

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, Monday March 8, 7:30 pm in the Council Chambers at City Hall.

1. Roll Call

Members present on roll call: Mayor Walsh, Alderperson's Wilmet, Boyd and Heuvelmans. Members absent on roll call: Alderperson Donovan was excused.

Others present: Scott Thoresen - Director of Public Works, Sue Selissen - Public Works Secretary, recording secretary and Alderperson Van Vonderen. Residents present were: Jerry Gillespie, Joan Steckart, John Steckart, Curt and Ann Bielke and Scott Hemauer.

2. Approve minutes of the regular meeting held on February 8, 2010; which were previously forwarded to Board Members

Minutes of the February 8, 2010 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Wilmet, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

3. Review Preliminary Resolution for Special Assessments for Parking Lot Reconstruction of Mission Square

Scott Thoresen, Public Works Director, opened discussion of the agenda item recommending adoption of the preliminary resolution and scheduling a public hearing at the Common Council. Alderperson Boyd made a motion to open the meeting, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously approved.

Jerry Gillespie - 252 S Clay St, De Pere, property/business owner addressed the Board and asked if the assessment was an estimate and if the Board could provide an interest rate. Scott stated that it was an estimate and that the interest rate is usually 1½ percent above what the City pays, however, that is determined at the time payment arrangements are made. Mr. Gillespie stated that he had not received any information on the laterals condition. Scott stated that the mains were only televised, not laterals. Staff will contact Mr. Gillespie and provide him more information about the costs. Mr. Gillespie gave the Board a hand out regarding the cost per sq. ft. for property the City purchased several years ago (\$13.00 per sq. ft.) vs. the amount offered at this time being almost half (\$7.50 per sq. ft.) Scott stated that he would provide the handout to Ken Pabich, who has been working on this issue. Mr. Gillespie wanted to state on record that the option C assessment plan was not fair and requested that the properties be assessed by sq. ft., not by whether it is business or residential in the upper levels of the properties. Scott stated that staff would get back to him on the assessment issue.

Next to address the Board was Curt Bielke - 203 W Whitney, Green Bay, who agreed that the Option C assessment plans were not fair and supported the sq. ft. assessment plan. Mr. Bielke asked if there was enough room for delivery trucks/semi's in the plans. Scott stated that the design was made to accommodate that type of delivery equipment. Mr. Bielke recommended that during the construction that limited parking is implemented and signage be put up. Scott stated that he would discuss this issue with the attorney to see if an ordinance would need to be adopted. A concern about

garbage/recycling collection was made. Scott said that staff would work with the business owners and select a common site for collection. The Mayor assured everyone attending that garbage pick up would occur.

Next to address the Board was Scott Hemauer, 2364 Meadow Ledge Ct, Rockland. Mr. Hemauer requested the City look at limited parking on the street as well as in the back lot. He also supported the assessment be done by sq. ft. as well. The Mayor stated that the Parking Review Team would need to be contacted regarding the parking requests and suggested that the business get together, decide what they want and come back and make their recommendations to the Parking Review Team. Mr. Hemauer confirmed that the City was acquiring property to make the improvements, however, requested that the City pay for acquisition costs and not include it in the property owner's assessment. Scott said that he'd get back to him on his concerns about the acquisition assessments.

Next to address the Board was Joan Steckart - 2998 Heritage Rd. Ms. Steckart was wondering why she was on this assessment, she does not own a business and she has an apartment building with her own parking area. She said that her address was not listed, but her parcel was. Her building is at 127 S Wisconsin. Scott stated he would get back with her.

Jerry Gillespie addressed the Board again and asked that the Board consider two hour, angled parking stalls on George St, specifically between Lamp Shades and Systems Furniture.

A motion was made to close the meeting by Mayor Walsh, seconded by Alderperson Wilmet. Upon vote, motion carried unanimously.

A motion was made by Alderperson Boyd to get answers to the questions posed to the Board tonight and bring this item back to the next Board meeting, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

4. Review Preliminary Resolution for Special Assessments for Road Construction – Erickson Way

Scott Thoresen, Public Works Director, opened discussion of this agenda item recommending adoption of the preliminary resolution and scheduling a public hearing at the Common Council. Alderperson Heuvelmans reported that Mr. Erickson was against the project and assessment and could this be review or the assessment decreased. Scott stated that legally, the assessment process couldn't be changed for individuals. He added that because his property does benefit from this project and the majority of the assessment is to St. Norbert College, Mr. Erickson already has a significantly reduced assessment fee. A motion was made by Alderperson Wilmet to adopt the preliminary resolution and schedule a public hearing at the Common Council, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

5. Approve Bid for Project 10-01 Sanitary Sewer, Relay and Watermain, Relay

With no discussion, a motion was made by Alderperson Heuvelmans to award the bid to Jossart Brothers, Inc in the amount of \$739,621.13, seconded by Alderperson Boyd. Upon vote, motion carried unanimously.

6. Approve Bid for Project 10-13 Crackfilling

With no discussion, a motion was made by Mayor Walsh to award the bid to Precision Sealcoating Inc, in the amount of \$41,400.00, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously.

7. Approve Bid for Project 10-15 Televising

A motion was made by Alderperson Wilmet to approve the low bid to PLC Water Jetting Services, Inc, in the amount of \$26,198.00, seconded by Alderperson Boyd. Upon vote, motion carried unanimously. Alderperson Boyd asked how the projected costs for projects are determined. Scott stated that they look at the bids submitted in the previous years and utilized those numbers for the budget.

8. Discuss Sale of Surplus Equipment

With no discussion, Mayor Walsh made a motion to approve the sale of the surplus equipment, seconded by Alderperson Heuvelmans. Upon vote, motion carried unanimously. Alderperson Heuvelmans asked if we notify the local schools when equipment goes up for auction. Scott stated that we do not, it is on posted EBay.

9. Public Comment

None

10. Future Agenda Items

None

15. Adjournment.

A motion was made by Mayor Walsh at 8:15 pm to adjourn, seconded by Alderperson Wilmet. Upon vote, motion was carried unanimously.

SCOTT J. THORESEN, P.E.
DIRECTOR OF PUBLIC WORKS