

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85, a Wisconsin Statute, notice is hereby given to the public that a regular meeting of the Board of Park Commissioners of the City of De Pere will be held at 6:30 p.m. on Thursday, February 19, 2009 at the Municipal Service Center, 925 S. Sixth Street, De Pere.

AGENDA:

1. Minutes of Board of Park Commissioners meeting. (Attachment)
2. Minutes from Commission on Aging meeting. (Attachment)
3. Presentation by Dog Park Committee and discussion on status.
4. Discussion on user group funding. (Attachment)
5. Discussion on Ice Arena lease and funding a feasibility study for a second sheet of ice at the Ice Arena.
6. Review and action on Teen Advisory packet. (Attachment)
7. Review and acceptance of donations over \$250. (Attachment)
8. Request funding for pool consultant and drain work at VFW and Legion pools to have them meet standards set forth by the Virginia Graeme Baker (VGB) Act. (Attachment)
9. Review and consider acquisition of Neighborhood Electric Vehicle (NEV). (Handout)
10. Review and consider acquisition of wide area mower. (Attachment)
11. Public Comment Period.
12. Future Agenda Items.
13. Staff Updates.
 - a. Donations
 - b. Capital Project
 - c. De Pere Parks – Reach Out (Community Center)
 - d. Fee increase to include convenience fee – will go into effect next brochure
 - e. Brochure/registration
 - f. Summer Day Camp registration
14. Adjournment.

Marty Kosobucki
Director of Parks, Recreation & Forestry

Agenda Sent To:

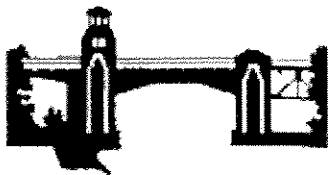
Committee Members (hard copy)
Mayor Michael J. Walsh (hard copy)
Larry Delo, City Administrator
Judy Schmidt-Lehman
Marty Kosobucki
Ernie Christus
Don Melichar
Paula Rahn
Lori Pazdera
Scott Thoresen
Dale Rhodes, Select Soccer Organization
George Ostrander, De Pere Rec. Soccer
Bill Kelley, Select Soccer
Larry Lueck, DADS
Steve Wilmet, American Legion
Randy Hofer, De Pere Youth Hockey

Alderpersons (hard copy)
Charlene Peterson (hard copy)
City Hall, 1st Floor
City Hall, 2nd Floor
De Pere Area Chamber of Commerce
Brown County Library, De Pere
TV & Radio Stations
Green Bay News Chronicle
Green Bay Press Gazette
De Pere Journal
Ben Villarruel, Unified School District
John Zegers, West De Pere School District
Tim Smith, De Pere Girls Softball
Jack Van Enkenvort, Kelly Danen Minor/Little League
Ed Hock, Kelly Danen Minor/Little League

Agenda Also Sent To:

Ice Center

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility. Any person wishing to attend who, because of disability, requires special accommodation, should contact the Park, Recreation & Forestry Department at 339-4065, two days prior to the meeting date, so that arrangements can be made.



Memorandum

To: Park Board

From: Marty J. Kosobucki
Director of Parks, Recreation and Forestry

Re: Agenda Summary

Date: February 19, 2009

1. **Minutes of Park Board meeting**

2. **Minutes from Commission on Aging.**

3. **Presentation by Dog Park Committee and discussion on status.**

Don Melichar and his Dog Park Committee will be presenting on their status. They will have a power point presentation that will outline potential design, funding and rules. Once a concept has been approved, it is recommended that a presentation be scheduled with the City Council to obtain input and approval to move forward in fundraising.

Staff recommendation: None.

4. **Discussion on user group funding.**

This topic has been part of various discussions over the last two years during budget time. The City Council has asked us to have a discussion on the future of this funding. I have included a summary page in your packet. (See attached information)

Staff Recommendation: See attached

5. **Discussion on Ice Arena Lease and funding a feasibility study for a second sheet of ice at the Ice Arena.**

As part of our effort to look at the Ice Arena Lease, a few points came up that we would like to get opinion and direction on from the Park Board. First, in order to appropriately research and analyze our lease options we feel that the City should extend the current lease with Ice Time Management for 18 months. I have briefly discussed this with Ice Time Management and they have preliminarily informed me they are ok with it. Second, as part of the investigation with our future lease, it is felt that the City should consider conducting a feasibility study on a second sheet of ice. I have sent a request to user groups to ask for their interest in participating in the study. I will inform you of our findings at the meeting.

