

- Health, Dental, DIB, Life & Wks Comp Ins increased \$857 to reflect premium increases.
  - Training increased \$1,000 to allow to send new street superintendent to supervisory training.
  - Training to include: street superintendent supervisory training \$1,500; public works director miscellaneous training \$1,000.
  - Postage increased \$4,030 to reflect actual costs due to more violation letters being sent out.
  - Seminars and Conferences increased \$900 for attending national conference for APWA. Conferences would include APWA national \$900, APWA Wisconsin \$800, Miscellaneous conferences \$800.
  - Consulting charges for City's emergency answering service.
  - Cell/Radio increased \$500 to reflect actual costs and for additional two phones for the public works operations.
  - Data increased \$3,000 to reflect charges for GPS tracking data for equipment.
  - Memberships include American Public Works Association, American Society of Civil Engineers, Lake Area Public Works Association, American Waterworks Association, Wisconsin Department of Regulation and Licensing, Wisconsin Solid Waste and Recycling
  - Repair and Maintenance Supplies decreased \$200 to reflect actual costs.
  - Capital Outlay to include street superintendent office furniture \$3200, public works director file cabinets \$800, and shredder \$2,500
- 20% of total public works administration budget is accounted for in the stormwater utility.
- 20% of total public works administration budget is accounted for in the sewer utility.
- 20% of total public works administration budget is accounted for in the water utility.

City of De Pere  
2010 General Fund  
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## EXPENDITURES

PUBLIC WORKS ADMINISTRATION  
Account Title

Account Number	PERSONAL SERVICES	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
100 53000	110 Salaries	102,172	63,529	28,990	63,529	65,435	3.00%
100 53000	120 Hourly Wages	33,249	13,480	8,896	13,480	13,884	3.00%
100 53000	125 Overtime Wages	1,025	800	794	800	824	3.00%
100 53000	126 Seasonal Labor	8,105	4,400	1,708	4,400	4,532	3.00%
100 53000	150 FICA	11,156	6,291	3,345	6,291	6,480	3.00%
100 53000	151 Retirement	14,504	8,550	3,970	8,550	9,042	5.75%
100 53000	152 Health, Dental, DIB, Life & Wks Cmp Ins	33,926	14,286	8,768	14,286	15,143	6.00%
100 53000	190 Training	1,574	1,000	21	1,000	2,500	150.00%
	Subtotal	205,711	112,336	56,492	112,336	117,840	4.90%
	CONTRACTUAL SERVICES						
100 53000	210 Telephone	7,263	1,200	581	1,200	1,200	0.00%
100 53000	211 Postage	4,614	1,800	2,915	5,830	5,830	223.89%
100 53000	212 Seminars and Conferences	2,596	1,600	431	1,600	2,500	56.25%
100 53000	215 Consulting	0	1,600	0	1,600	1,600	0.00%
100 53000	218 Cell/Radio	0	1,000	447	1,200	1,500	50.00%
100 53000	219 Data	0	0	0	0	3,000	#DIV/0!
	Subtotal	14,473	7,200	4,374	11,430	15,630	117.08%
	SUPPLIES AND EXPENSE						
100 53000	310 Office Supplies	9,686	4,800	1,105	4,800	5,000	4.17%
100 53000	320 Memberships/Subscriptions	806	600	115	600	600	0.00%
100 53000	331 Transportation	1,684	1,800	1,885	3,770	1,800	0.00%
100 53000	340 Operating Supplies	0	0	0	0	0	#DIV/0!
100 53000	350 Repair and Maintenance Supplies	3,731	600	123	600	400	-33.33%
	Subtotal	15,907	7,800	3,228	9,770	7,800	0.00%
	CAPITAL OUTLAY						
100 53000	810 Capital Equipment	788	400	2,027	400	2,600	550.00%
	Subtotal	788	400	2,027	400	2,600	550.00%
	TOTAL	236,879	127,736	66,121	133,936	143,870	12.63%

## ENGINEERING

### FULL TIME EQUIVALENTS: 5.6

#### MISSION:

Provide engineering, including design, administration and construction of all Public Works Improvements Projects and ensure that the City receives the highest quality and standards available for all construction.

#### 2009 ACCOMPLISHMENTS

- Completed an aggressive Public Works Improvements Program which included the reconstruction of Lawrence- Schearing to Main, the reconstruction of Wisconsin- Charles to Chicago, numerous water and sanitary relays, resurfacing of 21,000 feet of streets, and

#### 2010 OBJECTIVES

- Design, administer and construct a Comprehensive Public Works Improvements Program which includes reconstruction of Mission Square, the resurfacing of 21,000 feet of streets, various sewer and water lines, the extension of Glory Rd., Erickson Way, and Melcorn Cr..
- Continue with advanced level of GIS and CAD training for staff.
- Finish converting original hand drafted maps to CAD generated drawings.
- Bring records and "as built" up to date.
- Analyze street maintenance ratings.
- Continue gathering data to enter in City's GIS system.
- Coordinate the installation of sidewalks along Lawrence Dr.
- Act as liaison for Ashland and Lawrence roundabouts

#### 2009 PERFORMANCE MEASURES

- Conducted staff meetings at least bi-weekly.
- Responded to complaints within 24 hours of receiving them.
- Increase frequency of usage of lap top computers in the field by 25%. This performance measure fell short of 25%.

#### 2010 PERFORMANCE MEASURES

- Respond to 100% complaints within 24 hours of receiving them.
- Staff to bid 100% of City projects by dates listed in 2009 project schedule.
- Issue permits within 48 Hrs. and grades within 5 working days.

#### SIGNIFICANT EXPENDITURE CHANGES:

- Salaries decreased \$31,064 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.

- Hourly Wages decreased \$53,826 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - 
  - Overtime decreased \$8,117 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Seasonal Labor decreased \$2,731 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - FICA decreased \$7,323 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - 
  - Retirement decreased \$8,845 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Health, Dental, DIB, Life & Wks Cmp Ins decreased \$26,230 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Training decreased \$2,837 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility. Training includes GIS training, signal training, certified public manager's training, GPS survey training, surveying training, and other miscellaneous engineering training.
  - Telephone decreased \$500 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Seminars and Conferences decreased \$414 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility. Seminar and conferences include City Engineer attending APWA State conferences and attendance of Madison training/conferences and for 7 staff members to attend various training and seminars.
  - Consulting decreased \$13,663 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility and for actual trends in consulting. Consulting is for hiring outside engineering services.
  - Cell/Radio decreased \$500 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Data decreased \$1,006 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Memberships/Subscriptions decreased \$134 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility. Memberships/Subscriptions are for APWA and ASCE.
  - Transportation decreased \$2,202 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility and for actual trends of fuel prices.
  - Repair and Maintenance Supplies decreased \$500 to reflect a higher percentage of the engineering budget being charged to the water and sewer utility.
  - Capital Outlay to include data collector for GPS unit \$5,500 and digital level \$5,500.
- 20% of engineering budget is accounted for in the storm water utility.  
 20% of engineering budget is accounted for in the sewer utility.  
 5% of engineering budget is accounted for in the water utility.

City of De Pere  
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EXPENDITURES

ENGINEERING

Account Number		Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
PERSONAL SERVICES								
100	53110	110 Salaries	112,745	106,428	51,998	103,996	75,364	-29.19%
100	53110	120 Hourly Wages	194,638	184,415	100,370	200,740	130,589	-29.19%
100	53110	125 Overtime Wages	1,174	22,117	3,067	20,000	14,000	-36.70%
100	53110	126 Seasonal Labor	16,084	15,216	7,028	14,056	12,485	-17.95%
100	53110	150 FICA	26,294	25,092	13,429	26,858	17,769	-29.18%
100	53110	151 Retirement	35,536	32,403	11,641	23,282	23,558	-27.30%
100	53110	152 Health, Dental, DIB, Life & Wks Comp Ins	95,343	96,702	52,699	105,398	70,472	-27.12%
100	53110	190 Training	9,059	11,837	8,015	11,837	9,000	-23.97%
		Subtotal	490,873	494,210	248,247	506,167	353,237	-28.52%
CONTRACTUAL SERVICES								
100	53110	210 Telephone	4,447	2,000	1,134	2,268	1,500	-25.00%
100	53110	211 Postage	0	0	0	0	0	#DIV/0!
100	53110	212 Seminars and Conferences	2,190	2,914	402	2,914	2,500	-14.21%
100	53110	215 Consulting	14,462	22,663	7,853	15,000	9,000	-60.29%
100	53110	218 Cell/Radio	0	2,500	1,338	2,676	2,000	-20.00%
100	53110	219 Data	0	5,032	0	5,032	4,026	-19.99%
		Subtotal	21,089	35,109	10,727	27,890	19,026	-45.81%
SUPPLIES AND EXPENSE								
100	53110	310 Office Supplies	0	0	0	0	0	#DIV/0!
100	53110	320 Memberships/Subscriptions	519	534	390	780	400	-25.09%
100	53110	331 Transportation	5,446	5,702	2,252	4,504	3,500	-38.62%
100	53110	340 Operating Supplies	3,325	8,257	4,146	8,292	8,000	-3.11%
100	53110	350 Repair and Maintenance Supplies	2,275	2,500	1,042	2,500	2,000	-20.00%
		Subtotal	11,565	16,993	7,830	16,076	13,900	-18.20%
CAPITAL OUTLAY								
100	53110	810 Capital Equipment	1,515	13,600	22,450	22,450	6,050	-55.51%
		Subtotal	1,515	13,600	22,450	22,450	6,050	-55.51%
		TOTAL	525,052	559,912	289,254	572,583	392,213	-29.95%

## **MECHANICS**

### **FULL TIME EQUIVALENTS: 1.75**

#### **MISSION:**

To reduce disruption and lower maintenance/repair costs through an organized maintenance program established by the careful operation and timely servicing of buildings and equipment. The principles upon which the maintenance programs are based include th

#### **2009 ACCOMPLISHMENTS:**

- Maintained City of De Pere fleet with no major breakdowns due to preventative maintenance issues
- Maintained City buildings
- Maintained stockroom inventory to keep supplies at a minimum and on hand

#### **2010 OBJECTIVES:**

- Continue to maintain buildings and equipment fleet so as to reduce work interruptions

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Performed preventive maintenance for City's buildings.
- Responded to repair calls within 24 hours of receiving them.
- Vehicle & equipment maintenance fell short of the 100% performance of the required scheduled miles or hours.

#### **2010 PERFORMANCE MEASURES:**

- Perform 100% of preventive maintenance for City's buildings.
- Perform 100% vehicle and equipment maintenance at the required scheduled miles or hours as recommended by factory specifications.
- Respond to 100% of repair calls within 24 hours of receiving them.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$7,449 to reflect actual historical costs
- Overtime increased \$1,852 to reflect actual historical costs
- Retirement increased \$1,781 to reflect actual cost increases in wages and overtime.
- Health, Dental, DIB, Life & Wks Comp Ins increased \$1,504 to reflect premium increase.
- Training included miscellaneous training for mechanics on fleet and building maintenance.
- Consulting budget for outside services for building and fleet maintenance that staff cannot perform.
- Transportation decreased \$2,707 to reflect actual fuel costs
- Repair and Maintenance supplies increased \$4,000 to reflect actual costs.
- Capital outlay includes vehicle diagnostic reader \$3,000, Steel mobile service bench \$500, Heavy duty hydraulic maintenance set \$6,500, and Mechanic's tool set \$14,000.

City of De Pere  
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## EXPENDITURES

## MECHANICS

Account Number	Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>							
100 53231	120 Hourly Wages	93,009	81,444	35,099	81,444	68,693	8.15%
100 53231	125 Overtime Wages	7,434	1,500	790	1,500	3,352	123.47%
100 53231	150 FICA	6,621	6,273	3,054	6,273	6,461	3.00%
100 53231	151 Retirement	8,545	8,366	2,697	8,366	10,147	21.29%
100 53231	152 Health, Dental, DIB, Life & Wks Comp Ins	26,570	25,070	11,856	25,070	26,574	6.00%
100 53231	190 Training	0	500	300	500	500	0.00%
	Subtotal	142,179	123,153	53,796	123,153	135,927	10.37%
<b>CONTRACTUAL SERVICES</b>							
100 53231	210 Telephone	1,155	0	0	0	0	#DIV/0!
100 53231	211 Postage	0	0	0	0	0	#DIV/0!
100 53231	215 Consulting	2,027	1,200	84	1,200	1,200	0.00%
100 53231	218 Cell/Radio	0	1,250	186	1,250	1,250	0.00%
100 53231	219 Data	0	0	0	0	0	#DIV/0!
	Subtotal	3,182	2,450	270	2,450	2,450	0.00%
<b>SUPPLIES AND EXPENSE</b>							
100 53231	310 Office Supplies	0	615	0	0	615	0.00%
100 53231	331 Transportation	5,877	7,034	2,293	5,000	5,000	-28.92%
100 53231	340 Operating Supplies	21,728	18,000	11,534	22,000	22,000	22.22%
100 53231	350 Repair and Maintenance Supplies	2,394	5,000	1,789	5,000	5,000	0.00%
100 53131	351 Safety Equipment and Uniforms	1,687	2,490	1,159	2,490	2,490	0.00%
	Subtotal	31,626	33,139	16,775	34,490	35,105	5.93%
<b>CAPITAL OUTLAY</b>							
100 53231	810 Capital Outlay	3,213	800	0	800	24,000	2900.00%
	Subtotal	3,213	800	0	800	24,000	2900.00%
	TOTAL	180,200	159,542	70,841	160,893	197,482	23.78%

## **MACHINERY AND EQUIPMENT**

### **FULL TIME EQUIVALENTS: .50**

#### **MISSION:**

Provide preventive and emergency repairs for Street Division equipment so as to minimize cost of operation and maximize availability of equipment for division activities.

