

Ordinance #09-06

**CREATING CHAPTER 29 DE PERE MUNICIPAL CODE
REGARDING ILLICIT DISCHARGE AND
CONNECTION TO STORM SEWER SYSTEM**

THE COMMON COUNCIL OF THE CITY OF DEPERE DO ORDAIN AS FOLLOWS:

Section 1: Chapter 29, De Pere Municipal Code, **Illicit Discharge and**

Connection to Storm Sewer System, is created to read as follows:

29-1 PURPOSE

The purpose of this ordinance is to provide for the health, safety, and general welfare of the citizens of the City of De Pere ("City") through the regulation of non-storm water discharges to the municipal separate storm sewer system (MS4) to the maximum extent practicable as required by federal and state law. This ordinance establishes methods for controlling the introduction of pollutants into the MS4 in order to comply with requirements of the Wisconsin Pollutant Discharge Elimination System (WPDES) permit process. The objectives of this ordinance are:

- (a) To regulate the contribution of pollutants to the MS4 by storm water discharges by any user.
- (b) To prohibit illicit connections and discharges to the MS4.
- (c) To establish legal authority to carry out all inspection, surveillance, monitoring, and enforcement procedures necessary to ensure compliance with this ordinance.

29-2 APPLICABILITY

This ordinance shall apply to all water entering the MS4 generated on any lands unless explicitly exempted by an authorized enforcement agency.

29-3 DEFINITIONS

For the purposes of this ordinance, the following shall mean:

- (1) Authorized Enforcement Entity. Director of Public Works or designee.

- (2) Best Management Practices (BMPs). Structural or non-structural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.
- (3) Contaminated storm water. Storm water that comes into contact with material handling equipment or activities, raw materials, intermediate products, final products, waste materials, byproducts or industrial machinery in the source areas listed in NR 216 Wis. Admin Code.
- (4) Department (DNR). The Wisconsin Department of Natural Resources.
- (5) Discharge. As defined in §283.01 Wis. Stats., when used without qualification includes a discharge of any pollutant.
- (6) Discharge of pollutant or discharge of pollutants. As defined in §283.01 Wis. Stats., means any addition of any pollutant to the waters of this state from any point source.
- (7) Hazardous Materials. Any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.
- (8) Illicit Discharge. Any discharge to a municipal separate storm sewer system that is not composed entirely of storm water except discharges authorized by a WPDES permit or other discharge not requiring a WPDES permit such as landscape irrigation, individual residential car washing, fire fighting, diverted stream flows, uncontaminated groundwater infiltration, uncontaminated pumped groundwater, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, lawn watering, flows from riparian habitats and wetlands, and similar discharges.
- (9) Illicit Connections. An illicit connection is defined as either of the following:
 - (A) Any drain or conveyance, whether on the surface or subsurface that allows an illicit discharge to enter the MS4 including but not limited to any conveyances that allow any non-storm water discharge including sewage, process wastewater, and wash water to enter the MS4 and any connections to the MS4 from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency or,

(B) Any drain or conveyance connected from a commercial or industrial land use to the MS4 which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

- (10) Industrial Activity. Activities subject to WPDES Industrial Permits under NR 216 Wis. Admin. Code and Chapter 283 Wis. Stats.
- (11) Municipality. Any city, town, village, county, county utility district, town sanitary district, town utility district, school district or metropolitan sewage district or any other public entity created pursuant to law and having authority to collect, treat or dispose of sewage, industrial wastes, storm water or other wastes.
- (12) Municipal Separate Storm Sewer System (MS4). As defined in NR 216 Wis. Admin. Code, means a conveyance or system of conveyances including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all the following criteria:
- Owned or operated by a municipality.
 - Designed or used for collecting or conveying storm water.
 - Which is not a combined sewer conveying both sanitary and storm water.
 - Which is not part of a publicly owned wastewater treatment works that provides secondary or more stringent treatment.
- (13) Non-Storm Water Discharge. Any discharge to the MS4 that is not composed entirely of storm water.
- (14) Owner. Any person holding fee title, an easement or other interest in property.
- (15) Outfall. The point at which storm water is discharged to waters of the state or to a storm sewer.
- (16) Person. An individual, owner, operator, corporation, partnership, association, municipality, interstate agency, state agency or federal agency.
- (17) Pollutant. As defined in §283.01 Wis. Stats., means any dredged spoil, solid waste, incinerator residue, sewage, garbage, refuse, oil, sewage

sludge, munitions, chemical wastes, biological materials, radioactive substance, heat, wrecked or discarded equipment, rock, sand, cellar dirt and industrial, municipal and agricultural waste discharged into water.