Staff Recommendation: 1) Approve offering a lease extension of 18 months to Ice Time Management, forward to Legal Counsel. 2) Approve the conducting of a feasibility study for a second sheet of ice at the Ice Arena.

6. **Review and action on Teen Advisory application packet.**

I have included a proposed application packet for our Teen Advisory positions. The program has been approved through City Council. Once the application packet is approved we will begin to advertise and work with local schools to market the program. (See attached info.)

Staff Recommendation: Approve

7. Review and acceptance of donations over \$250.

The first donation is from De Pere Optimist Club of \$700 to the annual Easter Egg Event held at the Community Center. This donation goes to offset the costs of the special event to make it a free event to our community. The second donation is also from the De Pere Optimist Club for approximately \$800. This donation is to cover the costs of T-shirts for the Summer Day Camp.

Staff Recommendation: Approve (forward to Council)

8. Request funding for pool consultant and drain work at VFW and Legion Pools to have them meet standards set forth by the Virginia Graeme Baker (VGB) Act.

The VGB Act is requiring all pools to meet certain drain criteria. As part of the mandate we are being required to have a consultant conduct a flow analysis and then change our drain covers. Although the VGB Act has been in the works for a long time, we were not made aware of the mandated pool consultant costs until the last couple of months. Staff has been busy investigating and confirming mandates, and obtaining quotes. In talking with our Administrator, funding for this should come from City Contingency Funds. (See attached information)

Staff Recommendation: Approve and forward to Finance Committee.

9. Review and consider acquisition of Neighborhood Electric Vehicle (NEV).

In lieu of replacing Truck 17 (One Ton Truck), we have solicited quotes for a NEV. These vehicles run on battery power only, have a maximum speed of 25 mph, and would be used (generally) for our seasonal employees in doing shelter maintenance, trimming, and general park tasks around the City. We were unable to receive the quotes prior to the Park Board packets going out, however I will provide you with a packet and recommendation at the meeting.

Staff Recommendation: None at this time.

10. Review and consider acquisition of wide area mower.

We have received four quotes with regard to the purchase of a new wide area mower. Due to some bid variations, we were unable to make a recommendation prior to this packet going out. We have included the summary of bids, however staff is investigating the bid differences and will have a recommendation/justification for the Park Board at the meeting. (See attachment)

Staff Recommendation: None

11. Public Comment Period

12. Future Agenda Items

13. Staff Updates

- A. Donations
- B. Capital Projects
- C. De Pere Parks – Reach Out (Community Center)
- D. Fee increase to include convenience fee – will go into effect next brochure
- E. Brochure/Registration
- F. Summer Day Camp registration

14. Adjournment

A meeting of the Board of Park Commissioners was held on Thursday, January 15, 2009 at 6:30 pm at the De Pere Ice Center, Conference Room, 1450 Fort Howard Avenue, De Pere. Prior to the meeting, members of the Park Board were given a tour of the facility by Kelly Sperl and Carl Magnuson. Members present: Citizen Members: George Brown, Sue Schinkten, Absent, Bill Volpano, Rod Kowalczyk. Alderpersons Van Vonderen, Donovan and Boyd. Also present: Marty Kosobucki, Director.

1. Minutes of Board of Park Commissioners meeting. (Attachment)
Mike Donovan moved to approve the minutes; motion seconded by Sue Schinkten. Motion passed.
2. Approve out-of-state training for Director of Parks, Recreation and Forestry.
Kathy Van Vonderen moved to approve the minutes; motion seconded by James Boyd. Motion passed.
3. General discussion related to De Pere Ice Arena.
Marty Kosobucki explained to the Board that by December 2009, the City must notify Ice Time Management of their plans for the Ice Center. The current contract expires in December 2010. Marty explained that the goal for this meeting was to have an open forum to learn more from the user groups and to see the components of the Ice Center. Mike Donovan moved to open the meeting to the public (6:42 pm); motion seconded by Kathy Van Vonderen. Motion passed. Dan Reynolds, De Pere Youth Hockey, Vicki Saks, Greater Green Bay Figure Skating, A.J. from St. Norbert JV Hockey, and Carl Magnuson, Deacons were in attendance for the meeting to give their input on their respective groups. Also present were Dave Lepp, Manager, Ice Time Management, Chris Van Hoof, Office Manager, as well as Kelly Sperl, Carl and Diane Magnuson, Ice Time Management, Inc.

A.J. St. Norbert College JV Hockey, briefly updated the Park Board members that SNC JV Hockey is not going anywhere. Will be staying at the De Pere Ice Center. They have games at this facility as well as road games. Program runs from September through December. Roster has 25 skaters, 3 goalies.