#### **2009 ACCOMPLISHMENTS:**

- Maintained 60 pieces of equipment for Street Division, including wings, plows, sanders, automated trucks and leaf vacuums.
- Ensured adequate training for Mechanics for new refuse vehicles and plow trucks

#### **2010 OBJECTIVES:**

- Continue to maintain high standards of equipment repair
- Ensure adequate training for Mechanics for new equipment.
- Better accounting of Outside Services and maintenance accounts

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Performed vehicle & equipment maintenance every 3000 miles on a majority of fleet vehicles and pickup trucks.
- Performed vehicle & equipment maintenance every 300 hours on the majority of dump trucks, and garbage/recycle trucks.
- Performed equipment maintenance every 250 hours on loaders.
- Performed equipment maintenance every 150 hours on the brush chippers.
- Performed equipment maintenance every 150 hours on the holders.
- Performed equipment maintenance every 250 hours on the grader.
- Performed equipment maintenance every 250 hours on the backhoe.

#### **2010 PERFORMANCE MEASURES:**

- Perform vehicle & equipment maintenance every 3000 miles on 100% of fleet vehicles and pickup trucks.
- Perform vehicle & equipment maintenance every 300 hours on 100% of dump trucks, and garbage/recycle trucks.
- Perform equipment maintenance every 250 hours on 100% of loaders.
- Perform equipment maintenance every 150 hours on 100% of brush chippers.
- Perform equipment maintenance every 150 hours on 100% of holders.
- Perform equipment maintenance every 250 hours on 100% of grader.
- Perform equipment maintenance every 250 hours on 100% of backhoe.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$12,281 to reflect actual trends.



- Overtime Wages increased \$959 to reflect actual trends.
- FICA increased \$959 to reflect increases in hourly and overtime wages.
- Retirement increased \$1,172 to reflect increases in hourly and overtime wages.
- Health, Dental, DIB, Life, & WKS Comp Ins increased \$4,007 to reflect actual trends.
- Consulting budget for outside fleet maintenance repairs that staff cannot perform.
- Data decreased \$250 to reflect transfer to highway administration program.
- Operating supplies increased \$123 to reflect actual trends.
- Capital Outlay includes GPS equipment \$8,000.

51% of total machinery equipment budget is accounted for in the stormwater utility

**City of De Pere  
2010 General Fund  
Proposed Budget**

**EXPENDITURES**

**MACHINERY AND EQUIPMENT**

Account Number		Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>								
100	53240	120 Hourly Wages	44,009	27,973	20,673	41,346	40,254	43.90%
100	53240	125 Overtime Wages	6,839	2,980	2,262	4,524	3,939	32.18%
100	53240	150 FICA	3,137	2,185	1,849	3,698	3,144	43.89%
100	53240	151 Retirement	3,428	2,823	1,912	3,824	3,995	41.52%
100	53240	152 Health, Dental, DIB, Life & Wks Cmp Ins	11,004	9,127	7,038	14,076	13,134	43.90%
100	53240	190 Training	0	0	0	0	0	
		<b>Subtotal</b>	<b>68,417</b>	<b>45,088</b>	<b>33,734</b>	<b>67,468</b>	<b>64,466</b>	<b>42.98%</b>
<b>CONTRACTUAL SERVICES</b>								
100	53240	210 Telephone	25	100	50	100	100	0.00%
100	53240	211 Postage	0	0	0	0	0	#DIV/0!
100	53240	212 Seminars and Conferences	134	0	0	0	0	#DIV/0!
100	53240	215 Consulting	18,910	30,000	240	30,000	30,000	0.00%
100	53240	218 Cell/Radio	0	0	0	0	0	#DIV/0!
100	53240	219 Data	0	250	0	250	0	-100.00%
		<b>Subtotal</b>	<b>19,069</b>	<b>30,350</b>	<b>290</b>	<b>30,350</b>	<b>30,100</b>	<b>-0.82%</b>
<b>SUPPLIES AND EXPENSE</b>								
100	53240	340 Operating Supplies	497	100	877	1,000	1,000	900.00%
100	53240	350 Repair and Maintenance Supplies	44,111	35,000	25,977	51,954	40,624	16.07%
		<b>Subtotal</b>	<b>44,608</b>	<b>35,100</b>	<b>26,854</b>	<b>52,954</b>	<b>41,624</b>	<b>18.59%</b>
<b>CAPITAL OUTLAY</b>								
100	53240	810 Capital Equipment	2,212	6,370	2,354	0	4,000	-37.21%
		<b>Subtotal</b>	<b>2,212</b>	<b>6,370</b>	<b>2,354</b>	<b>0</b>	<b>4,000</b>	<b>-37.21%</b>
		<b>TOTAL</b>	<b>134,306</b>	<b>116,908</b>	<b>63,232</b>	<b>150,772</b>	<b>140,190</b>	<b>19.91%</b>

## SNOW AND ICE CONTROL

### FULL TIME EQUIVALENTS: 0.43

#### MISSION:

To ensure the safe movement of vehicular and pedestrian traffic during and after snow and icy conditions.

#### 2009 ACCOMPLISHMENTS:

- Trained employees on different pieces of equipment
- Plowed all streets within a 10-12 hour period
- Updated plow maps for all pieces of snow removal equipment
- Sent four employees to snow plow rodeo
- Five employees attended Winter road maintenance seminar

#### 2010 OBJECTIVES:

- Continue to train employees on different pieces of equipment
- Plow all streets, alleys and parking lots within a 10-12 hour period
- Send five different employees to seminar
- Send employees to snow plow rodeo

#### 2009 PERFORMANCE MEASUREMENT DATA:

- Decrease the number of mailboxes damaged by snowplows through educational programs based on inspections of mailbox location. This objective was not easily tracked due to the historic snow fall that occurred this winter.
- Responded to complaints regarding snow plowing operations within 24 hours of receiving the complaints.
- Unable to track salt reduction due to historic snow fall that occurred this winter.
- Updated 100% of the snowplow maps.
- Responded to emergency salting/snowplowing calls within 45 minutes of receiving the call.

#### 2010 PERFORMANCE MEASURES:

- Decrease the number of mailboxes damaged by snowplows by 5% through educational programs based on inspections of mailbox location
- Respond to 100% of complaints regarding snow plowing operations within 24 hours of receiving the complaints.
- Update 100% of snowplow maps.
- Respond to 100% of emergency salting/snowplowing calls within 45 minutes of receiving call.

#### SIGNIFICANT EXPENDITURE CHANGES:

- Hourly Wages increased \$20,038 to reflect actual trends.

- FICA increased \$1,023 to reflect increases in hourly and overtime wages.
- Retirement increased \$2,997 to reflect increases in hourly and overtime wages.
- Health, Dental, DIB, Life, & WKS Comp Ins increased \$1,697 to reflect actual trends.
- Training is to send staff to miscellaneous snow plow maintenance training.
- 
- Seminars and conferences is to send staff to participate in APWA snow plow roadeo and other snow plowing conferences.
- Consulting budget is for leasing snow removal equipment.
- Transportation decreased \$4,357 to reflect actual costs.
- Salt, Sand, and Chloride increased \$45,308 to reflect a 70.3% increase in salt prices.
- No Capital Outlay requested.

**City of De Pere  
2010 General Fund  
Proposed Budget**

**EXPENDITURES**

**SNOW AND ICE CONTROL**

Account Title		2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>							
Account Number							
100 53310 120	Hourly Wages	96,868	31,478	55,290	92,150	51,516	63.66%
100 53310 125	Overtime Wages	111,578	45,020	41,806	69,677	46,371	3.00%
100 53310 150	FICA	11,884	5,829	10,624	17,707	6,852	17.55%
100 53310 151	Retirement	13,790	7,771	8,388	13,980	10,768	38.56%
100 53310 152	Health, Dental, DIB, Life & Wks Comp Ins	28,833	28,275	31,229	52,048	29,972	6.00%
100 53310 190	Training	0	500	0	500	500	0.00%
	<b>Subtotal</b>	<b>262,953</b>	<b>118,873</b>	<b>147,337</b>	<b>246,062</b>	<b>145,978</b>	<b>22.80%</b>
	<b>CONTRACTUAL SERVICES</b>						
100 53310 212	Seminars and Conferences	325	425	0	425	425	0.00%
100 53310 215	Consulting	0	4,000	0	4,000	4,000	0.00%
100 53310 218	Cell/Radio	0	0	0	0	0	#DIV/0!
100 53310 219	Data	0	0	0	0	0	#DIV/0!
	<b>Subtotal</b>	<b>325</b>	<b>4,425</b>	<b>0</b>	<b>4,425</b>	<b>4,425</b>	<b>0.00%</b>
	<b>SUPPLIES AND EXPENSE</b>						
100 53310 331	Transportation	10,982	16,583	6,113	12,226	12,226	-26.27%
100 53310 340	Operating Supplies	1,070	3,642	1,031	3,642	3,800	4.34%
100 53310 341	Salt, Sand, Chloride	83,721	55,122	41,876	58,850	100,430	82.20%
	<b>Subtotal</b>	<b>95,773</b>	<b>75,347</b>	<b>49,020</b>	<b>74,718</b>	<b>116,456</b>	<b>54.56%</b>
	<b>CAPITAL OUTLAY</b>						
100 53310 810	Capital Equipment	0	0	0	0	0	#DIV/0!
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
	<b>TOTAL</b>	<b>359,051</b>	<b>198,645</b>	<b>196,357</b>	<b>325,205</b>	<b>266,859</b>	<b>34.34%</b>

## **STREET MAINTENANCE**

### **FULL TIME EQUIVALENTS: 1.50**

#### **MISSION:**

To maintain and repair all City streets, parking lots, curbs and alleys in a safe and timely manner to insure the safe travel of motorists, bicyclists and pedestrians.

#### **2009 ACCOMPLISHMENTS:**

- Increased road patching activities to reduce pothole complaints
- Use of different patching material to hold up longer

#### **2010 OBJECTIVES:**

- Continue road maintenance activities to improve road conditions

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Decrease the number of complaints received on a street by monitoring the conditions of the street.
- Did not track number of potholes repaired.
- Increased road maintenance activities to improve condition of streets.
- Respond to pavement complaints within 48 hours of receiving complaints.

#### **2010 PERFORMANCE MEASURES:**

- Decrease the number of complaints received on a street by monitoring the conditions of the street.
- Tracked number of potholes repaired.
- Increased road maintenance activities to improve condition of streets.
- Respond to pavement complaints within 48 hours of receiving complaints.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$17,831 to reflect actual trends.
- Overtime Wages increased \$497 to reflect actual trends.
- Seasonal Labor increased \$4,211 to reflect increases in hourly and overtime wages.
- FICA increased \$1,254 to reflect increases in hourly, seasonal and overtime wages.
- Retirement increased \$3,383 to reflect increases in hourly and overtime wages.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$14,098 to reflect actual trends.
- Training is budgetted for to send all street department employees to miscellaneous street maintenance training throughout the year that is done by APWA or UW Madison.
- Seminars and conferences is for conferences for miscellaneous street maintenance seminars held throughout NE Wisconsin.
- Consulting budget is for outside services for street repairs that City staff cannot perform.

- Transportation decreased \$8,481 to reflect actual costs.
- Capital outlay included radio replacement (4) \$2,000

## STREET MAINTENANCE

STREET MAINTENANCE		Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
		PERSONAL SERVICES						
Account Number								
100	53330	120 Hourly Wages	106,316	70,520	44,866	89,732	88,351	25.29%
100	53330	125 Overtime Wages	1,825	2,000	3,080	4,000	2,497	24.85%
100	53330	126 Seasonal Labor	2,821	435	2,323	4,646	4,646	968.88%
100	53330	150 FICA	7,417	5,431	4,072	8,144	6,685	23.09%
100	53330	151 Retirement	10,493	7,121	3,754	7,508	10,504	47.50%
100	53330	152 Health, Dental, DIB, Life & Wks Cmp Ins	25,997	22,172	14,098	28,196	28,196	27.17%
100	53330	190 Training	0	2,970	1,175	2,970	2,970	0.00%
		Subtotal	154,869	110,649	73,368	145,196	143,849	30.00%
		CONTRACTUAL SERVICES						
100	53330	212 Seminars and Conferences	0	270	0	270	270	0.00%
100	53330	215 Consulting	0	1,000	0	1,000	1,000	0.00%
100	53330	218 Cell/Radio	0	0	0	0	0	#DIV/0!
100	53330	219 Data	0	0	0	0	0	#DIV/0!
		Subtotal	0	1,270	0	1,270	1,270	0.00%
		SUPPLIES AND EXPENSE						
100	53330	331 Transportation	20,215	25,700	5,468	10,936	17,219	-33.00%
100	53330	340 Operating Supplies	1,375	4,500	0	4,500	4,500	0.00%
100	53330	350 Repair and Maintenance Supplies	0	1,000	0	1,000	1,000	0.00%
100	53330	351 Safety Equipment and Uniforms	5,643	5,400	2,003	5,400	5,400	0.00%
		Subtotal	27,233	36,600	7,471	21,836	28,119	-23.17%
		CAPITAL OUTLAY						
100	53330	810 Capital Outlay	0	0	0	0	2,000	#DIV/0!
		Subtotal	0	0	0	0	2,000	#DIV/0!
		TOTAL	182,102	148,519	80,839	168,302	175,238	17.99%



## **TRAFFIC SIGNS AND MARKINGS**

### **FULL TIME EQUIVALENTS: 1.02**

#### **MISSION:**

To provide the public a safe and orderly flow of vehicular and pedestrian traffic by means of pavement markings and signage as prescribed by the Manual of Uniform Traffic Control Devices.