- (18) Pollution. As defined in §283.01 Wis. Stats., means any man-made or man-induced alteration of the chemical, physical, biological or radiological integrity of water.
- (19) Pollution prevention. Taking measures to eliminate or reduce pollution.
- (20) Premises. Any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.
- (21) Storm Water. Runoff from precipitation including rain, snow, ice melt or similar water that moves on the land surface via sheet or channelized flow.
- (22) Storm Water Management Plan/ Stormwater Pollution Prevention Plan: A document which describes the Best Management Practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to Stormwater, Stormwater Conveyance Systems, and/or Receiving Waters to the Maximum Extent Practicable.
- (23) Wastewater. Any water or other liquid, other than uncontaminated storm water, discharged from a facility.
- (24) Watercourse. A natural or artificial channel through which water flows. These channels include: all blue and dashed blue lines on the USGS quadrangle maps, all channels shown on the soils maps in the NRCS soils book for Brown County, all channels identified on the site, and new channels that are created as part of a development. The term watercourse includes waters of the state as herein defined. Waters of the state. As defined in Wisconsin Statute 283 (November 1, 2005), means those portions of Lake Michigan and Lake Superior within the boundaries of Wisconsin, all lakes, bays, rivers, streams, springs, ponds, wells, impounding reservoirs, marshes, water courses, drainage systems and other surface water or groundwater, natural or artificial, public or private within the state or under its jurisdiction, except those waters which are entirely confined and retained completely upon the property of a person.
- (25) Wisconsin Pollutant Discharge Elimination System (WPDES) Storm Water Discharge Permit. A Wisconsin pollutant discharge elimination system permit issued pursuant to Chapter 283 Wis. Stats.

29-4 DISCHARGE PROHIBITIONS

(a) Prohibition of Illicit Discharges.

No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the MS4 any pollutants or waters containing any pollutants, other than storm water.

(b) Allowed Discharges.

(1) Water line flushing, landscape irrigation, diverted stream flows, rising ground waters, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, flows from riparian habitats and wetlands, dechlorinated swimming pool discharges, and street wash water.

(2) Discharges or flow from firefighting, and other discharges specified in writing by the Director of Public Works as being necessary to protect public health and safety.

(3) Discharges associated with dye testing, however this activity requires a verbal notification to the Director of Public Works and the Department of Natural Resources a minimum of one day prior to the time of the test.

(4) Any non-storm water discharge permitted under an WPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Wisconsin Department of Natural Resources. Any person subject to such an WPDES storm water discharge permit shall comply with all provisions of such permit.

(c) Prohibition of Illicit Connections.

(1) The construction, use, maintenance or continued existence of illicit connections to the MS4 is prohibited.

(2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(3) A person is in violation of this ordinance if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

- (4) Improper connections in violation of this ordinance shall be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system such system to be approved by the Director of Public Works prior to such redirection.
- (5) Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the Director of Public Works requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be determined, that the drain or conveyance be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented and provided to the Director of Public Works.

29-5 WATERCOURSE PROTECTION

Every person owning or having a leasehold property through which a watercourse passes, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse, so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse.

29-6 COMPLIANCE MONITORING

- (a) Right of Entry: Inspecting and Sampling.

The Director of Public Works shall be permitted to enter and inspect facilities subject to regulation under this ordinance as often as may be necessary to determine compliance with this ordinance.

- (1) If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the Director of Public Works.

- (2) Facility operators shall allow the Director of Public Works ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records.
- (3) The Director of Public Works shall have the right to set up on any facility such devices as are necessary in the opinion of the Director of Public Works to conduct monitoring and/or sampling of the facility's storm water discharge.
- (4) The Director of Public Works has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
- (5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the Director of Public Works and shall not be replaced. The costs of clearing such access shall be borne by the operator.
- (6) Unreasonable delays in allowing the Director of Public Works access to a facility is a violation. A person who is the operator of a facility commits an offense if the person denies the Director of Public Works reasonable access to the facility for the purpose of conducting any activity authorized or required by this ordinance.

