

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, June 8, 2009 at 7:30 p.m. in the Council Chambers at City Hall.

1. Roll Call.

Members present on roll call: Mayor Walsh, Alderpersons Boyd, Wilmet, Donovan and Heuvelmans.

Members absent on roll call: None

Others present: Scott Thoresen - Director of Public Works, Lee Schley – City Engineer, Sue Selissen - Public Works Secretary, recording secretary & Alderperson Robinson. De Pere property owners, Scott Janssen, Robert Herrick, Cled Owen & Jay Arves.

2. Approve minutes of the regular meeting held on May 11, 2009; which were previously forwarded to Board Members

Minutes of the May 11, 2009 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Wilmet, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

3. Approve Bid for Project 09-03 Sewer Lining

A motion was made by Mayor Walsh to award the contract to Visu-Sewer in the amount of \$65,731.25, seconded by Alderperson Boyd. Upon vote, motion was carried unanimously.

4. Approve Bid for Project 09-07 Asphalt Paving

A motion was made by Alderperson Wilmet to award the contract to MCC, Inc in the amount of \$585,625.44, seconded by Alderperson Donovan. Upon vote, motion was carried unanimously.

5. Review preliminary Resolution for Special Assessments for Retrofit Pond – Enterprise & Millennium

Lee Schley, City Engineer, presented information to the Board about this project. He stated that the City of DePere needs to meet the time requirements for the DNR and that this project needs to be constructed this year. He reminded the Board that an adjustment in installment payments can be made at their discretion. A motion was made to open the meeting by Alderperson Donovan, seconded by Alderperson Boyd. Upon vote, motion was carried unanimously. Robert Herrick, 719 Millennium Ct, De Pere, addressed the Board. Mr. Herrick asked the Board if grants for this project were pursued with the State and Federal government as well as any other possible funding. Mr. Herrick also stated that he was completely unaware of this issue until he received a letter about the Public Informational Meeting that was held last week adding that it was not disclosed at the time he purchased this property. Lee stated that the DNR discontinued Clear Water grants several years ago and that he was not aware of any State or Federal grants for a project like this adding that in discussion with other municipalities, that they had not heard of any grants of this kind either. Lee added that discussions regarding this property began back in 1999. Mr. Herrick stated that he purchased his property in the fall of 1999. Scott Thoresen, Public Works Director added that he had also not heard of any grants available at this time. He stated that the City was complying with DNR requirements and that if we don't begin construction the DNR could pursue enforcement activity with the city. Scott stated that the City will pursue grant opportunities with the State and Federal government if they are available. Alderperson Heuvelmans recommend that the City improve communications with property owners in these matters, especially if assessments are planned to support a project. Lee Schley stated that there was an informational

meeting held last year, however, Mr. Herrick reiterated that he was not aware of this issue until last week.

Scott Janssen, 2000 Enterprise Dr, DePere, addressed the Board. Mr. Janssen requested that the Board consider a longer installment plan, 10 years is what he was hoping for. He stated that he was also not aware of this project.

Cled Owen, 2009 Enterprise Dr, DePere, addressed the Board. Mr. Owen stated that his sentiments are the same as the two previous property owners that spoke and was surprised when he heard about this project last week. Mr. Owen was requesting for tax dollars to assist with the financing of this project.

A motion was made to close the meeting by Alderperson Donovan, seconded by Alderperson Boyd. Upon vote, motion was carried unanimously.

Discussions were held about improving communication with property owners on projects like this. Scott Thoresen stated that he has discussed this issue with the City Engineer and the City Engineer would be preparing a policy to present to the Board in July regarding keeping the public informed of construction projects that would affect them.

A motion was made to open the meeting by Mayor Walsh, seconded by Alderperson Wilmet. Upon vote, motion was carried unanimously.

Mr. Herrick asked if the cost presented was an estimate or actual. Lee Schley stated that the costs were estimated and he felt it was a high estimate. With the economy in the state it is in, bids were coming in under what the City had budgeted for. He felt that the actual costs will most likely be lower but we wouldn't know until we actually receive bids for the project. Mr. Herrick brought up researching other funding and the Board assured him that it would be done.

A motion was made to close the meeting by Mayor Walsh, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

A motion was made by Alderperson Boyd to approve the preliminary Resolution for the Retrofit Pond with one modification, that being the annual installment payment plan will be changed from three (3) years to ten (10) years, seconded by Alderperson Heuvelmans. Upon vote, motion was carried unanimously.

6. Approve Quote to remove Sign Base in the West Business Park

A motion was made by Mayor Walsh to approve the quote from Concrete Cutters in the amount of \$585.00, seconded by Alderperson Donovan. Upon vote, motion was carried unanimously.

7. Public Comment

None.

8. Future Agenda Items

Alderperson Boyd would like to open discussions on bike and pedestrian flow interfering with motor traffic on Lost Dauphin Rd at the 4th and 3rd Intersection to Terry Ln. Dan Robinson recommended that this issue be discussed with a member of the "Bike and Pedestrian Committee". Scott Thoresen will follow up. This item has been placed on July's agenda.

Aldersperson Wilmet noted that the U-Turn issue on Scheuring Road that was tabled last month was omitted at this meeting and requested that it be added to the next Board meeting. This item has been placed on July's agenda.

Aldersperson Heuvelmans would like to open discussions on double lane Round about procedures currently being used in DePere, particularly the usage of the right lane. Scott Thoresen will follow up with the DOT who governs this issue prior to next months meeting. This item has been placed on July's agenda.

9. Adjournment.

A motion was made by Mayor Walsh at 8:12 pm to adjourn, seconded by Aldersperson Donovan. Upon vote, motion was carried unanimously.

SCOTT J. THORESEN, P.E.
DIRECTOR OF PUBLIC WORKS