

RESOLUTION #25-34

ESTABLISHING NON-LAPSING FUNDS
AS OF DECEMBER 31, 2024

WHEREAS, the Finance/Personnel Committee has reviewed the proposed listing of department requests to encumber funds budgeted in 2024; and

WHEREAS, the Committee recommends approval of such non-lapsing funds for carryover to 2025.

NOW THEREFORE BE IT HEREBY RESOLVED THAT:

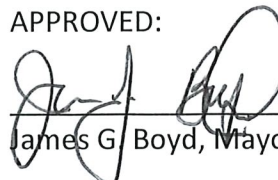
The City Manager and Common Council do hereby authorize that the listing of accounts as is attached hereto and incorporated herein by reference be established as non-lapsing funds as of December 31, 2024.

BE IT FURTHER RESOLVED THAT:

All City officers, officials and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 18th day of March, 2025.

APPROVED:


James G. Boyd, Mayor

ATTEST:


Carey E. Danen, City Clerk

Ayes: 9

Nays: 0

Board/Committee Approval: 03/11/2025

City of De Pere
Non-Lapsing Fund Detail
December 31, 2024

DEPARTMENT	ITEM	AMOUNT	COMMENTS	Acct. #
Attorney	Consulting	80,777.95	Police and Fire Arbitrations; Outside Legal Counsel for Interim City Attorney support	100-51300-215
City Manager	Operating Supplies	6,000.00	Lighting project not completed in 2024. Will be done in early 2025.	100-51410-340
City Manager	Capital Outlay	15,412.38	Branding initiatives to be completed in 2025	100-51410-340
Community Center & Recreation Department	Materials/Supplies-Operational	352.09	Sherwin Williams Paint for painting project started in 2024	100-55140-340
Community Center & Recreation Department	Adult League Supplies	933.00	Request carry-over of remaining funds - Softballs for Adult Leagues - 14" balls \$800, 12" balls \$195. Allows us to get ahead on ordering and having enough supplies on hand as some times there are supply issues.	100-55300-362
Development Services	Excess Stadium Tax Proceeds	15,340.94	Unspent projects-Streetscape Project	100-53330-810
Development Services	Excess Stadium Tax Proceeds	634.53	Unspent project-Public Art Initiative	100-56700-215
Development Services	Consulting	20,600.00	Parking Study from Unassigned reserves for Consulting Services. First invoice was for \$750 in 2024.	100-56700-215
Development Services	Consulting	12,600.00	Idle Sites Grant App (2022 Carryover)	100-56700-215
Development Services	GIS-Repair and Maintenance Supplies	325.00	Drone iPad-purchased in 2024, invoiced in 2025 (Gen Fund-50%, Storm-50%)	100-56900-350
Development Services	Excess Stadium Tax Proceeds	44,540.07	Unspent projects including Public Art Initiative and Streetscape Project	Unobligated-restricted
Election	Capital Equipment	10,000.00	Purchase of voting tabulator did not occur in 2024; due to potential cost savings with county-wide group purchase in 2025/2026	100-51440-810
Finance	Capital Outlay	60,000.00	RFP for ERP Consulting not completed	100-51500-811
Fire Department	Act 102	19,268.49	Emergency Medical Services funding assistance program, paramedic training, support & improvements	100-43510
Fire Department	Donation Account	5,946.41	Fire Department various donations	100-48520
Fire Department	Stanley Donation Account	6,384.32	Department therapy dog's donation account. Used for vet bills, training, food, various other items for dog	100-48520-360
Information Management	Contractual Services	1,400.00	3rd party pen testing not completed in 2024. Will be completed in 2025. (Gen Fund-28%, Sewer-28%, Capital Proj-16%, Storm-28%)	100-51450-290
Information Management	Contractual Services	9,240.00	Document management wasn't completed in 2024. Will be completed in 2025-2026. (Gen Fund-28%, Sewer-28%, Capital Proj-16%, Storm-28%)	100-51450-290
Information Management	Contractual Services	2,240.00	Data backup infrastructure upgrade not completed in 2024. Will be completed in 2025. (Gen Fund-28%, Sewer-28%, Capital Proj-16%, Storm-28%)	100-51450-290
Information Management	Operating Supplies	1,120.00	Emergency Notification System not completed in 2024. Will be completed in 2025. (Gen Fund-28%, Sewer-28%, Capital Proj-16%, Storm-28%)	100-51450-340
Information Management	Operating Supplies	1,680.00	Network switch upgrade not completed in 2024. Will be completed in 2025. (Gen Fund-28%, Sewer-28%, Capital Proj-16%, Storm-28%)	100-51450-340
Parks and Recreation	Recreation Scholarships	51,502.14	Carry-over of donated funds for Financial Assistance Program (Recreation Scholarship)	100-46727
Parks and Recreation	Ice Arena Fund	70,445.46	Balance at end of 2024	100-47433
Parks and Recreation	Jerry Hasenberg Tree Memorial Donations	910.00	Balance in tree fund at end of 2024	100-48309
Parks and Recreation	Holiday Light Show	5,980.60	Profit for 2024 - Roll to 2025 to purchase additional lighting displays.	100-48515-340