#### **2009 ACCOMPLISHMENTS:**

- Trained employees on painting with water based paint
- Trained more employees on use of aerial truck
- Looked at changing all signs to high intensity sheeting

#### **2010 OBJECTIVES:**

- Train employees on painting with water based paint
- Train more employees on use of aerial truck
- Implement sign inventory program
- Replace 1/3 of all signs to high intensity sheeting

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Responded to damaged signs complaints within 24 hours.
- Increased training for employees on the use of the aerial truck.
- Increased employee training on pavement marking operations.

#### **2010 PERFORMANCE MEASURES:**

- Respond to 100% of damaged sign complaints within 24 hours.
- Replace 1/3 of all signs to high intensity sheeting.
- Increase training by 5% for employees on the use of the aerial truck.
- Increase employee training by 5% on pavement marking operations.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Retirement increased \$283 to reflect actual costs.
- Health, Dental, DIB, Life, & WKS Comp Ins increased \$944 to reflect actual costs.
- Training for staff to attend miscellaneous training classes regarding street sign maintenance.
- Seminar for staff to attend miscellaneous seminars and conferences regarding street sign maintenance.
- Consulting budgetted for work performed by City of Green Bay for street striping.
- Operating Supplies increased \$10,000 to reflect the costs needed to replace 1/3 of existing signs with high intensity sheeting.
- City to replace all signs with high intensity sheeting by 2011.
- Capital Outlay to include LED Stop Lights \$14,000 for intersections at Libal and Ridgeway and Libal and Charles.

**City of De Pere**  
**2010 General Fund**  
**Proposed Budget**

**EXPENDITURES**

**TRAFFIC SIGNS AND MARKINGS**  
**Account Title**

Account Number		PERSONAL SERVICES		2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
100	53400	120	Hourly Wages	50,059	48,024	22,394	48,024	49,464	3.00%
100	53400	125	Overtime Wages	2,805	2,500	1,373	2,500	2,575	3.00%
100	53400	126	Seasonal Labor	2,952	4,058	78	4,058	4,180	3.00%
100	53400	150	FICA	3,833	4,003	1,865	4,003	4,123	3.00%
100	53400	151	Retirement	5,039	4,921	1,924	4,921	5,204	5.75%
100	53400	152	Health, Dental, DIB, Life & Wks Cmp Ins	9,880	15,740	4,344	15,740	16,684	6.00%
100	53400	190	Training	0	420	90	420	420	0.00%
			<b>Subtotal</b>	<b>74,568</b>	<b>79,666</b>	<b>32,068</b>	<b>79,666</b>	<b>82,651</b>	<b>3.75%</b>
			<b>CONTRACTUAL SERVICES</b>						
100	53400	212	Seminars and Conferences	0	225	0	225	225	0.00%
100	53400	215	Consulting	5,621	8,000	0	8,000	8,000	0.00%
100	53400	218	Cell/Radio	0	0	0	0	0	#DIV/0!
100	53400	219	Data	0	0	0	0	0	#DIV/0!
			<b>Subtotal</b>	<b>5,621</b>	<b>8,225</b>	<b>0</b>	<b>8,225</b>	<b>8,225</b>	<b>0.00%</b>
			<b>SUPPLIES AND EXPENSE</b>						
100	53400	331	Transportation	7,649	9,410	4,564	9,410	9,410	0.00%
100	53400	340	Operating Supplies	18,908	20,000	8,501	20,000	30,000	50.00%
100	53400	342	Paint--Sign and Mark	10,460	10,000	10,134	10,134	10,500	5.00%
			<b>Subtotal</b>	<b>37,017</b>	<b>39,410</b>	<b>23,199</b>	<b>39,544</b>	<b>49,910</b>	<b>26.64%</b>
			<b>CAPITAL PURCHAY</b>						
100	53400	810	Capital Equipment	0	18,000	4,061	18,000	14,000	-22.22%
			<b>Subtotal</b>	<b>0</b>	<b>18,000</b>	<b>4,061</b>	<b>18,000</b>	<b>14,000</b>	<b>-22.22%</b>
			<b>TOTAL</b>	<b>117,206</b>	<b>145,301</b>	<b>59,328</b>	<b>145,435</b>	<b>154,786</b>	<b>6.53%</b>

## **STREET LIGHTING**

### **FULL TIME EQUIVALENTS: 0.13**

#### **MISSION:**

To continue maintaining the Street Lighting System thus protecting City property and equipment from damage and vandalism.  
To protect the citizens and patrons by providing adequate lighting where appropriate.

#### **2009 ACCOMPLISHMENTS:**

- Continued with the lamp and ballast replacement program
- Investigated more energy efficient street lights.

#### **2010 OBJECTIVES:**

- Continue with the lamp and ballast replacement program
- Continue to investigate more energy efficient street lights.

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Responded to street light out complaints within 24 hours.

#### **2010 PERFORMANCE MEASURES:**

- Respond to 100% of street light out complaints within 24 hours.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Retirement increased \$36 to reflect actual costs.
- Health, Dental, DIB, Life, & WKS Comp Ins increased \$133 to reflect actual costs.
- Consulting is budgetted for services performed by WPS for street lighting.
- Transportation decreased \$340 to reflect actual costs.
- No Capital Outlay requested.

**City of De Pere  
2010 General Fund  
Proposed Budget**

**EXPENDITURES****STREET LIGHTING**

Account Number		Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>								
100	53420	120 Hourly Wages	6,705	6,281	2,674	5,348	6,469	3.00%
100	53420	125 Overtime Wages	463	200	0	200	206	3.00%
100	53420	150 FICA	517	480	192	384	494	3.00%
100	53420	151 Retirement	753	628	263	526	664	5.75%
100	53420	152 Health, Dental, DIB, Life & Wks Cmp Ins	3,452	2,212	1,379	2,758	2,345	6.00%
100	53420	190 Training	0	0	0	0	0	
		<b>Subtotal</b>	<b>11,890</b>	<b>9,801</b>	<b>4,508</b>	<b>9,216</b>	<b>10,179</b>	<b>3.85%</b>
<b>CONTRACTUAL SERVICES</b>								
		<b>CONTRACTUAL SERVICES</b>						
100	53420	212 Seminars and Conferences	0	0	0	0	0	#DIV/0!
100	53420	215 Consulting	0	2,000	0	2,000	2,000	0.00%
100	53420	218 Cell/Radio	0	0	0	0	0	#DIV/0!
100	53420	219 Data	0	0	0	0	0	#DIV/0!
100	53420	220 Utilities	372,028	427,450	157,328	427,328	440,290	3.00%
		<b>Subtotal</b>	<b>372,028</b>	<b>429,450</b>	<b>157,328</b>	<b>429,328</b>	<b>442,290</b>	<b>2.99%</b>
<b>SUPPLIES AND EXPENSE</b>								
		<b>SUPPLIES AND EXPENSE</b>						
100	53420	331 Transportation	1,890	1,880	770	1,540	1,540	-18.09%
100	53420	340 Operating Supplies	17,615	8,500	3,644	8,500	8,500	0.00%
100	53420	350 Repair and Maintenance Supplies	0	0	0	0	0	#DIV/0!
		<b>Subtotal</b>	<b>19,505</b>	<b>10,380</b>	<b>4,414</b>	<b>10,040</b>	<b>10,040</b>	<b>-3.28%</b>
<b>CAPITAL OUTLAY</b>								
		<b>CAPITAL OUTLAY</b>						
100	53420	810 Capital Equipment	0	0	0	0	0	#DIV/0!
		<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
		<b>TOTAL</b>	<b>403,423</b>	<b>449,631</b>	<b>186,250</b>	<b>448,584</b>	<b>462,509</b>	<b>2.86%</b>

## TRAFFIC LIGHTS

### FULL TIME EQUIVALENTS: 0.00

#### MISSION:

Provide and maintain signalization for traffic control at sixteen intersections.

#### 2009 ACCOMPLISHMENTS:

- Maintained signalization at all intersections
- Provided temporary and permanent timing plans in reconstruction areas
- Started evaluating traffic signal system study

#### 2010 OBJECTIVES:

- Maintain signalization at all intersections
- Provide temporary and permanent timing plans in reconstruction areas
- Continue to perform traffic signal system study

#### 2009 PERFORMANCE MEASUREMENT DATA:

- Responded to traffic signal complaints within 24 hours.
- Did not increase signal operational efficiency due to traffic signal not being complete.

#### 2010 PERFORMANCE MEASURES:

- Respond to 100% of traffic signal complaints within 24 hours.
- Increase signal operational efficiency by 5%.

#### SIGNIFICANT EXPENDITURE CHANGES:

- Consulting decreased \$35,700 because in 2009 this money was used for traffic signal study. The remaining consulting is for fees paid to Brown County Highway Department for maintenance of traffic signals. Consulting also includes the installation of a pedestrian signal for pedestrian crossing at Broadway & Merrill.
- No Capital Outlay requested.

City of De Pere  
2010 General Fund  
Proposed Budget

## EXPENDITURES

Account Number	Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
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## TRAFFIC LIGHTS

Account Number		PERSONAL SERVICES									
100	53450	120	Hourly Wages	675	0	70	140	0	#DIV/0!		
100	53450	125	Overtime Wages	0	0	0	0	0	#DIV/0!		
100	53450	126	Seasonal Labor	0	0	0	0	0	#DIV/0!		
100	53450	150	FICA	48	0	5	10	0	#DIV/0!		
100	53450	151	Retirement	72	0	7	14	0	#DIV/0!		
100	53450	152	Health, Dental, DIB, Life & Wks Crmp Ins	258	0	12	24	0	#DIV/0!		
100	53450	190	Training	0	0			0	#DIV/0!		
		Subtotal		1,053	0	94	188	0	#DIV/0!		
CONTRACTUAL SERVICES											
100	53450	215	Consulting	8,773	60,700	6,391	60,700	25,000	-58.81%		
100	53450	218	Cell/Radio	0	0	0	0	0	#DIV/0!		
100	53450	219	Data	0	0	0	0	0	#DIV/0!		
100	53450	220	Utilities	26,755	23,340	11,394	22,788	24,040	3.00%		
		Subtotal		35,528	84,040	17,785	83,488	49,040	-41.65%		
SUPPLIES AND EXPENSE											
100	53450	331	Transportation	0	0	0	0	0	#DIV/0!		
100	53450	340	Operating Supplies	0	500	0	500	500	0.00%		
		Subtotal		0	500	0	500	500	0.00%		
CAPITAL OUTLAY											
100	53450	810	Capital Equipment	0	0	0	0	0	#DIV/0!		
		Subtotal		0	0	0	0	0	#DIV/0!		
TOTAL											
				36,581	84,540	17,879	84,176	49,540	-41.40%		

## **BRUSH COLLECTION**

### **FULL TIME EQUIVALENTS: .77**

#### **MISSION:**

To provide a cost effective and efficient method of removing brush, logs and stumps from streets trimmed by residents.

#### **2009 ACCOMPLISHMENTS:**

- Amended brush collection operations to improve efficiency and meet overall community needs
- Reviewed compost site hours
- Reviewed compost facility operations.

#### **2010 OBJECTIVES:**

- Monitor brush collection operations to improve efficiency and meet overall community needs
- Review compost site hours
- Review compost facility operations.

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Measured number of customers using compost facility.
- Decreased number of household brush violations by educating the community on City policy. It appears after trying to educate the community we still consistently send out warning letters with the numbers not decreasing.
- Kept track of tonnage of brush collected.

#### **2010 PERFORMANCE MEASURES:**

- Measure number of households using compost facility on a daily basis.
- Decrease number of household brush violations by 1% by educating the community on City policy.
- Record 100% of tons of brush collected to meet DNR requirements for recycling grants.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Seasonal labor increased \$5,543 to reflect actual costs.
- FICA increased \$279 to reflect increases in seasonal wages.
- Retirement increased \$857 to reflect actual costs.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$1,017 to reflect actual trends.
- Consulting increased \$1,996 to reflect actual costs. Consulting is budgetted for grinding brush and compost.
- Transportation decreased \$8,069 to reflect actual costs.
- Operating supplies increased \$610 to reflect actual costs.
- No Capital Outlay requested.

