

CITY OF DE PERE

Public Works - Engineering Department

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City of De Pere MS4 Annual Permit – Supplemental Information for 2024 Activities

Last Update: March 5, 2025

Note during the year:

List:

- *Active or Passive*
- *Delivery Mechanism – See Permit, 2.1.2 Table 2*
- *Audience – General Public, Public Employees, Residents, Businesses, Contractors, Developers, Industries, Public Officials, or Other*

Below is a summary of activities completed for the various requirements of the MS4 permit.

1 - Public Education and Outreach Summary

- 2024 0130 PIM for 24-02. Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace). (6 People)
- 2024 0201 PIM for 24-01. Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace). (People not known)
- 2024 0213 Discussed storm water at the Sustainability Commission. Active
- 2024 0312 Staff interviewed for Fox 11 story regarding salt usage. Passive
- 2024 0312 Discussed storm water at the Sustainability Commission. Active
- 2024 0319 & 0328 Provided additional 50 handouts of Good Dog, Good Owner to City Hall for distribution. This is handed out with dog license. Active.
- 2024 0403 Sent "The Perfect Lawn" flyer to eight (8) residents who also received notifications to clean grass clippings/debris from swales. Passive
- 2024 0506 Sent "The Perfect Lawn" flyer to three (3) residents who also received notifications to clean grass clippings/debris from swales. Passive
- 2024 0701 Posted the following on our social media sites.
 - Fireworks and Pollution. Passive.
 - Pest Waste. Passive.
 - Street Sweeping. Passive.
- 2024 0904 Sent "The Perfect Lawn" flyer to one (1) business who also received a notification to clean grass clippings/debris from a pond. Passive

- 2024 0917 Storm Water Week Proclamation approved at Common Council. (Need to print proclamation)
- 2024 0919 Storm Water Booth at Farmer's Market. 27 people stopped to discuss. Active
- 2024 0923 Storm Water Awareness Week Participation. Passive

2 - Public Involvement and Participation

- 2024 0311 Discussed MS4 Annual Permit at the BOPW and addressed questions. Active
- 2024 0212, 2024 0312, 2024 0611, 2024 0709 Discussed storm water management at the Sustainability Commission. Active
- 2024 0813 Discussed adopt an inlet at Sustainability Commission. Active
- 2024 0820 Discussed and adopted adopt an inlet at Common Council. Active

3 - Illicit Discharge Detection and Elimination

- 2024 0205 Insulation beads entered storm sewer from Shopko demolition
- 2024 1118 IDDE Follow-up on two sites. REL E-mail.

4 - Construction Site Pollutant Control

- 2024 0207 Active. E-mail sent out to contractors notifying of upcoming rain and the need to have erosion control in place. (36 People)
- 2024 0209 Active. E-mail sent to contractors with notice of non-compliance (11 People)
- 2024 0212 Active. E-mail with stop order to 1784-1786 Garroman (1)
- 2024 0212 Active. E-mail with stop order to 2514 S. Stellita (1)
- 2024 0212 Active. E-mail with stop order to 2537 and 2538 N. Stellita (1)
- 2024 0212 Active. E-mail with stop order to 2576 S. Stellita (1)
- 2024 0213 Active. E-mail with stop order to 389 Willie Mays (1)
- 2024 0213 Active. E-mail with stop order to 302 Willie Mays (1)
- 2024 0213 Active. E-mail with stop order to 417 Lansdowne (1)
- 2024 0213 Active. E-mail with stop order to 2508 Meadowview (1)
- 2024 0213 Active. E-mail with stop order to 2514 S. Stellita (1)
- 2024 0703 Active. E-mail to home builders as a reminder to check inlet protection.
- 2024 1105 Active. E-mail to repair erosion control at 2164 Fox Point Circle (1)
- 2024 1105 Active. E-mail to repair erosion control at 2493 Kilrush Road (1)
- 2024 1105 Active. E-mail to repair erosion control at 2564 Meyer Way (1)

5 - Post Construction Storm Water Management

- 2024 0328 – Crews spent two days fixing outfalls
- 2024 0419 – Cleaned 341 catch basins in the east and west side. Visually inspected additional catch basins that were deemed clean.
- 2024 0403 Sent grass/yard debris violation (dumping in swales and near ponds) to eight (8) residents.
- 2024 0912 Sent debris violation letter (brush dumped by pond) to 1844 Payton Court

- 2024 1009 Trimmed storm water pond on basin AC140 off Cross Creek Circle.
- 2024 1010 Cleaned swale at storm water pond on basin ER 120 off Trailside Lane.
- 2024 1010 Trimmed woody vegetation around the storm water pond on basin ER120 off Trailside Lane.
- 2024 1011 Sent grass/yard debris violation (dumping near swales) to seven (7) residents along with the “The Perfect Lawn” brochure.
- 2024 1113 Send grass/yard debris violation (dumping at City pond) to 2021 Enterprise Drive along with the “The Perfect Lawn” brochure.

6 - Pollution Prevention

- Internal Training
 - 2024 0129 – Green Tier Legacy Communities – Sustainable Storm Water Project Discussion - Chase
 - 2024 0209 – Storm Water Inspector Re-Certification – Matt Le Clair and McKenzie Thomson
 - 2024 0227 – Fox-Wolf Conference – Chase Kuffel
 - 2024 0305 – MS4 General Permit Training - Tony
 - 2024 0311 – Meeting to discuss storm water management facility maintenance – Tony, Matt, Adam, Eric
 - 2024 0418 – Training on sewer nozzles for cleaning storm sewer – Five staff.
 - 2024 0414 – Training at APWA Winter Road Maintenance Operator Certification – Five Hour Course – Five staff.
- 2024 0302 – Volunteer for park cleanup (3 parks).
- 2024 0311 – Presented MS4 Annual Permit to the BOPW. Five elected officials and three staff
- 2024 0312 – Discussed MS4 Annual Permit with staff. Dennis, Matt, Tom, Don, Tony, Adam, Betty, Chase, Eric
- 2024 0312 – Volunteer for park cleanup (1 park)
- 2024 0319 Discussed outfall inspection and cleanup plan for 2024 with the Street Department.
- 2024 0328 – Storm water pond outfall maintenance by Street Department.
- 2024 0515 – SWPPP plan reminder – Six staff.
- 2024 0618 – Cleaned illegal debris dumping on the pond off Diversity Drive.

Map Updates

- Waterview Heights – Phase 2
- Ridgeway Drive
- Superior, Virginia, Bomier

MS4 Team Meeting – Internal Education and Communication - Meet the training component on WDNR form.