

# Commission on Aging

A meeting of the Commission on Aging was held on March 19, 2009 at the De Pere Community Center. Members attending were Rachel Dickhut, Al De Cleene, Carol Peters, and Millie Bain. Also present: Lori Pazdera, Senior Program Coordinator. Absent: Jim De France.

1. Approval of minutes of the January 15, 2009. Attachment.  
Motion to approve the minutes was made by Millie Bain. Al De Cleene seconded the motion. Motion carried.
2. Review luncheon offered on Tuesdays during Cribbage Club: Senior Program Coordinator, Lori Pazdera expressed that the luncheon, thus far, has been well received by the Cribbage participants and has financially been paying for itself. Commission members Rachel Dickhut and Carol Peters have been donating baked goods as well as some product purchased from the store. Several Cribbage Club members have offered and/or have brought in home baked goods as well. All money that is collected has been or will be used to replenish supplies such as coffee, teas, cappuccino, cups, napkins, plates and baked goods. The Commission members all agree that the program has been successful and recommend that the “café” continue to provide the luncheon for the Tuesday Cribbage group. The committee also discussed the option of extending to other scheduled program time, but also agreed that most other groups already bring in their own snacks, so no need at this time to extend the café offerings to other groups.
3. Review the progress of the volunteer situation: (responsibilities and descriptions).  
Senior Program Coordinator, Lori Pazdera stated that most all volunteers have been informed of and explained to the new sign-in procedure for all volunteers. This will not only hold the volunteers responsible for the volunteer job they hold, but also make it easier for staff to keep track of how many volunteer hours are being spent each day and week assisting in Senior Programs.  
Lori will continue to work on establishing criteria for volunteers and basic job responsibilities.
4. School Closings vs. Center closing. Should we have a universal rule for Senior Programs?  
This past winter, due to much inclement weather, many of the Senior Program participants called the Community Center several times, questioning the Center being open, and whether or not they should come in for their group or program on those particular days. There seems to be much confusion with the De Pere Community Center Senior programs and the Brown County Nutrition Program. The standing rule for the Brown County Nutrition program has been, “when schools are cancelled, the MEAL PROGRAM is cancelled”. At the beginning of every winter, Senior Program Coordinator, Lori Pazdera informs all groups that when inclement weather hits, regardless of the schools and Meals being cancelled, the De Pere Community Center will be open. It has been up to each individual or group whether or not they will attend the daily programs. The commission members discussed ways of eliminating the confusion of the Meal program and Senior programs surrounding the inclement weather and finally suggested each group create their own calling tree with a lead person that starts the calling. They can then decide as a group whether or not they want to attend programs on bad weather days.
5. Public Comment Period.  
There was no public comment.
6. Future Agenda Items.  
Review the established position descriptions and criteria for volunteers.  
Review the Luncheon offering.

The next meeting will be held on Thursday, May 21, at 2:00 p.m. at the De Pere Community Center. Al DeCleene motioned to adjourn the meeting. Rachel Dickhut seconded the motion. Motion carried. The meeting adjourned at 2:50 p.m.

Minutes recorded by: Lori Pazdera