(b) Special Inspection Warrant

If any authorized person has been refused access to any part of the premises from which storm water is discharged, and he/she believes that there may be a violation of this ordinance, or that there is a need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this ordinance or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then such person may seek a special inspection warrant pursuant to §66.0119 Wis. Stats.

**29-7 REQUIREMENT TO PREVENT, CONTROL, AND REDUCE STORM
WATER POLLUTANTS BY THE USE OF BEST MANAGEMENT
PRACTICES**

The owner or operator of any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the MS4, or waters of the State shall provide, at their own expense, reasonable protection from accidental discharge of

prohibited materials or other wastes into the municipal MS4 or watercourses through the use of these structural and nonstructural BMPs. Further, any person responsible for a property or premise, that is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the MS4. Compliance with all terms and conditions of a valid WPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a Storm Water Management Plan (SWMP)/Stormwater Pollution Prevention Plan (SWPPP) as necessary for compliance.

29-8 NOTIFICATION OF SPILLS

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illicit discharges or pollutants discharging into storm water, the MS4, or waters of the State, said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the Director of Public Works in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Director of Public Works within two (2) business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least seven (7) years.

Failure to provide notification of a release as provided above is a violation of this ordinance.

29-9 VIOLATIONS, ENFORCEMENT, AND PENALTIES

(a) Violations.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this ordinance. Any person who has violated or continues to violate the provisions of this ordinance, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the Director of Public Works is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation. The Director of Public Works is authorized to seek costs of the abatement as outlined in Section 16.

(b) Warning Notice.

When the Director of Public Works finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, the Director of Public Works may serve upon that person a written Warning Notice, specifying the particular violation believed to have occurred and requesting the discharger to immediately investigate the matter and to seek a resolution whereby any offending discharge will cease. Investigation and/or resolution of the matter in response to the Warning Notice in no way relieves the alleged violator of liability for any violations occurring before or after receipt of the Warning Notice. Nothing in the subsection shall limit the authority of the Director of Public Works to take action, including emergency action or any other enforcement action without first issuing a Warning Notice.

(c) Notice of Violation.

Whenever the Director of Public Works finds that a person has violated a prohibition or failed to meet a requirement of this ordinance, the Director of Public Works may order compliance by written notice of violation to the responsible person.

(1) The Notice of Violation shall contain:

- (A) The name and address of the alleged violator;
- (B) The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
- (C) A statement specifying the nature of the violation;
- (D) A description of the remedial measures necessary to restore compliance with this ordinance and a time schedule for the completion of such remedial action;
- (E) A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed;
- (F) A statement that the determination of violation may be appealed to the Board of Public Works by filing a written notice of appeal within 3 days of service of notice of violation; and
- (G) A statement specifying that, should the violator fail to restore compliance within the established time schedule, the work will be done by a designated governmental agency or contractor and the expense thereof shall be charged to the violator.

(2) Such notice may require without limitation:

- (A) The performance of monitoring, analyses, and reporting;
- (B) The elimination of illicit connections or discharges;

- (C) That violating discharges, practices, or operations shall cease and desist;
- (D) The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property;
- (E) Payment of a fine to cover administrative and remediation costs; and
- (F) The implementation of BMPs.

(d) Suspension of MS4 Access.

(1) Emergency Cease and Desist Orders

When the Director of Public Works finds that any person has violated, or continues to violate, any provision of this ordinance, or any order issued hereunder, or that the person's past violations are likely to recur, and that the person's violation(s) has (have) caused or contributed to an actual or threatened discharge to the MS4 or waters of the United States which reasonably appears to present an imminent or substantial endangerment to the health or welfare of persons or to the environment, the Director of Public Works may issue an order to the violator directing it immediately to cease and desist all such violations and directing the violator to:

- (A) Immediately comply with all ordinance requirements; and
- (B) Take such appropriate preventive action as may be needed to properly address a continuing or threatened violation, including immediately halting operations and/or terminating the discharge.

