

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85, a Wisconsin Statute, notice is hereby given to the public that a regular meeting of the Board of Park Commissioners of the City of De Pere will be held at 6:30 p.m. on Thursday, September 17, 2009 at the Municipal Service Center, 925 S. Sixth Street, De Pere.

AGENDA:

1. Minutes of Board of Park Commissioners meeting. (Attachment)
2. Consider renewal of Humana Sports Park Lease. (Attachment)
3. Review and consider proposal from Cathy Hederson to construct a 9-Hole Disc Golf Course in De Pere. (Attachment)
4. Presentation on Dog Park progress and fundraising efforts.
5. Consider the creation of a task force to view and develop alternative revenue sources for the department.
6. Consider disposal of surplus equipment.
7. Public Comment Period.
8. Future Agenda Items.
9. Staff Updates.
 - a.) Green Initiative idea for Park Board
 - b.) Park and Recreation Supervisor Hiring Process
 - c.) Ice Rink Feasibility Study
10. Adjournment.

Marty Kosobucki
Director of Parks, Recreation & Forestry

Agenda Sent To:

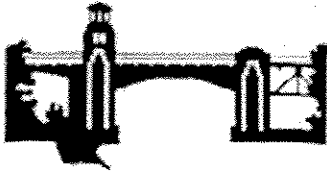
Committee Members (hard copy)
Mayor Michael J. Walsh (hard copy)
Larry Delo, City Administrator
Judy Schmidt-Lehman
Marty Kosobucki
Ernie Christus
Don Melichar
Paula Rahn
Lori Pazdera
Scott Thoresen
Dale Rhodes, Select Soccer Organization
George Ostrander, De Pere Rec. Soccer
Bill Kelley, Select Soccer
Larry Lueck, DADS
Randy Hofer, De Pere Youth Hockey
Maddie Chitwood, Teen Advisory Representative

Alderpersons (hard copy)
Charlene Peterson (hard copy)
City Hall, 1st Floor
City Hall, 2nd Floor
De Pere Area Chamber of Commerce
Brown County Library, De Pere
TV & Radio Stations
Green Bay News Chronicle
Green Bay Press Gazette
De Pere Journal
Ben Villarruel, Unified School District
John Zegers, West De Pere School District
Tim Smith, De Pere Girls Softball
Steve Wilmet, American Legion
Ed Hock, Kelly Danen Minor/Little League
Kathy McGurk, Teen Advisory Representative

Agenda Also Sent To:

Cathy Henderson (chenderson1@humana.com)

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility. Any person wishing to attend who, because of disability, requires special accommodation, should contact the Park, Recreation & Forestry Department at 339-4065, two days prior to the meeting date, so that arrangements can be made.



Memorandum

To: Park Board

From: Marty J. Kosobucki
Director of Parks, Recreation and Forestry

Re: Agenda Summary

Date: September 17, 2009

1. **Minutes of Park Board meeting**

2. **Consider renewal of Humana Sports Park Lease.**

Without going into too much discussion on this matter, I do not see why we would not continue with the lease of this facility. (See attachment)

Staff Recommendations: Approve and forward to Council

3. **Review and consider proposal from Cathy Hederson to construct a 9-Hole Disc Golf Course in De Pere.**

Ms. Henderson has been in contact with our department several times about leading an effort to fund and construct a 9-Hole Disc Golf Course. She will be attending the Park Board meeting to present her proposal. With respect to a disc golf course, such a project is part of our long-range capital plan and would likely be a welcomed facility to the community. With our current budget environment it is likely the City would not be able to financially support such a project, other than to assist with manpower. (See attachment)

Staff Recommendation: Unfortunately, I am not able to provide a solid recommendation until I hear the proposal myself. I will offer my opinion and say that such a facility, under appropriate guidelines, would be a wonderful asset to our community

4. **Presentation on Dog Park progress and fundraising efforts.**

Don Melichar and members of the Dog Park Committee will be attending to provide you with updates to the planning and fundraising of the dog park.

Staff Recommendation: None

5. **Consider the creation of a task force to view and develop alternative revenue sources for the department.**

At the last park board meeting this idea was offered and requested to be put on a future agenda. I think the creation of such a group is a great idea. I would suggest the following structure; 2-3 members of the Park Board, 1 staff, and 2-3 resident at large positions.

Staff Recommendation: Approve

6. **Consider disposal of surplus equipment.**

In following proper procedure, our department is asking the Park Board to approve the disposal of an old four-wheel utility vehicle through surplus. The utility vehicle is over 20 years old and is not needed in our operation.

Staff Recommendation: Approve utility vehicle to be sold through surplus.

7. **Public Comment Period**

8. **Future Agenda Items**

9. **Staff Updates**

- A. Green Initiative idea for Park Board
- B. Park and Recreation Supervisor Hiring process
- C. Ice Rink Feasibility Study

10. **Adjournment**

SECOND AMENDMENT TO LEASE AGREEMENT

THIS SECOND AMENDMENT TO LEASE AGREEMENT (the "Second Amendment") is entered into this _____ day of September, 2009, by and between CITY OF DE PERE, a Wisconsin Municipal Corporation ("City") and HUMANA INSURANCE COMPANY, a Wisconsin corporation f/k/a EMPLOYERS HEALTH INSURANCE COMPANY ("Humana").