Dan Reynolds, De Pere Youth Hockey has 235- 240 members, ranging from very young children to high school age. The High School has its own ice program. Reynolds explained the mini mites and mites' numbers are growing. The High School team is a no-cut system, where you have varsity, junior varsity. Reynolds threw out the idea of having a dry land cage as a practice facility and De Pere Youth Hockey would possibly help fund the project. This type of cage would help build endurance for the players. Reynolds will research this further and get the information to Marty Kosobucki for Board review.

Vicki Saks, Greater G.B. Figure Skating, stated they contract 20-25 hours per week for ice time. The "Learn to Skate Program" has 121 members; and the 3 synchro teams have 135 members. They hold competition in the summer months, ages 5 to adults, with 100 members overall. Vicki mentioned that the bleachers pose a safety issue, especially for the elderly people. When they have competition, she mentioned a larger judges' area is needed, along with computer access. She feels the fees charged for ice rental are very reasonable and affordable.

The Mayor asked the question what does Ice Time Management see for the future?

James Boyd was excused at 7:50 pm from the meeting.

After further discussion, the Board requested the User Group representatives go back to their respective group and discuss their future, i.e., what are the projected future numbers for the groups, along with future forecasting and what improvements they would like to see at the Ice Center. This information will be given to the Park Board and the City for review.

Kathy Van Vonderen moved to go back to regular session (7:55 pm) with a second to the motion being made by Mike Donovan. Motion passed.

4. 4th Quarter Report from Community Center. (Handout).
Kathy Van Vonderen moved to approve and place report on file. Motion seconded by Mike Donovan. Motion passed.
5. 4th Quarter Report and Annual Report from Ice Center. (Attachments)
Kathy Van Vonderen moved to approve and place report on file, seconded by Mike Donovan.
Discussion: Marty Kosobucki explained the Ice Center contract states that each quarter the City is to be paid \$7,500 for the lease. In addition, at the end of the year (December) the contract states a percentage of net income be put into a designated fund that rolls over each year. This fund is then used for major projects at the Ice Center, such as the dehumidification project. George Brown commented that the Directors Fee listed on the profit and loss statement be changed due. When you see Directors Fee it appears that an individual is being paid, where in fact, it is the fee being paid to the City for the Ice Center Designated Fund. George Brown also suggested that the date for the new lease not end in the month of December, since this is in the middle of the Ice Center's season, and further suggested lease termination be in the middle of summer. Motion passed.
6. Public Comment Period. None.
7. Future Agenda Items.
On the February Park Board agenda, we will be discussing the sponsor moneys given to the user groups each year.
 - a. Staff Updates.
 - Boat Launch Survey and Percentages (Attachment) Marty Kosobucki explained to the Board that the percentage will remain the same as in previous years.
 - Capital Projects
 - *Wing mower: (Don)* going out to bid in the next couple of weeks
 - *Truck #10 replacement: (Marty)* bids to be opened January 19.
 - *Truck #17 replacement: (Marty)* checking on replacing #17 with NEV vehicles. On Monday, January 19th, Marty will be viewing different NEV's. Marty will keep the Board updated.
 - *Software ID System for Pools: (Ernie)* Previously we sold annual swim tags that needed to be sewn onto swimsuits. With this new software, a picture of the person will be taken and an identification card will be issued for admittance into the swimming pools.
 - De Pere Parks – Reach Out – Marty reported that one neighborhood is interested and has contacted him. The Staff will continue on this project. A Press Release was put in the De Pere Journal and Green Bay Press Gazette, as well as on Channel 4.
 - Teen Advisory Position – the City has approved the Teen Advisory position. We haven't contacted the schools as of yet. The application will be brought to the February Park Board Meeting for review.
8. Adjournment.
Mike Donovan moved to adjourn the meeting; Kathy Van Vonderen seconded the motion. The meeting ended at 8:15 pm.

Lou Ann Zeamer, Secretary

Commission on Aging

A meeting of the Commission on Aging was held on January 22, 2009 at the De Pere Community Center. Members attending were Al De Cleene, Jim De France, Carol Peters, and Millie Bain. Also present: Lori Pazdera, Senior Program Coordinator and Paula Rahn, Community Center Manager. Excused Absent: Rachel Dickhut

1. Approval of minutes of the November 20, 2008 meeting. Attachment.

Motion to approve the minutes was made by Millie Bain. Jim De France seconded the motion. Motion carried.