DEPARTMENT	ITEM	AMOUNT	COMMENTS	Acct. #
Parks and Recreation	Video Security System	10,000.00	From 2020 - Rolled every year - Police Dept. taking care of implementation	100-55210-810
Parks and Recreation	Crackfilling and Sealcoat Program	10,000.00	Rollover\$10,000 of the remaining \$14,182 per Engineering - Preserve Trail was not completed in 2024 and will be part of 2025 program	100-55210-810
Police Department	Miscellaneous Donations	5,876.69	Rollover Account	100-43505
Police Department	K9 Donations	60,150.00	This amount represents unspent donations for K9 Care & Supplies	100-43507
Police Department	Training Funds	7,970.83	This amounts represents unspent state grants specific for training.	100-52100-190
Police Department	Office Supplies	1,533.78	Patrol Office remodel project not completed - for computer monitors	100-52100-310
Police Department	Building Maintenance	11,456.82	Project not completed - estimated to be completed early 2025 (cabinets)	100-52100-314
Police Department	Publicaions	200.00	Project not completed - estimated to be completed early 2025 (for open detective position)	100-52100-315
Police Department	Emergency Voucher Program	5,287.29	Donation Balance	100-52100-362
Police Department	Uniform Allowances	3,107.98	New handguns- rollover for holster and optics purchases	100-52100-392
Police Department	Capital Equipment	18,151.85	Honor Guard project not completed due to vendor, in process of locating new vendor. Motorola didn't process order for 3 radios until end of year - invoicing to be received as parts arrive in 2025.	100-52100-810
Public Works Maintenance	Fleet Maintenance-Capital Outlay	3,200.00	Labor to install arrow board/ exhaust equipment quote over budget increase in 2025/ misc replacemet tools not purchase in 2024 (Gen Fund-20%, Sewer-15%, Water-15%, Storm-50%)	100-53240-810
Sustainability	Consulting Services	4,976.50	Rollover to use for reimbursing residents for Greener Bay Compost services	100-51460-215
Sustainability	Office Supplies	2,000.00	Clean air CO monitors not completed in 2024; Carryover for use in 2025 and Farmers Market Booth supplies	100-51460-310
Sustainability	Operating Supplies	9,932.81	Pollinator gardens not completed in 2024. Will go out to bid in early-mid 2025	100-51460-340
TOTAL		597,477.93	* Amounts listed do not include Utility portions	

City of De Pere
Non-Lapsing Fund Detail
December 31, 2024

DEPARTMENT	ITEM	AMOUNT	COMMENTS	Acct. #
Cable	Capital Outlay	30,000.00	Everything is in place for purchase with all bids needed, but will need to execute it in 2025 due to holiday unavailability of vender to finish purchase process in 2024.	209-50000-810
Fire Department	Replacement Ambulance	175,000.00	2023A-Ambulance to arrive in Sept. 2025	415-52200-803
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Fire Department	Station #2 Furnace	34,545.58	Project started in 2024 to be completed in 2025	415-52200-809
Fire Department	Station #2 Storage Building	150,000.00	Awaiting bids in 2025	415-52200-806
Fire Department	Station Alerting System	28,598.84	January invoice for installation	415-50000-807
Parks & Public Lands	LED Light Replacement	13,831.50	Need quote to sandblast poles and paint	415-55210-811
Parks and Recreation	Community Center-Concrete Tables & Seating	12,500.00	Patio Furniture from Kirby Built ordered in Dec. 2024 but not delivered until January - total \$6,434.85. Request balance of \$6,065.15 to be used to replace trash receptables & planters @ Community Center	415-55140-802
Parks and Recreation	Riverwalk bollard replacement	40,000.00	Was not completed (10yr Note-2021)	415-50000-814
Parks and Recreation	Kiwanis Park Water Line Replacement	10,951.00	Roll to 2025 for new water fountain at park	405-50000-803
Parks and Recreation	Perkofski boat launch ticket machine	7,500.00	\$15,000 grant and note - Roll to 2024 did not apply wanted to finish outstanding grants (\$7,500 Short-term note-Dec. 2022)	415-50000-806
Police Department	Police/Roof HVAC	15,171.00	Project not completed - estimated to be completed in Spring 2025	415-52100-804
Police Department	Police Motorcycle	3,470.99	For monthly Lease payment	415-52100-808
Public Works	Install HVAC return grates	9,293.14	Waiting on door quote and there are 3 more rooms to complete.	415-51600-804
Public Works	Purchase Property for New Compost Site	98,900.00	2023 Borrowing-New Site not yet purchased	415-53460-802
Public Works	MSC - Install Four EV Charging Stations for Electric Fleet Vehicles*	13,750.00	Works has not been completed. This project is funded 55% general fund, 15% storm, 15% water, 15% sewer	415-50000-805
Public Works	Project 24-01	60,000.00	Project not closed-crackfilling/patching and resurfacing	405-50000-826
Public Works	Project 24-02	41,580.09	Final payment not yet made to contractor.	405-50000-803
Public Works	Street Management	215,766.27	2025 Lawrence Drive Reconstruction Partial Engineering. The project goes for several years. Each year I add more funds based on what was previously added.	405-50000-809
Public Works	Street Management	97,329.09	Main Avenue and Reid Street Pavement Replacement Partial Engineering. The project goes for several years. Each year I add more funds based on what was previously added.	405-50000-809
Public Works	Southbridge Segment 4 (GV-17)	60,063.02	Ongoing project. Expenses paid to Brown County	405-50000-853
Public Works	Southbridge Segment 5 (GV-18)	201,708.98	Ongoing project. Expenses paid to Brown County	405-50000-857
TOTAL		1,494,959.50	* Amounts listed do not include Utility portions	