WITNESSETH:

A. Pursuant to the terms of the Lease Agreement, Humana is currently leasing 22 acres, located at 1100 Employers Boulevard, City of De Pere, Brown County, Wisconsin. Humana desires to extend the Term of the Lease Agreement for a period of 24 months, and the City has agreed to such extension on the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein, the parties hereto, intending to be legally bound, hereby agree that the Lease Agreement is hereby amended and supplemented as follows:

1. **Recitals/Definitions.** The above recitals are true and correct and are hereby incorporated into this Second Amendment as if set forth herein at length. Any and all capitalized terms not defined herein shall have the definitions set forth in the Lease.
2. **Length of Term.** The Term of the Lease Agreement as set forth in Paragraph I of the Lease Agreement is hereby amended and supplemented by extending the Lease Term of the Lease Agreement from the prior expiration date of March 31, 2010, for a period of two (2) years to a date certain of March 31, 2012.
3. **Miscellaneous.** Except as expressly set forth herein, the Lease Agreement is unmodified and in full force and effect. This Second Amendment shall be binding upon and shall inure to the benefit of the parties and their successors and assigns.

IN WITNESS WHEREOF, the parties have executed this First Amendment on the date first written above.

HUMANA INSURANCE COMPANY

CITY OF DE PERE

BY: _____

BY: _____

ATTEST: _____

Marty Kosobucki

From: Lee, Jason [jasonlee@ctmt.com]
Sent: Thursday, August 27, 2009 8:28 AM
To: Marty Kosobucki
Cc: Lee, Jason
Subject: RE: Humana - Amendment to review - Project #1761 De Pere, WI

Marty,

Thank you for the response and hope the vacation was a nice break. After you review, just let me know if the document is ok. If so, please distribute the number of docs you need plus one for Humana for signatures.

The signed amendments can be sent to the address below for processing:

Humana
Attn: Sandy Clemmons
500 W. Main Street
Louisville, KY 40202

Thank you and I look forward to your feedback.

Jason Lee
(314) 392-2621

From: Marty Kosobucki [mailto:mkosobucki@mail.de-pere.org]
Sent: Thursday, August 27, 2009 8:09 AM
To: Lee, Jason
Subject: RE: Humana - Amendment to review - Project #1761 De Pere, WI

Hi Jason,

Sorry for the delayed response. I was on a mini-family vacation through yesterday. I did receive the document, however have not had the chance to review. If it is the identical document as before with different dates, I am sure it will be fine. I will review and put the item on my next Park Board agenda (September 17) and will get it moving through our channels. I'll let you know if I have any concerns or thoughts prior to the Park Board meeting. Thanks.

Marty

From: Lee, Jason [mailto:jasonlee@ctmt.com]
Sent: Tuesday, August 25, 2009 10:05 AM
To: Marty Kosobucki
Cc: Lee, Jason
Subject: RE: Humana - Amendment to review - Project #1761 De Pere, WI

Marty,

Good morning. I wanted to follow up to confirm you received the email below from last week. Please let me know if this document is acceptable. Thank you and I look forward to your reply.

Jason Lee
(314) 392-2621

From: Lee, Jason

8/27/2009

Sent: Friday, August 21, 2009 4:01 PM

To: 'mkosobucki@mail.de-pere.org'

Cc: Lee, Jason

Subject: Humana - Amendment to review - Project #1761 De Pere, WI

Marty,

Good afternoon. Attached is the amendment for the sports park in De Pere that Humana leases to the City of De Pere. This is a replica of the last extension signed and wanted to get your approval that all looks good before sending over an execution copy.

Thank you and I look forward to your feedback.

Jason Lee

Manager

Colliers Corporate Solutions

721 Emerson, Suite 300

Saint Louis, MO 63141

(314) 392-2621 (direct)

(314) 392-2723 (fax)

jasonlee@ctmt.com

8/27/2009

Marty Kosobucki

From: Cathy Henderson [chenderson1@humana.com]
Sent: Wednesday, September 09, 2009 7:54 AM
To: Marty Kosobucki
Cc: spasterski@wbay.com
Subject: RE: disc golf

OK, I'll give you what I have so far,

We are proposing the Disc Golf Course for DePere/West DePere. The funding will be contributions from the community (mostly business'). In return for the donation, the business/individuals will have their name either on a large plaque at the beginning of the course or one business/individual designated to each hole on a small plaque on that hole.

A suggestion given to us, was to have 9 holes in DePere and 9 holes in West DePere. This would depend on what area would be available and of course this decision would be the Parks and Rec board for the placement of the course/courses.

We do have interested parties ready to donate and we haven't even started soliciting. We feel this would be an excellent contribution to the cities as well as something for all ages and it is free. People from DePere travel to other cities in the area to play disc golf. This is an opportunity to bring others to our city and possible good for business' as they would see what we have to offer and with the advertising on the donated holes might bring people to their establishment.

Thanks Marty,

PS: Could you please tell us when, where and time of the meeting?

Cathy Henderson
Special Projects
WAH

"Marty Kosobucki" <mkosobucki@mail.de-pere.org>

To "Cathy Henderson" <chenderson1@humana.com>

cc <Spasterski@wbay.com>

09/08/2009 09:34 AM

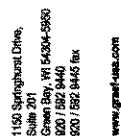
Subject RE: disc golf

Hi Cathy,

Not a problem. Are you able to provide me with any information I can include in the packet for the Park Board? I will need by tomorrow.

Marty

9/9/2009



CONSULTANTS:

PROJECT TITLE: KATHERINE HARPER
FOUR WALK & WILD LIFE
VIEWING PIER

ISSUE:

PROJECT INFORMATION:

PROJECT NUMBER: 2007-2028.00
DATE: 07-28-2009
DRAWN BY: JDJ
CHECKED BY: MSJ
APPROVED BY: MJL
SCALE: N.T.S.

SHEET TITLE:

OVERALL PLAN VIEW
EXHIBIT 3

SHEET NUMBER:

C100.2