**City of De Pere  
2010 General Fund  
Proposed Budget**

**EXPENDITURES**

**BRUSH COLLECTION**      **Account Title**

<b>Account Number</b>		<b>PERSONAL SERVICES</b>		<b>2008 Year End Actual</b>	<b>2009 Adopted Budget</b>	<b>2009 6 mos Actual</b>	<b>2009 Year End Estimate</b>	<b>2010 Dept Head Proposed</b>	<b>2010 / 2009 Budget % Of Change</b>
100	53460	120	Hourly Wages	30,953	36,116	16,050	32,100	37,199	3.00%
100	53460	125	Overtime Wages	0	579	0	579	596	3.00%
100	53460	126	Seasonal Labor	23,346	5,641	5,592	11,184	11,184	98.25%
100	53460	150	FICA	2,501	2,791	1,257	2,514	3,070	9.98%
100	53460	151	Retirement	3,237	3,529	1,245	3,529	4,386	24.29%
100	53460	152	Health, Dental, DIB, Life & Wks Cmp Ins	10,151	16,945	4,130	16,945	17,962	6.00%
			<b>Subtotal</b>	<b>70,188</b>	<b>65,601</b>	<b>28,274</b>	<b>66,851</b>	<b>74,397</b>	<b>13.41%</b>
			<b>CONTRACTUAL SERVICES</b>						
100	53460	215	Consulting	18,098	18,500	10,248	20,496	20,496	10.79%
100	53460	218	Cell/Radio	0	0	0	0	0	
100	53460	219	Data	0	0	0	0	0	
100	53460	220	Utilities	74	0	52	104	104	
			<b>Subtotal</b>	<b>18,172</b>	<b>18,500</b>	<b>10,300</b>	<b>20,600</b>	<b>20,600</b>	<b>11.35%</b>
			<b>SUPPLIES AND EXPENSE</b>						
100	53460	331	Transportation	10,860	24,452	7,790	15,580	16,383	-33.00%
100	53460	340	Operating Supplies	169	512	561	1,122	1,122	119.14%
			<b>Subtotal</b>	<b>11,029</b>	<b>24,964</b>	<b>8,351</b>	<b>16,702</b>	<b>17,505</b>	<b>-29.88%</b>
			<b>CAPITAL OUTLAY</b>						
100	53460	810	Capital Equipment	0	0	0	0	0	
			<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>
			<b>TOTAL</b>	<b>99,389</b>	<b>109,065</b>	<b>46,925</b>	<b>104,153</b>	<b>112,502</b>	<b>3.15%</b>



## TRANSIT SYSTEM

### MISSION:

- Provide funding for mass transit (bus service) throughout the City.

### SIGNIFICANT EXPENDITURE CHANGES:

- No Capital Outlay requested.

## Account Title

Account Number	PERSONAL SERVICES
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										#DIV/0!
				0	0	0	0			
			CONTRACTUAL SERVICES							
100	53520	213	Transit System	402,389	436,788	230,819	461,638	461,638	5.69%	
			Subtotal	402,389	436,788	230,819	461,638	461,638	5.69%	
			SUPPLIES AND EXPENSE							
			Subtotal	0	0	0	0	0		#DIV/0!
			CAPITAL OUTLAY							
			Subtotal	0	0	0	0	0		#DIV/0!
			TOTAL	402,389	436,788	230,819	461,638	461,638	5.69%	

## **GARBAGE AND REFUSE COLLECTION**

### **FULL TIME EQUIVALENTS: 3.83**

#### **MISSION:**

To provide an efficient and effective service of collection and disposal of trash and unsightly debris throughout the City in a timely manner.

#### **2009 ACCOMPLISHMENTS:**

- Continued to maintain level of service with continued City growth
- Updated route maps to make operation more efficient

#### **2010 OBJECTIVES:**

- Continue to improve collection methods
- Keep up with growth and expansion without adding equipment and employees
- Look at revising routes to make operations more efficient.

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Kept track of number of overflow tags sold.
- Decreased the amount of tonnage of garbage collected by educating the community on recycling.
- Decreased the number of rubbish violations by educating the community on City policy.

#### **2010 PERFORMANCE MEASURES:**

- Monitor number of overflow tags sold for the purpose of tracking budget revenue.
- Decrease the amount of tonnage of garbage collected by 15% by educating the community on recycling.
- Decrease the number of rubbish violations by 1% by educating the community on City policy.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$22,405 to reflect actual trends.
- Overtime Wages increased \$335 to reflect actual trends.
- Seasonal Labor increased \$1,528 to reflect actual trends.
- FICA increased \$1,853 to reflect increases in hourly, seasonal and overtime wages.
- Retirement increased \$4,479 to reflect increases in hourly and overtime wages.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$3,522 to reflect actual trends.
- Training was added to provide adequate training on garbage trucks to improve driving skills.
- Consulting budgetted for payment of fees to DNR and Brown County for solid waste operations.
- Transportation decreased \$7,637 to reflect actual costs.
- Garbage Bags & Poly Cart Supplies decreased \$2,000 to reflect actual costs.
- No Capital Outlay requested.

City of De Pere  
2010 General Fund  
Proposed Budget

## EXPENDITURES

## GARBAGE/REFUSE COLLECTION

Account Number	Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>							
100 53620	120 Hourly Wages	174,142	172,495	69,623	174,142	194,900	12.99%
100 53620	125 Overtime Wages	2,253	760	922	1,844	1,095	44.05%
100 53620	126 Seasonal Labor	8,094	508	617	1,838	8,094	499.13%
100 53620	150 FICA	11,921	13,297	5,933	13,297	15,150	13.93%
100 53620	151 Retirement	15,326	17,304	5,500	17,304	21,783	25.88%
100 53620	152 Health, Dental, DIB, Life & Wks Comp Ins	48,649	58,703	22,068	58,703	62,225	6.00%
100 53620	190 Training	0	0	0	500	500	
	<b>Subtotal</b>	<b>254,325</b>	<b>263,065</b>	<b>104,663</b>	<b>267,024</b>	<b>297,687</b>	<b>#DIV/0! 13.16%</b>
<b>CONTRACTUAL SERVICES</b>							
100 53620	210 Telephone	0	0	0	0	0	#DIV/0!
100 53620	215 Consulting	10,811	11,758	1,005	11,758	12,111	3.00%
100 53620	218 Cell/Radio	0	0	0	0	0	#DIV/0!
100 53620	219 Data	0	0	0	0	0	#DIV/0!
	<b>Subtotal</b>	<b>10,811</b>	<b>11,758</b>	<b>1,005</b>	<b>11,758</b>	<b>12,111</b>	<b>3.00%</b>
<b>SUPPLIES AND EXPENSE</b>							
100 53620	331 Transportation	18,981	23,143	7,543	15,086	15,506	-33.00%
100 53620	340 Operating Supplies	739	2,000	464	2,000	2,000	0.00%
100 53620	344 Garbage Bags and Poly Cart Supplies	0	5,000	0	3,000	3,000	-40.00%
	<b>Subtotal</b>	<b>19,720</b>	<b>30,143</b>	<b>8,007</b>	<b>20,086</b>	<b>20,506</b>	<b>-31.97%</b>
<b>CAPITAL OUTLAY</b>							
100 53620	810 Capital Equipment	0	200,000	187,760	187,760	0	-100.00%
	<b>Subtotal</b>	<b>0</b>	<b>200,000</b>	<b>187,760</b>	<b>187,760</b>	<b>0</b>	<b>-100.00%</b>
	<b>TOTAL</b>	<b>284,856</b>	<b>504,966</b>	<b>301,435</b>	<b>486,628</b>	<b>330,304</b>	<b>-34.59%</b>

## LANDFILL

### MISSION:

Safely and cost effectively dispose of non-recyclable solid waste in cooperation with Brown County and other Municipalities.  
This program funds tipping fees for waste disposal.

### SIGNIFICANT EXPENDITURE CHANGES:

- Landfill fees increased \$46,150 to reflect an increase in tipping fees from \$31.00 per ton to \$37.10 per ton.
- No Capital Outlay requested.

**City of De Pere  
2010 General Fund  
Proposed Budget**

**EXPENDITURES**

<b>EXPENDITURES</b>	<b>2008</b>	<b>2009</b>	<b>2009</b>	<b>2009</b>	<b>2010</b>	<b>2010 / 2009</b>
<b>Account Title</b>	<b>Year End</b>	<b>Adopted</b>	<b>6 mos</b>	<b>Year End</b>	<b>Dept Head</b>	<b>Budget</b>
<b>LANDFILL</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Estimate</b>	<b>Proposed</b>	<b>% Of Change</b>

Account Number		CONTRACTUAL SERVICES							
100	53630	214	Landfill	75,907	195,000	57,056	216,000	241,150	23.67%
			Subtotal	75,907	195,000	57,056	216,000	241,150	23.67%
			TOTAL	75,907	195,000	57,056	216,000	241,150	23.67%

## **WEED CONTROL**

### **FULL TIME EQUIVALENTS: 0.13**

#### **MISSION:**

The cutting down and/or elimination of noxious and unsightly weeds in undeveloped lots, City property and along roadways.

#### **2009 ACCOMPLISHMENTS:**

- Cut all City property as needed
- Increased awareness and enhanced preventative maintenance for mowing equipment to ensure longer life.
- Had part-time employees assist more in trimming and removing obstacles.
- Updated weed maps

#### **2010 OBJECTIVES:**

- Cut all weeds in business and industrial parks twice.
- Train more employees in weed cutting operation.
- Have part-time employees assist more in trimming and removing obstacles.
- Utilize a boom mower to maintain ditches and other difficult areas to mow.
- Update weed maps

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Did not track number of hours spent on cutting city owned properties.
- Responded to weed complaints within 72 hours of receiving the complaint.
- Updated 100% of weed maps.

#### **2010 PERFORMANCE MEASURES:**

- Decrease the number of weed complaints by 25% by educating the community on City policy.
- Respond to 100% of weed complaints within 72 hours of receiving the complaint.
- Update 100% weed maps.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Retirement increased \$31 to reflect actual trends.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$106 to reflect actual trends.
- No Capital Outlay requested

65% of total weed control budget is accounted for in the stormwater utility.

## WEED CONTROL

Account Number		Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
<b>PERSONAL SERVICES</b>								
100	53640	120 Hourly Wages	5,231	5,449	403	5,449	5,612	3.00%
100	53640	125 Overtime Wages	0	0	0	0	0	#DIV/0!
100	53640	126 Seasonal Labor	86	82	24	82	85	3.00%
100	53640	150 FICA	400	411	29	411	423	3.00%
100	53640	151 Retirement	525	544	0	544	575	5.75%
100	53640	152 Health, Dental, DIB, Life & Wks Cmp Ins	1,700	1,762	77	1,762	1,868	6.00%
100	53640	190 Training	0	0	0	0	0	#DIV/0!
		Subtotal	7,942	8,248	533	8,248	8,564	3.82%
<b>CONTRACTUAL SERVICES</b>								
100	53640	210 Telephone	0	0	0	0	0	#DIV/0!
100	53640	215 Consulting	0	0	0	0	0	#DIV/0!
100	53640	218 Cell/Radio	0	0	0	0	0	#DIV/0!
100	53640	219 Data	0	0	0	0	0	#DIV/0!
		Subtotal	0	0	0	0	0	#DIV/0!
<b>SUPPLIES AND EXPENSE</b>								
100	53640	331 Transportation	0	0	0	0	0	#DIV/0!
100	53640	340 Operating Supplies	60	0	0	0	0	#DIV/0!
		Subtotal	60	0	0	0	0	#DIV/0!
<b>CAPITAL OUTLAY</b>								
100	53640	810 Capital Equipment	0	0	0	0	0	#DIV/0!
		Subtotal	0	0	0	0	0	#DIV/0!
<b>TOTAL</b>			<b>8,002</b>	<b>8,248</b>	<b>533</b>	<b>8,248</b>	<b>8,564</b>	<b>3.82%</b>



## RECYCLING

### FULL TIME EQUIVALENTS: 1.65

#### MISSION:

To provide collection and transportation of recyclable material, which is banned from the Landfill in a cost effective and efficient manner.

#### 2009 ACCOMPLISHMENTS:

- Kept pace with growth and expansion
- Continued to improve single stream operations.

#### 2010 OBJECTIVES:

- Continue to improve single stream operations
- Keep up with growth and expansion without adding equipment and employees.
- Look at revising routes to make operations more efficient.

#### 2009 PERFORMANCE MEASUREMENT DATA:

- Increased the amount of tonnage of recycling collected by educating the community.
- Decreased the number of households found in non-compliance by educating the community on the City's policy.
- Did not implement GPS so efficiency of operations were not looked at for improvement.
- Tracked of the number of households that request 65 or 95 gallon carts.

#### 2010 PERFORMANCE MEASURES:

- Increase the amount of recycling tonnage collected 15% by educating the community.
- Decrease the number of non-compliant households 1% by educating the community on the City's policy.
- Increase the efficiency of operations by 1% by implementing GPS tracking into recycling operations.

#### SIGNIFICANT EXPENDITURE CHANGES:

- Hourly Wages decreased \$8,325 to reflect actual trends.
- FICA decreased \$624 to reflect decreases in hourly wages.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$1,427 to reflect actual trends.
- Training was added to provide adequate training on recycling trucks to improve driving skills.
- Consulting increased \$24,250 to reflect actual costs for disposal of recyclable materials.
- Transportation decreased \$6,310 to reflect actual costs.
- No Capital Outlay requested.