2. Review findings of other centers and how they provide snacks to card clubs. Senior Program

Coordinator, Lori Pazdera shared information obtained from neighboring municipalities in regards to luncheon offerings at their sites during senior programs. Ashwaubenon, Bellevue and Allouez provides either paid staff or volunteers to run the luncheon at their sites. They are responsible for shopping, setting up, collecting payment during, and maintaining the program. A 50 cent charge to all participants is collected prior to the card playing. At this time, the commission agrees in order for this program to run properly, we would need a volunteer to supervise the program as staff would not be available on a consistent basis. The January 27th kickoff has been postponed to Tuesday, February 10th. Center staff will inform participant that a small lunch will be provide at minimal cost on that date. Millie Bain and Carol Peters of the Commission Committee have agreed to bake some cookies and help set this one time offering. We will then review the popularity and need following the February 10th date as to whether or not we will continue with the offering.

3. Volunteer Issues.

The senior bingo program continues to deal with constant friction and personality issues among the volunteers and the bingo caller. In the past year Senior Program Coordinator, Lori Pazdera, has met with the Bingo volunteers to discuss and attempt to resolve the problems within this group. A group of participants have brought it to the attention of Lori that the Bingo caller has been showing anger at some and "favoritism" towards others. They have asked for a new bingo caller. While personalities are very tough to deal with, Lori explained to them they need to find a bingo caller that will be consistent to replace the current bingo caller as he has been a regular caller for almost a year.

Also discussed at the meeting was that volunteers must sign in each time they volunteer, what job duty they are providing, and hours they worked, to ensure accountability. Job duties such as set up, take down and clean up are responsibilities of the volunteers and must be done every time they sign on as a volunteer. Volunteers were also reminded that they must be an active volunteer in order to be invited to the Christmas party.

Lori is currently working on establishing criteria for volunteers and basic job responsibilities. At this time, other volunteers assist with Sheepshead, Bridge, Cribbage and Duplicate Bridge and will also be reminded to sign in regularly to stay consistent with the overall direction of the volunteer program.

4. Public Comment Period.

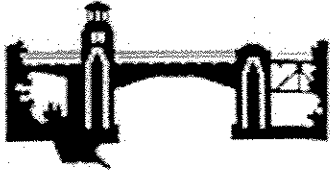
There was no public comment.

5. Future Agenda Items.

Review the established position descriptions and criteria for volunteers.
Review the Luncheon offering.

The next meeting will be held on Thursday, March 19 at 2:00 p.m. at the De Pere Community Center. Carol Peters motioned to adjourn the meeting. Al De Cleene seconded the motion. Motion carried. The meeting adjourned at 3:15 p.m.

Minutes recorded by: Lori Pazdera & Paula Rahn



Memorandum

To: Teen Advisory Applicant

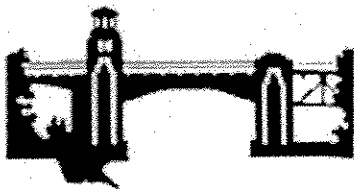
From: Marty J. Kosobucki, Director of Parks, Recreation and Forestry

Re: Application Packet for Teen Advisory position with Park Board

The City of De Pere is proud to announce a new program designed to provide a rare opportunity for teenagers. Two (2) Teen Advisory positions have been created to serve on the Board of Park Commissioners for a one-year term starting in July. These positions are appointed by the Mayor of De Pere on a yearly basis.

Included in this packet you will find all the necessary information to apply for the Teen Advisory positions on the Board of Park Commissioners. A questionnaire/application is included as well as a summary page giving a clear understanding of the position(s). Applications will be accepted until May 1, 2009 and can be submitted to the Department of Parks, Recreation and Forestry.

Should you have any questions please do not hesitate to contact Marty Kosobucki at the Department of Parks, Recreation and Forestry. He can be contacted by calling 339-4065 or e-mailing mkosobucki@mail.de-pere.org. Thank you for your interest and we look forward to seeing your application.



Park Board Application
Teen Advisory Position
Due: May 1, 2009

Date: _____

Name: _____

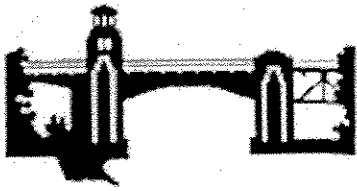
Address: _____

Phone: _____

E-mail: _____

Please complete the below application. Should you feel the need to expand your answer past the room allowed, feel free to use the back of this page or attach a supplemental page to this application. If you have any questions please do not hesitate to contact Marty Kosobucki at 339-4065 or at mkosobucki@mail.de-pere.org.

