

PUBLIC NOTICE OF MEETING
BOARD OF PUBLIC WORKS

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Board of Public Works of the City of De Pere will be held on Monday, February 9, 2009, 7:30 p.m. in the **Council Chambers of the City Hall**.

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

AGENDA FOR SAID MEETING:

1. Roll Call.
2. Approve minutes of the regular meeting held on January 12, 2009, which were previously forwarded to Board Members.
3. Approve the 127 N Broadway Sign Variance Request
4. Approve Bid for Design Services for Police Department HVAC Replacement
5. Approve Bid for Replacement of Truck 10
6. Approve revised Preliminary Resolution for Special Assessment for Storm Sewer and Storm Sewer Laterals on St Bernard Dr
7. Approve Proposed Reconstruction of Wisconsin and Chicago Street Intersection
8. Public Comment
9. Future Agenda Items
10. Adjournment

Scott J. Thoresen, P.E.
Public Works Director

AGENDA SENT TO:

Alderspersons
Mayor
Administrator
Clerk's Office
Bulletin Boards
Lee Schley
Karen Heyrman
Ms. Diane Hockers, 429 S. Ninth St, De Pere 54115

De Pere Journal
Green Bay Press Gazette
TV and Radio Stations
De Pere Area Business Alliance
North American Communications
WI Public Service Corporation
Mary Hogan, ORDE Signs & Graphics, De Pere

Any person wishing to attend whom, because of disability, requires special accommodations should contact the office of the Clerk-Treasurer at 339-4050 by noon on the day of the meeting so that arrangements can be made.

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, February 9, 2009 at 7:30 p.m. in the Council Chambers at City Hall.

1. **Roll Call.**

Members present on roll call: Mayor Walsh, Alderpersons Boyd, Wilmet, Donovan and Heuvelmans.

Members absent on roll call: None

Others present: Scott Thoresen - Director of Public Works, Lee Schley – City Engineer, Sue Selissen - Public Works Secretary, recording secretary, Marty Kosobucki – Director of Parks and Recreation, Dave Hongisto – Building Inspector, Mary Hogan – Orde Signs & Graphics

2. **Approve minutes of the regular meeting held on January 12, 2009; which were previously forwarded to Board Members.**

Minutes of the January 12, 2009 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Wilmet, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

3. **Approve the 127 N Broadway Sign Variance Request.**

Dave Hongisto, Building Inspector, informed the Board that the Sign Review Committee has approved this request for a sign variance. He added that proposed amendments to the Sign Ordinance would include refining regulations of projecting signs and then incorporating them into the upcoming Downtown Master Plan. A motion was made by Alderperson Boyd to approve the sign variance, seconded by Mayor Walsh. Upon vote, motion was carried unanimously.

4. **Approve Bid for Design Services for Police Department HVAC Replacement.**

Marty Kosobucki, Director for Parks and Recreation, informed the Board that the City Attorney, Judy Schmidt-Lehman, requested that approval of this item be contingent upon her review and any changes she may recommend for this contract. A motion was made by Alderperson Donovan to approve acceptance of this bid from Tweet Garot in the amount of \$17,250.00, contingent upon final approval by the City Attorney, seconded by Alderperson Boyd. Upon vote, motion was carried unanimously.

5. **Approve Bid for Replacement of Truck 10.**

Due to the Boards review of this agenda item prior to the meeting, without further discussion, a motion was made by Alderperson Boyd to approve acceptance of the bid from Broadway Automotive in the amount of \$34,058.00, less a \$600.00 trade for a total amount of \$33,458.00. Motion was, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

6. **Approve revised Preliminary Resolution for Special Assessment for Storm Sewer and Storm Sewer Laterals on St Bernard Dr.**

Lee Schley, City Engineer, presented this item to the Board, informing them that staff revisited this issue after the last Board meeting. Staff felt it would be fairer to assess the property owners by ERU vs. by parcel. It was also determined that a property owner would be assessed for two laterals if they owned two separate properties. A concern was expressed that this could be quite costly for multi-property owners and were there other options for

consideration. After some discussion, Dave Hongisto, Building Inspector, informed the Board that duplex properties could be combined, at no additional cost to the property owners. The owner would need to submit a request in writing to his office, which would be reviewed, and then submitted to the appropriate entity to be processed. Mayor Walsh suggested that the initial rates and the new ERU rates be available to property owners at the time of the Public Hearing so they can see the difference in the rates. A motion was made by Mayor Walsh to approve the revised Preliminary Resolution for Special Assessment on St. Bernard Drive, seconded by Alderperson Donovan. Upon vote, motion was carried unanimously.

7. Approve Proposed Reconstruction of Wisconsin and Chicago Street Intersection.

Lee Schley, City Engineer, reviewed information with the Board regarding the proposed reconstruction of Wisconsin and Chicago Street Intersection. Scott Thoresen, Director of Public Works, mapped out the area for the Board, showing the expanded parking areas (35 additional spaces), new areas for trees, shrubs and green space and discussion of the future expansion of the Police Station's garage; which will take up spaces currently being used. The reconstruction would begin after school let out and end before school started again in the fall. After a discussion with the school Board, their view on this issue remains neutral. Scott added that the funding has not been decided on as of this date, but expects projected costs and funding recommendations to be available by next week. A motion was made by Alderperson Heuvelmans to approve the concept of the proposed reconstruction, seconded by Alderperson Wilmet. Upon vote, motion was carried unanimously.

8. Public Comment.

None.

9. Future Agenda Items.

None.

10. Adjournment.

A motion was made by Mayor Walsh at 8:05 pm to adjourn, seconded by Alderperson Donovan. Upon vote, motion was unanimously carried.

SCOTT J. THORESEN, P.E.
DIRECTOR OF PUBLIC WORKS