City of De Pere  
2010 General Fund  
Proposed Budget

## EXPENDITURES

RECYCLING	Account Title	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
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PERSONAL SERVICES							
100	53650 120 Hourly Wages	74,446	73,325	27,506	60,000	65,000	-11.35%
100	53650 125 Overtime Wages	3,557	391	180	360	403	3.00%
100	53650 126 Seasonal Labor	1,296	294	0	300	302	3.00%
100	53650 150 FICA	5,340	5,650	2,269	4,538	5,026	-11.04%
100	53650 151 Retirement	7,353	7,411	2,231	4,462	7,228	-2.47%
100	53650 152 Health, Dental, DIB, Life & Wks Cmp Ins	20,955	23,778	7,954	15,908	25,205	6.00%
100	53650 190 Training	0	0	0	500	500	
	Subtotal	114,957	119,809	40,140	86,068	103,684	-8.48%
CONTRACTUAL SERVICES							
100	53650 210 Telephone	0	0	0	0	0	
100	53650 215 Consulting	7,707	15,750	20,086	40,172	40,000	153.97%
100	53650 218 Cell/Radio	0	0	0	0	0	
100	53650 219 Data	0	0	0	0	0	
	Subtotal	7,707	15,750	20,086	40,172	40,000	153.97%
SUPPLIES AND EXPENSE							
100	53650 331 Transportation	13,740	23,310	7,967	15,934	17,000	-27.07%
100	53650 340 Operating Supplies	956	2,050	29	2,050	2,050	0.00%
100	53650 344 Garbage Bags and Poly Cart Supplies	399,140	0	39	39	0	
	Subtotal	413,836	25,360	8,035	18,023	19,050	-24.88%
CAPITAL OUTLAY							
100	53650 810 Capital Equipment	0	0	0	0	0	
	Subtotal	0	0	0	0	0	
	TOTAL	534,490	151,956	68,261	144,263	162,714	7.08%

## **WATER DEPARTMENT**

### **FULL TIME EQUIVALENTS: 6.48**

#### **MISSION:**

Provide a safe, adequate and reliable supply of water with appropriate and efficient management and maintenance of the pumping, storage and distribution system. Also provide timely and accurate reports to the WPSC, WDNR and City Administration.

#### **2009 ACCOMPLISHMENTS:**

- Continued the twice daily inspection of the seven pump stations to assure reliable operations
- Approximately 460 water samples taken according to the Safe Drinking Water Act Rules and Regulations
- All broken water mains and services repaired as needed
- All 1,179 fire hydrants flushed yearly with approximately 290 flushed twice annually and check hydrants for proper operation
- Prepared and distributed 2009 CCR as required
- Replaced old and undersized water mains where needed
- Water mains and services were repaired as needed

#### **2010 OBJECTIVES:**

- Continue the twice daily inspection of the seven pump stations to assure reliable operations
- Approximately 460 water samples will be taken according to the Safe Drinking Water Act Rules and Regulations
- All broken water mains and services will be repaired as needed
- All 1,179 fire hydrants will be flushed yearly with approximately 290 flushed twice annually and check hydrants for proper operation
- Prepare and distribute 2010 CCR as required
- Replace old and undersized water mains where needed

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Conducted staff meetings at least once a month.
- Flushed 100% of the City's hydrants.
- Responded to complaints within 24 hours of receiving them.
- Responded to emergency calls within 45 minutes of receiving them.

#### **2010 PERFORMANCE MEASURES:**

- Flush 100% of the City's hydrants to meet DNR requirements.
- Respond to 100% of complaints within 24 hours of receiving them.
- Respond to 100% of emergency calls within 45 minutes of receiving them.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Pumping - Miscellaneous decreased \$2,000 to reflect existing trends.
- Water Treatment chemicals increased \$7,000 to reflect actual trends.
- Transmission & distribution operations - ops supervision/engineer increased \$47,000 to reflect a higher percentage of the engineering department budget being charged to the water utility.
- Transmission & distribution operations - meters shared 50% increased \$3,000 to reflect existing trends.
- Transmission & distribution maintenance - reservoirs/stand pipes decreased \$4,300 to reflect existing trends.
- Transmission & distribution maintenance - maintenance of mains increased \$65,000 to reflect existing trends.
- Transmission & distribution maintenance - maintenance of services increased \$20,000 to reflect existing trends.
- Transmission & distribution maintenance - Shared 50% increased \$4,000 to reflect existing trends.
- Transmission & distribution maintenance - maintenance of hydrants decreased \$7,947 to reflect existing trends.
- Administration & General Operations - Office Supplies and expense decreased by \$10,000 to reflect existing trends.
- Administration & General Operations - Injuries and damages - W/C and Liability Insurance decreased by \$3,000 to reflect existing trends.
- Administration & General Operations - Employee Pension and Benefits increased by \$25,621 to reflect existing trends.
- Administration & General Operations - Regulatory Commission Expense increased by \$2,000 to reflect existing trends.
- Utility Operating Income - Taxes increased by \$39,335 to reflect existing trends.

#### **SIGNIFICANT REVENUE CHANGES:**

- Metered sales to commercial decreased by \$110,000 to reflect actual trend
- Metered sales to industrial increased by \$285,000 to reflect actual trend
- Private fire protection commercial increased \$13,350 to reflect actual trends.
- Private fire protection industrial increased \$7,780 to reflect actual trends.
- Other Sales to Public Authorities decreased \$21,250 to reflect actual trends.
- Other Operating Revenues - Forfeited Discounts increased \$10,000 to reflect actual trends

#### **CAPITAL OUTLAY**

- 3/4 ton pickup \$25,000
- Miscellaneous relays \$600,000
- New water main installation \$208,000
- Hydrant Replacements \$30,000
- River crossing stability assessment \$25,000
- 9th Street tower/reservoir, Scheuring Road reservoir, Merrill Street reservoir inspections \$20,000
- Merrill Street Tower Cathodic Protection \$14,000

- Valve turner \$25,000
- Concrete breaker for backhoe \$20,000
- Cross connection inspection residential \$65,000
- Cross connection inspection commercial \$40,000

City of Da Pare  
2010 Water Fund Budget  
Proposed Budget

Expenditures		Account Title	2008 6 Month Actual	2008 Year End Actual	2008 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2008 Budget % Of Change
WELL OPERATIONS & MAINTENANCE									
601	6001	614 Maintenance of Wells	10,076	18,882	21,000	5,181	21,000	21,000	0.00%
		Subtotal	10,076	18,882	21,000	5,181	21,000	21,000	0.00%
PUMPING									
601	6001	623 Pumping-Fuel or Power	14,572	38,135	40,000	10,682	40,000	40,000	0.00%
601	6001	624 Pumping-Labor and Expense	13,009	25,855	30,000	10,188	30,000	30,000	0.00%
601	6001	628 Pumping-Miscellaneous	4,734	7,773	12,000	3,955	10,000	10,000	-16.67%
601	6001	631 Pumping-Maint. Structures & Imp	8,044	15,864	20,000	6,433	19,000	19,000	-5.00%
601	6001	633 Pumping-Maintenance of Equipment	5,811	14,690	12,000	3,527	12,000	12,000	0.00%
		Subtotal	46,170	102,117	114,000	34,805	111,000	111,000	-2.63%
WATER TREATMENT									
601	6001	641 Treatment-Chemicals	8,489	25,455	18,000	11,006	25,000	25,000	38.89%
601	6001	652 Treatment-Maintain Equipment	638	1,792	1,500	533	1,500	1,500	0.00%
		Subtotal	9,127	27,247	19,500	11,539	26,500	26,500	35.90%
TRANSMISSION & DISTRIBUTION OPERATIONS									
601	6001	660 T & D Ops Supervisor/Engineer	9,196	23,207	0	64	0	47,000	#DIV/0!
601	6001	662 T & D -Line Expense	20,756	49,893	60,000	23,715	57,000	57,000	-5.00%
601	6001	663 T & D - Meters Shared 50%	10,605	25,382	25,000	14,382	26,000	26,000	12.00%
601	6001	667 T & D - Rents	0	0	0	0	0	0	#DIV/0!
		Subtotal	40,557	98,482	85,000	38,141	85,000	132,000	55.29%
TRANSMISSION & DISTRIBUTION MAINTENANCE									
601	6001	672 T & D Maintenance -Reservoirs/Stand Pipes	4,794	2,961	8,300	424	4,000	4,000	-51.81%
601	6001	673 T & D Maintenance of Mains	57,522	157,506	115,000	90,277	180,000	180,000	56.52%
601	6001	675 T & D Maintenance of Services	21,037	55,560	45,000	32,870	65,000	65,000	44.44%
601	6001	676 T & D Meter Maintenance-Shared 50%	5,147	19,738	11,000	7,385	15,000	15,000	36.36%
601	6001	677 T & D Maintenance of Hydrants	7,521	19,141	20,000	11,355	20,000	20,000	0.00%
601	6001	678 T & D Maintenance Misc Plant	287	2,618	3,000	1,327	3,000	3,000	0.00%
		Subtotal	96,308	257,524	202,300	143,616	287,000	287,000	41.87%

City of De Pere  
2010 Water Fund Budget  
Proposed Budget

Expenditures	Account Number	CUSTOMER ACCOUNTS	2006 6 Month Actual	2006 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
601	6001	Water Reading Shared 50%	17,140	25,323	35,000	18,312	36,500	36,500	4.29%
601	6001	Records - Collections - Shared 50%	34,347	82,705	70,000	35,340	72,000	72,000	2.86%
		Subtotal	51,487	108,028	105,000	53,652	108,500	108,500	3.33%
		ADMINISTRATIVE & GENERAL OPERATIONS							
601	6001	Admin and General Salaries	30,560	102,673	116,176	56,288	116,176	119,661	3.00%
601	6001	Office Supplies and Expense	23,340	19,827	50,000	11,047	40,000	40,000	-20.00%
601	6001	Outside Services	1,502,343	3,780,773	3,520,000	1,177,368	3,520,000	3,403,000	-3.32%
601	6001	Property Insurance	4,800	9,989	10,000	5,000	10,000	10,000	0.00%
601	6001	Injuries and Damages - WC and Liability Insurance	7,700	15,862	20,000	10,000	17,000	17,000	0.00%
601	6001	Employee Pension & Benefits	60,229	125,808	125,379	71,146	142,296	151,000	20.43%
601	6001	Regulatory Commission Expense	0	4,964	4,000	0	4,000	4,000	0.00%
601	6001	Miscellaneous General Expense	0	27	10,000	12	10,000	10,000	0.00%
		Subtotal	1,629,672	4,069,823	3,855,555	1,330,863	385,9472	3,754,061	-2.62%
		ADMINISTRATIVE & GENERAL MAINTENANCE							
601	6001	Admin. & General Plants	3,650	7,525	7,500	3,750	7,500	7,725	3.00%
		Subtotal	3,650	7,525	7,500	3,750	7,500	7,725	3.00%
		UTILITY OPERATING INCOME							
601	6001	Depreciation Expense	180,000	379,105	375,000	190,000	380,000	390,000	4.00%
601	6001	Rates	13,037	362,530	336,146	183,243	366,486	377,451	11.63%
		Subtotal	183,037	741,635	711,146	373,243	746,486	767,451	7.62%
		Total Operating Expenditures	2,079,364	5,431,373	5,123,001	1,994,762	5,252,468	5,215,967	1.81%
		INTEREST CHARGES							
601	6001	Interest on Long Term Debt	13,128	156,813	150,000	62,355	150,000	155,210	3.47%
		Subtotal	13,128	156,813	150,000	62,355	150,000	155,210	3.47%
		TOTAL EXPENDITURES	2,092,513	5,588,186	5,273,001	2,057,147	5,402,468	5,371,077	1.89%

City of De Pere  
2010 Water Fund Budget  
Proposed Budget

Water Revenues		Account Title		2008	2008	2009	2008	2009	2010	2010 / 2009
Account Number				6 Month Actual	Year End Actual	Adopted Budget	6 mos Actual	Year End Estimate	Dept Head Proposed	Budget % Of Change
SALES OF WATER										
601 0000 481	Interest Income			11,340	15,468	25,000	20,745	25,000	25,000	0.00%
601 0000 489	Misc Non Operating Revenue			150,584	246,427	200,000	79,434	200,000	200,000	0.00%
601 0000 484	Metered Sales Residential			1,046,842	2,261,376	2,300,000	1,091,736	2,200,000	2,266,000	-1.48%
601 0000 484	Metered Sales Commercial			309,242	797,539	625,000	250,368	500,000	515,000	-17.60%
601 0000 484	Metered Sales Industrial			399,011	701,413	800,000	241,652	500,000	515,000	-36.63%
601 0000 464	Fire Protection Residential			881	2,050	2,000	1,273	2,000	2,000	0.00%
601 0000 464	Private Fire Protection Commercial			16,706	44,452	33,000	23,882	45,000	46,350	40.45%
601 0000 464	Private Fire Protection Industrial			8,962	25,200	19,000	13,632	26,000	26,780	40.95%
601 0000 464	Public Fire Protection			597,794	1,150,877	1,200,000	591,578	1,200,000	1,236,000	3.00%
601 0000 464	Other Sales to Public Authorities			36,828	124,120	150,000	42,883	125,000	128,750	-14.17%
	Subtotal			2,578,300	5,358,823	5,354,000	2,358,873	4823,000	4860,880	-7.34%
OTHER OPERATING REVENUES										
601 0000 489	Forfeited Discounts			38,558	53,200	50,000	83,567	60,000	60,000	20.00%
601 0000 489	Miscellaneous Services Revenue			344	2,298	1,000	758	1,000	1,000	0.00%
601 0000 489	Other Water Revenue			0	59,648	70,000	70,000	70,000	70,000	0.00%
	Subtotal			39,902	115,147	121,000	154,335	131,000	131,000	8.26%
	TOTAL REVENUES			2,617,202	5,484,070	5,475,000	2,511,307	4954,000	5091,880	-7.00%

Water Utility 2010 Capital Projects & Equipment

Total Cost

City of De Pere  
2010 Water Fund Budget  
Executive Proposed



#22 1998 Chevy Pickup replacement  
 Miscellaneous Relays  
 New Water Main Installation  
 River Crossing Stability Assessment  
 Hydrants Replacements  
 9th Street Tower/Reservoir, Scheuring Road Reservoir, Merrill Street Reservoir Inspections  
 Merrill Street Tower Cathodic Protection  
 Valve Turner  
 Concrete Breaker for Backhoe  
 Residential Cross Connection Program  
 Commercial / Industrial Cross Connection Program  
 Total Capital

Capital  
 \$ 25,000  
 \$ 600,000  
 \$ 208,000  
 \$ 25,000  
 \$ 30,000  
 \$ 20,000  
 \$ 14,000  
 \$ 25,000  
 \$ 20,000  
 \$ 65,000  
 \$ 40,000

\$1,072,000

\$25,000  
 \$600,000  
 \$208,000  
 \$25,000  
 \$25,000  
 \$20,000  
 \$25,000  
 \$20,000  
 \$85,000  
 \$40,000  
 \$1,053,000

Source of Debt
2007 Series-Original Issue amount: \$4,395,000
TOTAL

2010 Principal	12/31/09	2010 Interest
\$250,000	\$3,425,000	\$155,210
\$250,000	\$3,425,000	\$155,210

## **STORM WATER UTILITY**

### **FULL TIME EQUIVALENTS: 4.78**

#### **MISSION:**

To maintain and repair the storm water drainage system for the City of De Pere.

