

Commission on Aging

A meeting of the Commission on Aging was held on May 21, 2009 at the De Pere Community Center. Members attending were Chairperson Al De Cleene, Millie Bain, Jim De France, Rachel Dickhut, and Carol Peters. Also present: Lori Pazdera, Senior Program Coordinator and Paula Rahn, Community Center Manager.

1. Approval of minutes of the March 19 2009. Attachment.
Motion to approve the minutes was made by Jim De France. Millie Bain seconded the motion. Motion carried.
2. Senior Picnic Preparations: Al DeCleene and Jim De France mentioned that Clarence VanDenElzen and the De Pere Men's Club will make the booyah for the senior picnic again this year. They also mentioned that Dave Vlack knows a De Pere resident that would make booyah for us in the future if the Men's Club is not interested. Many felt the chicken was cut up just right last year and the booyah was great. Lori Pazdera asked the Men's Club to provide a list of volunteers for the Senior Picnic and will meet with the Men's Club to give a brief presentation soliciting help for the event. She sited the following number of workers needed for the tasks listed below:
 - 12-14 People to cut up veggies on Friday
 - 9 Soup Makers – early Saturday morning
 - 8-10 Chicken De-boners
 - 10 Kitchen help/workers day of eventAs a recommendation from last year, Commission members will be the bingo helpers this year. Lori will draft a memo to Park Board for donation from Men's Club in June and that we will need to get lots of donations.
3. Review the Café offering on Tuesdays.
Lori mentioned that the café for Cribbage has been going well but has found that it has become her responsibility to purchase snacks weekly for the group. That was initially not the intention. Paula Rahn mentioned that it should not continue to be her responsibility. A sign up sheet would be posted and if no snack is brought in that day then just coffee, tea, etc. would be offered. The Commission members agreed. Rachel Dickhut usually brings in baked goods; other goods are frozen for future use. It would also be a possibility to make popcorn available once a month. At this time, the café will be offered to this group and once it becomes a complete success may be extended to other groups.
4. Volunteer job descriptions status.
Lori commented that most of the volunteers are in place and she is doing research on job descriptions from other senior centers. She is hoping to keep the descriptions brief. Many places have general volunteer descriptions. Lori changed the sign in sheets so that the volunteers have to write down what they are volunteering and their hours are kept track of to be used as a guideline for invitation to the Holiday Party and how many hours are put in by volunteers to help run the senior programs. Hours for the meal drivers are kept track of by the County.
5. Public Comment Period.
There was no public comment.
6. Future Agenda Items.
 - Senior Picnic Preparations
 - Voting issues and room usage
 - Volunteer job descriptions

The next meeting will be held on Thursday, July 23, at 2:00 p.m. at the De Pere Community Center. Rachel Dickhut motioned to adjourn the meeting. Jim De France seconded the motion. Motion carried. The meeting adjourned at 3:00 p.m.

Minutes recorded by: Lori Pazdera & Paula Rahn