of the collection week.** The amount of time necessary to complete the collection will vary dramatically based upon the volume of material to be collected.
- The Street Department staff will only collect once during the designated week mentioned above.
- Residents will be responsible for disposal of their brush during non-collection weeks or after the collection of their area has been completed.
- Residents will be able to dispose of their brush during non-collection weeks by bringing their brush to the City of De Pere Compost Site.
- The City will also send out a chipper to dispose of your brush for a minimum fee of \$45 or based on the amount of brush at the curb. If a large amount has to be removed and a loader/dump truck is required, time and labor fees will be determined by the Street Superintendent or Street Foreperson. Payment must be made prior to pick up, call 920-339-4060 to set up a special pick up.

SPRING & FALL LEAF COLLECTION

- Spring leaf collection dates are weather dependent. Please call the office or check online for collection dates.
- Fall leaf collection begins October 21, 2024. The last day to set out leaves is November 17, 2024.
- During this collection, only grass clippings, lawn rakings, and leaves will be collected at curbside.
- Yard waste for collection should be placed on the terrace behind the curb.
- Bagged leaves will not be picked up.
- Yard waste collection crews follow specific routes throughout the City.
- A complete cycle of the City will take approximately one week, however, due to leaf volume, we are not able to set a schedule and calling the City will not hasten your leaf pickup.
- If you choose to get rid of your leaves yourself, you may take them to the City of De Pere Compost Site.

COMPOST FACILITY

- Hours of Operation: Dawn to dusk, seven (7) days a week.
- **For use by City of De Pere and Town of Ledgeview Residents only.**
- Contractors and landscapers are NOT permitted to use this facility.
- The Compost Facility is located at 655 Rockland Road (west of Mommaerts Auto Salvage on Rockland Road off of Hwy PP in East De Pere).
- Yard waste and brush may be disposed of at the City's Compost Site.
- No bags or reusable containers may be disposed of at the site.
- **Yard waste may not be disposed of with garbage during normal weekly pickup or with Rubbish/Bulky and Metal Item or Brush collection.**
- Yard waste includes all materials originating in the yard and garden, which are capable of natural decomposition, which includes leaves, grass clippings, small garden waste and other vegetation.
- We encourage homeowners to mulch their grass clippings back into their lawn. It not only takes away the hassle of having to bag the clippings, but it also puts organic nitrogen (a valuable fertilizer) back into the soil and holds moisture.

GARBAGE/RECYCLING OVERFLOW COLLECTION – FREE

We provide free "Bagged" garbage and "Boxed" recycling overflow collection. Overflow collection is on your normal collection day quarterly during the months of January, April, July, and October. Overflow garbage will be collected the second full week of the month and overflow recycling will be collected the second and third weeks on your normal collection day. Overflow is defined as "extra bagged garbage/boxed recycling" that will not fit in the designated containers. Overflow garbage is limited to 5 – 13 gallon kitchen sized garbage bags per collection.

2024 HOLIDAYS RECOGNIZED BY THE CITY

New Year's Day	Martin Luther King Jr. Day	Memorial Day
Independence Day	Labor Day	Thanksgiving
	Christmas Day	

There will be no City Waste or Recycling Collection on holidays. **When a holiday occurs during a normal workweek, all collection days starting with the day of the holiday will be collected one day later.** For example, Memorial Day and Labor Day fall on Mondays, therefore, Monday's route will be collected on Tuesday, Tuesday's route will be collected on Wednesday, etc.

GENERAL GUIDELINES

Municipal Code states that all polycarts and dumpsters must be stored in a building OR enclosure OR be fully screened from any observer located at the property line or public right-of-way.

1. The City will not collect garbage or recyclables for parcels which create in excess of two large polycarts on a garbage only collection cycle or three large polycarts on garbage and recycling collection cycle for all commercial, institutional, manufacturing, and residential properties. If a property requires more than three large polycarts, they will be required to have private collection and the City will no longer provide these services.
2. Waste shall be prepared for collection and placed at the curb line in residential areas in a cart obtained by the City. Vehicle parking must not hinder access to the waste. Avoid placing waste within four (4) feet of mailboxes, trees, posts, vehicles, etc. The cart lid must be fully closed.
3. Carts shall not be placed at curbside prior to 6:00pm the night before and no later than 6:30am the day of collection. All carts shall be removed by midnight the day of collection. If you miss your garbage collection, you can purchase garbage overflow tags at the MSC or City Hall for \$3.00/tag which is good for two (2) bags (13 gallon sized bags). Overflow tags can also be purchased online.
4. All carts and items shall be placed in the front of the lot, not in the street. Carts and other items shall be behind the curbside either on the terrace or in a driveway. (On certain corner lots, residents have been directed to place waste on a side street.)
5. ATTENTION DUPLEX THRU 4-FAMILY RESIDENTS! Carts and other items placed for collection at 1 - 4 family buildings shall be placed in ONE CONSOLIDATED LOCATION per building. Garbage Carts and other items must be placed four (4) feet away from Recycling Carts.
6. During the winter months, carts shall be placed in the driveway apron or in an area adjacent to the curb line that has been shoveled. Carts or items placed on top of snow banks will not be collected.
7. Do not place personal items on/near the curb on collection days - it may be picked up by mistake.
8. Waste jammed or frozen into carts that does not easily dislodge will be returned to the curb.
9. Any overloaded/improperly prepared carts that break open during handling will be left curbside.
10. If the cart is broken, please notify the Public Works Department at 920-339-4060.
11. It shall be the responsibility of each individual to keep all carts in an area that is free from snow and rainwater and to protect them from freezing.
12. Ashes set out for collection must be thoroughly cooled and completely soaked with water. Hot cinders and ashes or any smoldering embers shall not be placed out for collection.
13. Collectors are not permitted to pick up solid waste.
14. Needles & Syringes – Store in approved containers and taken to an approved Sharps Collection Station. For locations near you call the Brown County Health Department at 920-448-6400.