#### **2009 ACCOMPLISHMENTS:**

- Incorporated the Storm Water Utility into all functions of the Department of Public Works.
- Created internal processes for modifying and correcting drainage issues
- Evaluated the Storm Water utility and suggest changes for the 2010 budget
- Evaluated the ERU and suggest changes for 2010

#### **2010 OBJECTIVES:**

- Create internal processes for modifying and correcting drainage issues
- Evaluate the Storm Water utility and suggest changes for the 2011 budget
- Evaluate the ERU and suggest changes for 2011

## STREET CLEANING

### MISSION:

To thoroughly sweep and remove all foreign material from residential streets, downtown business areas, parking malls, playground parking lots and construction zones which may inhibit and/or alter public safety.

### 2009 ACCOMPLISHMENTS:

- Swept construction zones twice a week and as needed
- Sweep downtown business areas three times a week
- Four employees attended a street sweeper seminar
- Train more operators
- Run two shifts in the spring to collect debris faster from Winter months

### 2010 OBJECTIVES:

- Attempt to make more rounds of the City
- Train new employees on sweeper operation
- Utilize sweeper in leaf removal baling operation
- Vacuum sweeper needed to collect finer debris

### 2009 PERFORMANCE MEASUREMENT DATA:

- Increased the frequency the City sweeps the entire City. The additional sweeper to the fleet allowed us to have two sweepers out each day during the week.
- Increased employee training on sweeper operations.
- Increased use of sweeper in leaf removal baling operations.

### 2010 PERFORMANCE MEASURES:

- Increase the frequency by 5% when the City sweeps the entire City.
- Increase employee training 5% on sweeper operations.

### SIGNIFICANT EXPENDITURE CHANGES:

- Overtime Wages increased \$1,060 to reflect actual trends.
- Retirement increased \$386 to reflect actual trends.
- Health, Dental, DIB, Life, & WKS Comp Ins increased \$1,145 to reflect actual trends.
- Training budgeted for employees to attend training on sweeper operation.
- Transportation increased \$2,000 to reflect actual costs.
- Repair and Maintenance costs increased by \$5,503 to reflect actual costs.
- No capital outlay requested.
- 0% of total street cleaning budget is accounted for in the general fund operating budget.

City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures	Account Title	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
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STREET CLEANING

GENERAL ADMINISTRATION

650	53300	120	Hourly Wages	36,430	13,684	74,201	75,046	18,276	75,046	77,297	3.00%
650	53300	125	Overtime Wages	0	105	140	140	1,023	1,200	1,200	757.14%
650	53300	126	Seasonal Labor	362	0	471	471	55	471	485	3.00%
650	53300	150	FICA	2,805	1,034	5,077	5,136	1,397	5,136	5,280	3.00%
650	53300	151	Relayment	3,678	1,885	6,978	6,702	1,305	6,702	7,088	3.00%
650	53300	152	Health, Dental, Dis, Life & Wks Comp Ins	10,702	3,785	18,278	18,076	3,747	18,076	20,221	8.28%
650	53300	180	Training	170	100	150	180	0	180	186	3.00%
			Subtotal	54,228	20,003	104,992	106,751	25,803	107,811	111,767	4.70%
			CONTRACTUAL SERVICES								
650	53300	210	Telephone	0	0	0	0	0	0	0	
650	53300	211	Postage	0	0	0	0	0	0	0	
650	53300	212	Seminars and Conferences	250	0	0	260	0	0	0	
650	53300	215	Consulting	0	0	200	0	0	0	0	
650	53300	218	Cell/Radio	0	0	0	0	0	0	0	
650	53300	219	Data	0	0	0	0	0	0	0	
			Subtotal	250	0	200	260	0	0	0	
			SUPPLIES AND EXPENSE								
650	53300	310	Office Supplies			0	0	0	0	0	
650	53300	320	Memberships/Subscriptions			0	0	0	0	0	
650	53300	331	Transportation	3,596	2,345	6,106	10,000	5,127	12,000	12,000	
650	53300	340	Operating Supplies	0	0	0	0	0	0	0	
650	53300	350	Repair and Maintenance Supplies	0	0	4,888	4,497	5,303	10,000	10,000	
			Subtotal	3,596	2,345	10,994	14,497	10,430	22,000	22,000	
			CAPITAL OUTLAY								
650	53300	810	Capital Equipment	0	0	0	0	0	0	0	
			Subtotal	0	0	0	0	0	0	0	
			TOTAL	58,074	22,348	116,186	121,508	36,233	129,811	133,767	10.09%

## LEAF COLLECTION

### MISSION:

To effectively and efficiently collect and dispose of all yard and garden waste from City streets during spring and fall collection periods.

### 2009 ACCOMPLISHMENTS:

- Shorten the time to complete a cycle of the City to less than one week during peak leaf removal
- Continue to use baler for Fall leaf collection

### 2010 OBJECTIVES:

- Shorten the time to complete a cycle of the City to less than one week during peak leaf removal
- Purchase baler and continue to use baler for Fall leaf collection

### 2009 PERFORMANCE MEASUREMENT DATA:

- Tracked of number of days to make complete round of City during the spring and fall collections.
- Tracked of number of bales of leaves collected.

### 2010 PERFORMANCE MEASURES:

- Track of number of days to make complete round of City during the spring and fall collections to determine efficiency of operations.
- Track of number of bales of leaves collected.

### SIGNIFICANT EXPENDITURE CHANGES:

- Retirement increased \$274 to reflect actual trends.
- Health, Dental, DIB, Life, & WKS Cmp Ins increased \$274 to reflect actual trends.
- Consulting costs decreased by \$13,000 to reflect actual costs of City purchasing a baler. The remaining consulting budget is to rent a tractor to pull the baler.
- Transportation costs increased by \$8,188 to reflect actual costs.
- Capital Outlay: \$70,000 Leaf Baler
- 0% of total leaf collection budget is accounted for in the general fund operating budget.

City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures  
Account Title  
LEAF COLLECTION

Account Number	PERSONAL SERVICES	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
650 53320	120 Hourly Wages	51,094	4,865	36,807	52,627	0	52,627	54,206	3.00%
650 53320	125 Overtime Wages	546	0	515	562	0	562	579	3.00%
650 53320	150 FICA	3,537	354	2,320	3,630	52	3,630	3,739	3.00%
650 53320	151 Retirement	4,840	680	4,614	4,753	0	4,753	5,027	5.76%
650 53320	152 Health, Dental, DIB, Life & Wks Comp Ins	13,517	1,415	8,737	14,644	1,043	14,644	15,523	6.00%
650 53320	180 Training	0	0	0	0	0	0	0	
	Subtotal	73,334	7,314	54,993	76,216	1,095	76,216	79,074	3.75%
650 53320	215 Consulting			22,477	18,000	0	18,000	5,000	-72.22%
650 53320	218 Cell/Radio	12,001	9,457	0	0	0	0	0	
650 53320	219 Data			0	0	0	0	0	
	Subtotal	12,001	9,457	22,477	18,000	0	18,000	5,000	-72.22%
650 53320	331 Transportation	7,000	5,249	32,296	19,186	9,561	20,000	20,000	4.23%
650 53320	340 Operating Supplies	1,051	0	3,685	4,962	194	4,962	5,000	0.77%
	Subtotal	8,051	5,249	35,981	24,150	9,775	24,962	25,000	3.52%
	CAPITAL OUTLAY								
650 53320	610 Capital Equipment	0	0	0	0	0	0	70,000	#DIV/0!
	Subtotal	0	0	0	0	0	0	70,000	#DIV/0!
	TOTAL	93,386	22,020	113,451	116,366	10,870	119,178	179,074	51.29%

## **ENGINEERING**

### **MISSION:**

Provide engineering, including design, administration and construction of all Public Works Improvements Projects and ensure that the City receives the highest quality and standards available for all construction.

### **2009 ACCOMPLISHMENTS**

- Completed an aggressive Public Works Improvements Program which included the reconstruction of Lawrence- Scheuring to Main, the reconstruction of Wisconsin- Charles to Chicago, numerous water and sanitary relays, resurfacing of 21,000 feet of streets, and retrofitting a pond.

### **2010 OBJECTIVES**

- Design, administer and construct a Comprehensive Public Works Improvements Program which includes reconstruction of Mission Square, the resurfacing of 21,000 feet of streets, various sewer and water lines, the extension of Glory Rd., Erickson Way, and Melcom Cr..
- Continue with advanced level of GIS and CAD training for staff.
- Finish converting original hand drafted maps to CAD generated drawings.
- Bring records and "as built" up to date.
- Analyze street maintenance ratings.
- Continue gathering data to enter in City's GIS system.
- Coordinate the installation of sidewalks along Lawrence Dr.
- Act as liaison for Ashland and Lawrence roundabouts

### **2009 PERFORMANCE MEASURES**

- Conducted staff meetings at least bi-weekly.
- Responded to complaints within 24 hours of receiving them.
- Increase frequency of usage of lap top computers in the field by 25%. This performance measure fell short of 25%.

### **2010 PERFORMANCE MEASURES**

- Respond to 100% complaints within 24 hours of receiving them.
- Staff to bid 100% of City projects by dates listed in 2009 project schedule.
- Issue permits within 48 Hrs. and grades within 5 working days.

### **SIGNIFICANT EXPENDITURE CHANGES:**

- Salaries increased \$1,670 to reflect actual trends.
- Hourly Wages decreased \$3,927 to reflect actual trends.
- Seasonal Labor decreased \$3,856 to reflect actual trends.
- Health, Dental, DIB, Life & Wks Cmp Ins decreased \$2,986 to reflect actual trends.
- Training increased \$532 to reflect actual trends. Training includes GIS training, signal training, certified public manager's training, GPS survey training, surveying training, and other miscellaneous engineering training.
- Telephone increased \$46 to reflect actual trends.

- Seminars and Conferences increased \$209 to reflect actual trends. Seminar and conferences include City Engineer attending APWA State conferences and attendance of Madison training/conferences and for 7 staff members to attend various training and seminars.
- Consulting decreased \$2,064 to reflect actual trends. Consulting is for hiring outside engineering services.
- Cell/Radio increased \$102 to reflect actual trends.
- Data increased \$1,464 to reflect the correct percentage of the engineering budget being charged to the storm water utility.
- Publications increased \$20 to reflect actual trends.
- Memberships/Subscriptions increased \$1,273 to reflect a correct percentage of the engineering budget being charged to the storm water utility. Memberships/Subscriptions are for APWA and ASCE.
- Transportation increased \$2,102 to reflect a correct percentage of the engineering budget being charged to the storm water utility and for actual trends of fuel prices.
- Operating Supplies decrease \$4,021 to reflect correct percentages being charged to the storm water utility.
- Repair and Maintenance Supplies increased \$231 to reflect actual trends.
- Capital Outlay to include data collector for GPS unit \$5,500 and digital level \$5,500.
- 
- 20% of engineering budget is accounted for in the storm water utility.
- 20% of engineering budget is accounted for in the sewer utility.
- 5% of engineering budget is accounted for in the water utility.