Any person notified of an emergency order directed to it under this subsection shall immediately comply and stop or eliminate its endangering discharge. In the event of a discharger's failure to immediately comply voluntarily with the emergency order, the Director of Public Works may take such steps as deemed necessary to prevent or minimize harm to the MS4 or waters of the State, and/or endangerment to persons or to the environment, including immediate termination of a facility's water supply, sewer connection, or other municipal utility services. The Director of Public Works may allow the person to recommence its discharge when it has demonstrated to the satisfaction of the Director of Public Works that the period of endangerment has passed, unless further termination proceedings are initiated against the discharger under this ordinance. A person that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful discharge and the measures taken to prevent any future occurrence, to the Director of Public Works within two (2) days of receipt of the emergency order.

(2) Suspension due to Illicit Discharges in Emergency Situations

The Director of Public Works may, without prior notice, suspend MS4 discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the MS4 or waters of the State. If the violator fails to comply with a suspension order issued in an emergency, the Director of Public Works may take such steps as deemed necessary to prevent or minimize damage to the MS4 or waters of the United States, or to minimize danger to persons.

(3) Suspension due to the Detection of Illicit Discharge

Any person discharging to the MS4 in violation of this ordinance may have their MS4 access terminated if such termination would abate or reduce an illicit discharge. The Director of Public Works will notify a violator of the proposed termination of its MS4 access. The violator may petition the Director of Public Works for a reconsideration and hearing.

A person commits an offense if the person reinstates MS4 access to premises terminated pursuant to this Section, without the prior approval of the Director of Public Works.

(e) Prosecution and Penalties.

In addition to other penalties as may be provided herein, any person who violates this ordinance shall be subject to a forfeiture of not less than \$1.00 nor more than \$1,000 per occurrence. Each act of violation and every day upon which a violation occurs or continues constitutes a separate violation

29-10 APPEAL OF NOTICE OF VIOLATION

Any person receiving a Notice of Violation may appeal the determination of the Director of Public Works. The notice of appeal must be made to the Board of Public Works within 7 days from the date of the Notice of Violation. Hearing on the appeal before the appropriate authority or his/her designee shall take place within [30] days from the date of receipt of the notice of appeal. The notice of violation may be in addition to other penalties, including the imposition of a forfeiture through the issuance of a municipal ordinance violation.

29-11 ENFORCEMENT MEASURES AFTER APPEAL

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, such shall be deemed a public nuisance under Chapter 76 of this Code.

29-12 REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of the Director of Public Works to seek cumulative remedies.

The Director of Public Works may recover all attorney's fees court costs and other expenses associated with enforcement of this ordinance, including sampling and monitoring expenses.

29-13 RESPONSIBILITY FOR ADMINISTRATION

The Director of Public Works and/or designee shall administer, implement, and enforce the provisions of this ordinance.

29-14 COMPATIBILITY WITH OTHER REGULATIONS

This ordinance is not intended to and does not modify or repeal any other ordinance, rule, regulation, or other provision of law. The requirements of this ordinance are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

29-15 MINIMUM STANDARDS

The standards set forth herein and promulgated pursuant to this ordinance are minimum standards; this ordinance does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, or unauthorized discharge of pollutants.

Section 2. This ordinance shall take effect on and after its passage and publication.

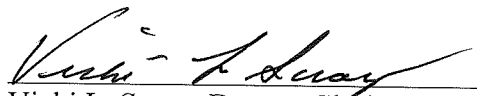
Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of February, 2009.

APPROVED:


Michael J. Walsh, Mayor

ATTEST:


Vicki L. Scray, Deputy Clerk

Ayes: 8

Nays: 0

PUBLIC WORKS STAFF REPORT

December 15, 2008

By Lee Schley

SUBJECT: Creating Chapter 29
De Pere Municipal Code regarding Illicit Discharge and Connection to Storm Sewer System.

DISCUSSION: In order to comply with MS4 requirements as requested by the WDNR it is necessary to adopt an ordinance regarding Illicit Discharge and Connection to Storm Sewer system. This ordinance will comply with the Wisconsin Pollutant Discharge Elimination System (WPDES) permit process.

FISCAL IMPACT: None

RECOMMENDATION: To adopt the ordinance regarding Illicit Discharge.