**City of De Pere  
2010 Stormwater Utility  
Proposed Budget**

**Expenditures  
Account Title  
ENGINEERING STORMWATER UTILITY**

Account Number	PERSONAL SERVICES	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
650 53110	110 Salaries	16,757	7,740	17,406	25,735	10,619	25,735	27,405	6.49%
650 53110	120 Hourly Wages	35,659	16,928	36,480	51,414	23,445	45,000	47,487	-7.64%
650 53110	125 Overtime Wages	3,193	1,053	3,164	5,146	484	5,000	5,091	-1.07%
650 53110	126 Seasonal Labor	2,197	413	2,217	8,396	0	4,540	4,540	-45.93%
650 53110	150 FICA	4,420	2,018	4,593	6,553	2,293	6,553	6,462	-1.39%
650 53110	151 Retirement	5,763	2,886	5,907	8,522	2,042	8,522	8,567	0.53%
650 53110	152 Health, Dental, DIB, Life & Wks Comp Ins	13,536	5,777	14,032	22,640	11,467	22,640	25,626	13.19%
650 53110	190 Training	1,690	226	1,247	2,741	1,615	2,741	3,273	19.41%
	<b>Subtotal</b>	<b>83,237</b>	<b>37,041</b>	<b>85,046</b>	<b>131,147</b>	<b>51,965</b>	<b>120,731</b>	<b>128,451</b>	<b>-2.06%</b>
	<b>CONTRACTUAL SERVICES</b>								
650 53110	210 Telephone	595	309	343	500	236	500	546	9.20%
650 53110	211 Postage	0	0	240	0	0	0	0	#DIV/0!
650 53110	212 Seminars and Conferences	446	807	332	700	70	700	909	29.86%
650 53110	215 Consulting	3,720	1,718	8,894	5,337	4,449	5,337	3,273	-38.67%
650 53110	218 Cell/Radio			0	625	28	625	727	16.32%
650 53110	219 Data			0	0	0	0	1,464	#DIV/0!
	<b>Subtotal</b>	<b>4,761</b>	<b>2,834</b>	<b>9,809</b>	<b>7,162</b>	<b>4,783</b>	<b>7,162</b>	<b>6,919</b>	<b>-3.39%</b>
	<b>SUPPLIES AND EXPENSE</b>								
650 53110	310 Office Supplies	0	0	0	0	0	0	0	#DIV/0!
650 53110	315 Publications	82	29	4	126	27	126	146	15.87%
100 53110	320 Memberships/Subscriptions			70	0	49	49	1,273	260.47%
650 53110	331 Transportation	546	316	354	807	452	807	2,909	260.47%
650 53110	340 Operating Supplies	1,265	272	463	5,294	596	5,294	1,273	-75.95%
650 53110	350 Repair and Maintenance Supplies	496	166	267	496	289	496	727	46.57%
	<b>Subtotal</b>	<b>2,389</b>	<b>783</b>	<b>1,156</b>	<b>6,723</b>	<b>1,413</b>	<b>6,772</b>	<b>6,328</b>	<b>-5.88%</b>
	<b>CAPITAL OUTLAY</b>								
650 53110	810 Capital Equipment	8,052	2,822	215	7,000	5,612	7,000	2,200	-68.57%
	<b>Subtotal</b>	<b>8,052</b>	<b>2,822</b>	<b>215</b>	<b>7,000</b>	<b>5,612</b>	<b>7,000</b>	<b>2,200</b>	<b>-68.57%</b>
	<b>TOTAL</b>	<b>98,439</b>	<b>43,480</b>	<b>96,228</b>	<b>152,032</b>	<b>63,793</b>	<b>141,665</b>	<b>143,898</b>	<b>-5.35%</b>

## **MACHINERY AND EQUIPMENT**

### **MISSION:**

Provide preventive and emergency repairs for Street Division equipment so as to minimize cost of operation and maximize availability of equipment for division activities.

### **2009 ACCOMPLISHMENTS:**

- Maintained 60 pieces of equipment for Street Division, including wings, plows, sanders, automated trucks and leaf vacuums.
- Ensured adequate training for Mechanics for new refuse vehicles and plow trucks

### **2010 OBJECTIVES:**

- Continue to maintain high standards of equipment repair
- Ensure adequate training for Mechanics for new equipment.
- Better accounting of Outside Services and maintenance accounts

### **2009 PERFORMANCE MEASUREMENT DATA:**

- Performed vehicle & equipment maintenance every 3000 miles on a majority of fleet vehicles and pickup trucks.
- Performed vehicle & equipment maintenance every 300 hours on the majority of dump trucks, and garbage/recycle trucks.
- Performed equipment maintenance every 250 hours on loaders.
- Performed equipment maintenance every 150 hours on the brush chippers.
- Performed equipment maintenance every 150 hours on the graders.
- Performed equipment maintenance every 250 hours on the grader.
- Performed equipment maintenance every 250 hours on the backhoe.

### **2010 PERFORMANCE MEASURES:**

- Perform vehicle & equipment maintenance every 3000 miles on 100% of fleet vehicles and pickup trucks.
- Perform vehicle & equipment maintenance every 300 hours on 100% of dump trucks, and garbage/recycle trucks.
- Perform equipment maintenance every 250 hours on 100% of loaders.
- Perform equipment maintenance every 150 hours on 100% of brush chippers.
- Perform equipment maintenance every 150 hours on 100% of holders.
- Perform equipment maintenance every 250 hours on 100% of grader.
- Perform equipment maintenance every 250 hours on 100% of backhoe.

### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$23,748 to reflect actual trends.
- Overtime Wages increased \$1,120 to reflect actual trends.
- FICA increased \$1,265 to reflect increases in hourly and overtime wages.
- Retirement increased \$1,026 to reflect increases in hourly and overtime wages.

- Health, Dental, DIB, Life, & WKS Comp Ins increased \$4,937 to reflect actual trends.
- Telephone increased \$54 to reflect actual trends.
- Consulting budget for outside fleet maintenance repairs that staff cannot perform.
- Data decreased \$250 to reflect transfer to highway administration program.
- Operating supplies increased \$219 to reflect actual trends.
- Repair and Maintenance supplies increased \$6,135 to reflect actual trends.
- Capital Outlay includes GPS equipment \$8,000.
- 49% of total machinery and equipment budget is accounted for in the general fund operating budget.

City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures  
Account Title  
MACHINERY AND EQUIPMENT

Account Number	PERSONAL SERVICES	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
650 53240	120 Hourly Wages	24,727	8,309	25,011	25,645	21,517	43,034	41,887	63.37%
650 53240	125 Overtime Wages	0	39	1,434	2,980	2,355	4,710	4,100	37.58%
650 53240	150 FICA	1,933	659	1,984	2,007	1,924	3,848	3,272	63.03%
650 53240	151 Retirement	3,012	907	3,024	3,132	1,990	3,980	4,158	32.76%
650 53240	152 Health, Dental, DIB, Life & Wks Comp Ins	8,011	2,370	8,274	8,733	7,326	14,652	13,670	56.53%
650 53240	190 Training	0	0	0	0	0	0	0	
	Subtotal	37,663	12,284	39,727	42,497	35,112	70,224	67,097	57.89%
	CONTRACTUAL SERVICES								
650 53240	210 Telephone	50	0	25	50	25	50	104	108.00%
650 53240	211 Postage	0	0	0	0	0	0	0	
650 53240	212 Seminars and Conferences	0	0	0	0	0	0	0	
650 53240	213 Consulting	10,167	19,880	4,611	30,000	254	30,000	31,225	4.08%
650 53240	218 Cell/Radio			0	0	0	0	0	
650 53240	219 Data			0	250	0	0	0	
	Subtotal	10,217	19,880	4,636	30,300	279	30,050	31,329	-100.00%
	SUPPLIES AND EXPENSE								
650 53240	340 Operating Supplies	0	13	425	822	652	820	1,041	26.64%
650 53240	350 Repair and Maintenance Supplies	31,926	16,696	0	36,147	25,666	51,332	42,282	16.97%
	Subtotal	31,926	16,709	425	36,969	26,318	52,152	43,323	17.19%
	CAPITAL OUTLAY								
650 53240	810 Capital Equipment	6,108	0	65,053	6,630	2,450	6,630	4,164	-37.19%
	Subtotal	6,108	0	65,053	6,630	2,450	6,630	4,164	-37.19%
	TOTAL	85,934	48,873	109,841	116,396	64,159	159,056	145,913	25.36%

## **PUBLIC WORKS ADMINISTRATION**

### **MISSION:**

Provide planning, coordination and supervision of services. Ensure services are provided in a cost effective and efficient manner.

### **2009 ACCOMPLISHMENTS:**

- Continue coordination with DOT on upcoming Ashland roundabout.
- Continued to work with the CBCWA providing a Lake Michigan water source.
- Restructured public works organizational chart.
- Hired new street superintendent.
- Continued to work at identifying the process and identify improvements necessary to implement RR quiet zones within the city
- Continued to use the Sanitary Sewer evaluation to identify additional repairs and improvements that may be needed.
- Continue to investigate opportunities to improve the services we provide and keep expenditures to a minimum.

### **2010 OBJECTIVES:**

- Continue coordination with DOT on upcoming Ashland roundabout.
- Continue coordination with DOT on upcoming US 41 project.
- Continue to work with the CBCWA providing a Lake Michigan water source.
- Continue to work at identifying the process and identify improvements necessary to implement RR quiet zones within the city
- Continue to use the Sanitary Sewer evaluation to identify additional repairs and improvements that may be needed.
- Investigate opportunities to improve the services we provide and keep expenditures to a minimum.

### **2009 PERFORMANCE MEASURES DATA:**

- Responded to complaints within 24 hours of receiving them.
- Responded to employee complaints within 48 hours of receiving them.
- Increased employee moral through quarterly interactive events.

### **2010 PERFORMANCE MEASURES:**

- Respond to 100% complaints within 24 hours of receiving them.
- Conduct staff meetings at least once a month.
- Conducted MSC management meetings at least once a month.

### **SIGNIFICANT EXPENDITURE CHANGES:**

- Salaries decreased \$6,557 to reflect correct percentage of public works administration being charged to the storm water utility.
- Hourly Wages increased \$360 to reflect actual trends.

- Seasonal Wages increased and additional \$4,667 for GIS interns.
- FICA increased \$521 to reflect increase in seasonal wages.
- Retirement increased \$345 to reflect actual trends.
- Health, Dental, DIB, Life & Wks Comp Ins increased \$429 to reflect premium increases.
- Training increased \$750 to allow to send new street superintendent to supervisory training.
- Training to include: street superintendent supervisory training \$1,500, public works director miscellaneous training \$1,000.
- Postage increased \$2,015 to reflect actual costs due to more violation letters being sent out.
- Seminars and Conferences increased \$450 for attending national conference for APWA. Conferences would include APWA national \$900, APWA Wisconsin \$800, Miscellaneous conferences \$800.
- Consulting increased \$4,367 to reflect charges for ESRI software licenses for GIS. Consulting charges are also for City's emergency answering service.
- Cell/Radio increased \$250 to reflect actual costs and for additional two phones for the public works operations.
- Data increased \$1,500 to reflect charges for GPS tracking data for equipment.
- Memberships include American Public Works Association, American Society of Civil Engineers, Lake Area Public Works
- Repair and Maintenance Supplies decreased \$100 to reflect actual costs.
- Capital Outlay to include street superintendent office furniture \$3200, public works director file cabinets \$800, shredder \$2,500, and \$9,000 for 2010 aerial photography for GIS.

40% of total public works administration budget is accounted for in the general fund operating budget.  
 20% of total public works administration budget is accounted for in the sewer utility.  
 20% of total public works administration budget is accounted for in the water utility.

City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures  
Account Title  
PUBLIC WORKS ADMINISTRATION

Account Number	PERSONAL SERVICES	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
650 53000	110 Salaries	23,678	15,699	24,640	39,274	15,937	31,874	32,717	-16.70%
650 53000	120 Hourly Wages			5,982	6,582	6,007	12,014	6,942	5.47%
650 53000	125 Overtime Wages	137	0	140	396	0	396	412	4.04%
650 53000	126 Seasonal Labor	1,152	380	1,128	2,154	2,995	5,990	6,933	220.38%
650 53000	150 FICA	2,231	1,267	3,038	3,075	1,893	3,786	3,596	16.94%
650 53000	151 Retirement	2,473	1,832	3,230	4,176	1,716	3,432	4,521	8.26%
650 53000	152 Health, Dental, Dis. Life & Wks Comp Ins	6,256	3,023	7,692	7,143	6,155	12,310	7,572	6.01%
650 53000	180 Training	192	0	310	500	10	500	1,250	150.00%
	Subtotal	36,119	22,201	46,160	63,310	34,713	70,302	63,943	1.00%
	CONTRACTUAL SERVICES								
650 53000	210 Telephone	2,295	502	838	600	161	600	600	0.00%
650 53000	211 Postage	1,020	334	569	900	689	900	2,915	223.89%
650 53000	212 Seminars and Conferences	438	242	437	800	164	800	1,250	56.25%
650 53000	215 Consulting	0	0	0	800	2,734	800	5,167	545.88%
650 53000	218 Cell/Radio			0	500	149	500	750	50.00%
650 53000	219 Data			0	0	0	0	1,500	#DIV/0!
	Subtotal	3,753	1,078	1,844	3,600	3,897	3,600	12,182	238.39%
	SUPPLIES AND EXPENSE								
650 53000	310 Office Supplies	1,363	284	2,020	2,400	481	2,400	2,500	4.17%
650 53000	320 Memberships/Subscriptions	95	76	157	300	65	300	300	0.00%
650 53000	331 Transportation	242	72	321	900	360	900	900	0.00%
650 53000	340 Operating Supplies	0	0	0	0	0	0	0	#DIV/0!
650 53000	350 Repair and Maintenance Supplies	23	14	172	300	35	300	200	-33.33%
	Subtotal	1,723	446	2,670	3,900	941	3,900	3,900	0.00%
	CAPITAL OUTLAY								
650 53000	810 Capital Equipment	100	91	184	5,200	4,502	5,200	10,300	98.08%
	Subtotal	100	91	184	5,200	4,502	5,200	10,300	98.08%
	TOTAL	41,695	23,816	50,858	76,010	44,053	83,002	90,325	18.83%

## **WEED CONTROL**

### **MISSION:**

The cutting down and/or elimination of noxious and unsightly weeds in undeveloped lots, City property and along roadways.

### **2009 ACCOMPLISHMENTS:**

- Cut all City property as needed
- Increased awareness and enhanced preventative maintenance for mowing equipment to ensure longer life.
- Had part-time employees assist more in trimming and removing obstacles.
- Updated weed maps

### **2010 OBJECTIVES:**

- Cut all weeds in business and industrial parks twice.
- Train more employees in weed cutting operation.
- Have part-time employees assist more in trimming and removing obstacles.
- Utilize a boom mower to maintain ditches and other difficult areas to mow.
- Update weed maps

### **2009 PERFORMANCE MEASUREMENT DATA:**

- Did not track number of hours spent on cutting city owned properties.
- Responded to weed complaints within 72 hours of receiving the complaint.
- Updated 100% of weed maps.

### **2010 PERFORMANCE MEASURES:**

- Decrease the number of weed complaints by 25% by educating the community on City policy.
- Respond to 100% of weed complaints within 72 hours of receiving the complaint.
- Update 100% weed maps.

### **SIGNIFICANT EXPENDITURE CHANGES:**

- Hourly Wages increased \$6,154 to reflect actual trends.
- FICA increased \$46 to reflect actual trends.
- Retirement increased \$105 to reflect actual trends.
- Health, Dental, DIB, Life & Wks Comp Ins increased \$537 to reflect premium increases.
- No Capital Outlay requested
- 35% of total weed control budget is accounted for in the general fund operating budget.



City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures	Account Title	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
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WEED CONTROL

PERSONAL SERVICES												
Account Number	650	53640	120	Hourly Wages	9,289	1,305	4,289	9,608	327	9,608	10,423	8.48%
	650	53640	125	Overtime Wages	0	0	0	0	0	0	0	
	650	53640	128	Seasonal Labor	143	239	2,403	151	45	151	158	4.35%
	650	53640	150	FICA	715	96	329	740	53	740	786	6.22%
	650	53640	151	Retirement	837	12	977	963	150	963	1,068	10.90%
	650	53640	152	Health, Dental, DIB, Life & Wks Comp Ins	2,694	13	1,775	2,932	144	2,932	3,469	18.32%
	650	53640	190	Training	0	0	0	0	0	0	0	
				Subtotal	13,778	1,665	9,753	14,394	719	14,394	15,904	10.49%
CONTRACTUAL SERVICES												
	650	53640	210	Telephone	0	0	0	0	0	0	0	
	650	53640	215	Consulting	0	0	0	0	0	0	0	
	650	53640	218	Cell/Radio	0	0	0	0	0	0	0	
	650	53640	219	Data	0	0	0	0	0	0	0	
				Subtotal	0	0	0	0	0	0	0	
SUPPLIES AND EXPENSE												
	650	53640	331	Transportation	0	0	0	0	0	0	0	
	650	53640	340	Operating Supplies	626	0	107	626	0	0	0	
				Subtotal	626	0	107	626	0	0	0	
CAPITAL OUTLAY												
	650	53640	810	Capital Equipment	0	0	0	0	0	0	0	
				Subtotal	0	0	0	0	0	0	0	
				TOTAL	14,404	1,665	9,860	15,020	719	14,394	15,904	5.88%

## **STORM SEWER MAINTENANCE**

### **MISSION:**

To maintain and repair storm sewer system and curb inlets by flushing, jetting, root cutting, physical inspections, televising and rebuilding to prevent flooding and/or backups.

### **2009 ACCOMPLISHMENTS:**

- Incorporated visual inspections of sewers using camera system
- Repaired inlets throughout the City.

### **2010 OBJECTIVES:**

- Use boom mower to clean ditch bottoms
- Start comprehensive plan of cleaning all inlets in City of a regular basis

### **2009 PERFORMANCE MEASUREMENT DATA:**

- Increased the number of inlets cleaned per year did not occur this year.
- Decreased number of flooding incidents by attempting to address problems as they arise.
- Increased number of inlet and manholes repaired.

### **2010 PERFORMANCE MEASURES:**

- Increase the number of inlets cleaned per year by 5%.
- Decrease number of flooding incidents by 1% by attempting to address problems as they arise.
- Increase number of inlet and manholes repaired by 5%.

### **SIGNIFICANT EXPENDITURE CHANGES:**

- Retirement increased \$79 to reflect actual trends.
- Health, Dental, DIB, Life & Wks Comp Ins increased \$521 to reflect premium increases.
- Capital Outlay: \$86,900,000 Televising/Repair
- 0% of total storm sewer maintenance budget is accounted for in the general fund operating budget.

City of De Pere  
2010 Stormwater Utility  
Proposed Budget

Expenditures	Account Title	2007 Adopted Budget	2007 6 Month Actual	2008 Year End Actual	2009 Adopted Budget	2009 6 mos Actual	2009 Year End Estimate	2010 Dept Head Proposed	2010 / 2009 Budget % Of Change
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STORM SEWER MAINTENANCE

PERSONAL SERVICES									
Account Number									
650 53440	120 Hourly Wages	27,420	7,982	25,814	28,243	441	28,234	29,090	3.00%
650 53440	125 Overtime Wages	530	140	983	546	576	546	562	3.00%
650 53440	126 Seasonal Labor	0	0	0	0	0	0	0	#DIV/0!
650 53440	150 FICA	2,137	578	1,370	2,201	534	2,201	2,267	3.00%
650 53440	151 Retirement	2,851	820	3,010	2,934	0	2,934	3,103	5.76%
650 53440	152 Health, Dental, DIB, Life & Wks Comp Ins	7,958	1,815	6,097	6,680	1,022	6,680	9,201	6.00%
650 53440	190 Training	0	0	0	0	0	0	0	#DIV/0!
	Subtotal	40,896	11,335	37,274	42,604	2,573	42,595	44,224	3.80%
	CONTRACTUAL SERVICES								
650 53440	215 Consulting	58,001	0	120	58,001	12,519	58,001	59,741	3.00%
650 53440	218 Cell/Radio			0	0	0	0	0	#DIV/0!
650 53440	219 Data			0	0	0	0	0	#DIV/0!
	Subtotal	58,001	0	120	58,001	12,519	58,001	59,741	3.00%
	SUPPLIES AND EXPENSE								
650 53440	340 Operating Supplies	3,606	450	3,791	3,607	770	3,607	3,715	3.00%
	Subtotal	3,606	450	3,791	3,607	770	3,607	3,715	3.00%
650 53440	810 CAPITAL OUTLAY	281,854	0	108,812	767,346	0	767,346	86,900	-88.66%
	Subtotal	281,854	0	108,812	767,346	0	767,346	86,900	-88.66%
	TOTAL	384,357	11,785	149,997	871,558	15,862	871,549	194,560	-77.67%

TOTAL CAPITAL OUTLAY		14,261	2,913	174,264	786,176	12,564	786,176	173,564	-77.92%
TOTAL EXPENDITURES		790,550	176,900	646,421	1,470,891	235,689	1,518,655	903,461	-36.56%

REVENUES

650 41000 000	Residential	362,718	362,718	364,895	391,301	391,301	391,301	391,301	0.00%
650 42000 000	Non-Residential-NR	309,514	309,514	315,364	348,949	348,949	348,949	348,949	0.00%
650 43000 000	Agricultural	0	0	0	0	0	0	0	#DIV/0!
650 44000 000	Tax Exempt	92,030	92,030	93,769	101,904	101,904	101,904	101,904	0.00%
650 45000 000	Underdeveloped & Other	26,278	26,278	26,749	28,657	28,260	28,260	28,260	-1.39%
	Fund Balance	0	0		600,081	0	0	32,897	-94.52%

Expenditures	2007	2007	2008	2009	2009	2009	2010	2010 / 2009
	Adopted Budget	6 Month Actual	Year End Actual	Adopted Budget	6 mos Actual	Year End Estimate	Dept Head Proposed	Budget % Of Change
TOTAL REVENUES	790,540	790,540	800,777	1,470,892	870,414	870,414	903,311	-38.59%

Expenditures	2007	2007	2008	2009	2009	2009	2010	2010 / 2009
	Adopted Budget	6 Month Actual	Year End Actual	Adopted Budget	6 mos Actual	Year End Estimate	Dept Head Proposed	Budget % Of Change
TOTAL REVENUES	790,540	790,540	800,777	1,470,892	870,414	870,414	903,311	-38.59%

## **SPECIAL FUND**

### **WASTEWATER TREATMENT SERVICES FUND**

The Wastewater Treatment Services Fund is used to account for transactions pertaining to wastewater treatment services provided to City customers by the Green Bay Metropolitan Sewage District. Wastewater treatment services provided to Thilmany, LLC, Eco-

#### **2009 ACCOMPLISHMENTS:**

- Performed regular flushing of City's sewer mains.
- Repaired broken sewer mains as needed.
- Repaired sewer manholes as needed.

#### **2010 OBJECTIVES:**

- Continue regular flushing of City's sewer mains.
- Repair sewer mains as needed.
- Repair sewer manholes as needed.

#### **2009 PERFORMANCE MEASUREMENT DATA:**

- Increase sewer flushing by 5% did not occur due to the sewer jet truck being out of service due to repairs.
- Responded to 100% of complaints within 24 hours of receiving them.
- Responded to 100% of emergency calls within 45 minutes of receiving them.

#### **2009 PERFORMANCE MEASURES:**

- Increase sewer flushing by 5%.
- Respond to 100% of complaints within 24 hours of receiving them.
- Respond to 100% of emergency calls within 45 minutes of receiving them.

#### **SIGNIFICANT EXPENDITURE CHANGES:**

- Wastewater treatment charges increased \$281,321 to reflect the increase in fees from the GBMSD.
- Maintenance increased \$229,060 to reflect existing trends.
- Administration increased \$146,000 to reflect a higher percentage of engineering department budget being charged to the sewer utility.

**SIGNIFICANT REVENUE CHANGES:**

- Utility billings increased \$159,600 to reflect an increase in sewer rates due to the increase fees due to the GBMSD.
- Utility billings - Paper Mills increased by \$243,200 to reflect a rate increase in sewer rates due to the increase fees due to the GBMSD.
- Forfeited Discounts increased \$10,000 to reflect the trend in delinquent accounts.

**CAPITAL OUTLAY**

- Televising/repair \$176,400
- Lining-various \$177,200
- Manhole rehabilitation \$147,700
- CTH PP sewer \$26,300
- New sanitary sewer \$10,000
- Sewer camera truck \$70,000
- Sewer jet truck \$325,000

**City of De Pere  
2010 Special Fund  
Proposed Budget**

**WASTEWATER TREATMENT SERVICES**

Account Number	Account Title	2008	2009	2009	2009	2010	2010 / 2009
		Year End Actual	Adopted Budget	6 mos Actual	Year End Estimate	Dept Head Proposed	Budget % Of Change

**Expenditures**

201	53610	Wastewater Treatment Charges	\$3,750,849	\$4,200,000	\$1,639,536	\$4,000,000	\$4,481,321	6.70%
201	53611	Maintenance	\$442,690	\$308,900	\$148,292	\$308,900	\$537,960	74.15%
201	53612	Billings & Collection	\$89,576	\$80,000	\$44,258	\$80,000	\$80,000	0.00%
201	53615	Administration	\$200,455	\$225,670	\$118,019	\$225,670	\$371,670	64.70%
201	53616	Debt Service	\$0	\$0	\$0	\$0	\$0	#DIV/0!
201	59200	Transfer To General Fund	\$250,000	\$250,000	\$125,000	\$250,000	\$250,000	0.00%
		<b>TOTAL EXPENDITURES</b>	<b>\$4,733,570</b>	<b>\$5,064,570</b>	<b>\$2,075,105</b>	<b>\$4,864,570</b>	<b>\$5,720,951</b>	<b>12.96%</b>

**Revenues**

201	46900	Utility Billings	\$2,169,335	\$2,100,000	\$999,640	\$2,100,000	\$2,259,600	7.60%
201	46900	Utility Billings-Paper Mills	\$2,999,437	\$3,200,000	\$1,615,728	\$3,200,000	\$3,443,200	7.60%
201	46901	Contractor Disposal Fees	\$0	\$0	\$0	\$0	\$0	#DIV/0!
201	48911	Forfeited Discounts	\$14,956	\$10,000	\$17,055	\$20,000	\$20,000	100.00%
201	49100	Proceeds of Debt	\$0	\$0	\$0	\$0	\$0	#DIV/0!
		Fund Balance Applied	\$0	\$0	\$0	\$0	\$0	#DIV/0!
		<b>TOTAL REVENUES</b>	<b>\$5,183,728</b>	<b>\$5,310,000</b>	<b>\$2,632,423</b>	<b>\$5,320,000</b>	<b>\$5,722,800</b>	<b>7.77%</b>

**Sanitary Sewer 2010 Capital  
Projects & Equipment**

Televising/Repair	\$176,400.00
Lining-Various	\$177,200.00
Manhole Rehabilitation	\$147,700.00
CTH PP Sewer	\$26,300.00
New Sanitary Sewer	\$10,000.00
Sewer Camera Truck	\$70,000.00

<u>Sewer Jet Truck</u>	\$325,000.00
<b>Total Capital</b>	<b>\$932,600.00</b>