1. Please indicate if you will be in high school for the 2009-2010 school year?
Yes _____ No _____
2. Have you read the attached summary explaining the Board of Park Commissioners and the Teen Advisory Position?
Yes _____ No _____
3. Have you read and agree to roles and responsibilities of the Teen Advisory Position with the Park Board?
Yes _____ No _____
3. Please explain any extracurricular activities that you are involved in over the past two years? (ie. Athletics, coaching, Teen Leadership Program, band, choir, student newspaper, student government, etc...)
4. Please identify two positives attributes about yourself and how they would benefit the Board of Park Commissioners?



Application Contined
Teen Advisory Position

5. Describe or identify your experiences, participation, and/or knowledge with the Department of Parks, Recreation and Forestry (not related to employment).
6. Please describe why you would like to be part of the Board of Park Commissioners?
7. If you could place one item on the Board of Park Commissioners, what would it be?

The City of De Pere does not discriminate on the basis of any class identified in Section 111.31 of the Wisconsin State Statutes.

Return to:

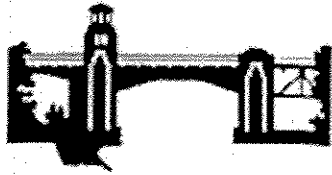
De Pere Parks, Recreation and Forestry Department
Attn: Teen Advisory
925 S. Sixth Street
De Pere, WI 54115

Board of Park Commissioners
Teen Advisory Position

- The teen advisory seats on the Park Board shall be open to persons of high school age who reside in the City of De Pere.
- The term of the appointment shall be for one year and shall run from July 1 through June 30.
- All regular appointments shall be made by June 1 of each year by the Mayor of De Pere. A special appointment may be made to finish the unexpired term for a seat vacated during the term.
- If an appointment is made for each seat, one seat shall be filled by a teen who resides on the west side of De Pere and the other seat shall be filled by a teen who resides on the east side of De Pere.
- Applications shall be on a form supplied by the Director and shall be submitted to the Director on or before May 1 of each year. The Director shall review all submissions and may interview those persons whom the Director deems qualified and shall make recommendation to the Mayor of De Pere on whom to appoint to the teen advisory seats.
- The Board of Park Commissioners holds a regular scheduled meeting on the third Thursday of the month and starts at 6:30 pm.
- An agenda and packet of support information is sent to all board members prior to the meeting. Board members are expected to view the material prior to the meeting.
- The Teen Advisory Position is a participating member of the committee, however does not have a legal vote.
- Each Teen Board member is attempted to be paired with a current board member to serve as a guide or mentor.

Teen Advisory Position
Roles and Responsibilities

- Attend meetings with regular consistency.
- Review meeting agenda packet prior to meeting.
- Contact the Department of Parks, Recreation and Forestry in the event you are unable to attend a meeting.
- Provide your own transportation to and from board meeting locations.
- Participate in committee meetings.



Memorandum

To: Board of Park Commissioners

From: Lori Pazdera
Senior Program Coordinator

Re: 2009 Easter Egg Hunt

Date: January 28th, 2009

The De Pere Optimists would like to donate \$700 to the Community Center for the Easter Egg Hunt, which is a special event open to children ages 2-9 and is scheduled for Saturday, April 11th, 2009. Like past years, the De Pere Optimists have co-sponsored this event by providing staff and a monetary donation to help cover some of the costs of candy, prizes and craft supplies.

In addition, the De Pere Area Men's Club will donate an additional \$100 to the Community Center for the Easter Egg Hunt, approved by Department Head Marty Kosobucki. Again, this monetary donation will help cover some of the costs of prizes, candy and the fee for the Easter Bunny. The special appearance by the Easter Bunny has proved to be a highlight of the day as he mingles, hands out treats, and takes pictures with the children throughout the event.

In past years this event cost approximately \$650 - \$750 to run. We are anticipating costs to be slightly higher this year due to increased attendance and the purchasing of additional eggs/supplies. The donation from the De Pere Optimist Club, in addition to the \$100 donation from the De Pere Area Men's Club, previously approved, would help cover most of the costs associated with this event. Therefore, we are seeking Board of Park Commissioner's approval to accept the De Pere Optimists donation of \$700 to the Easter Egg Hunt

Thank you for your time and consideration.

Memorandum

TO: Board of Park Commissioners

FROM: Paula Rahn, Community Center Manager

DATE: February 10, 2009

RE: Approval to Accept Donation from De Pere Optimists Club

The memo is to seek the Board of Park Commissioner's approval for the De Pere Community Center to accept a monetary donation of approximately \$800 from the De Pere Optimists Club. The donation will cover the costs of t-shirts supplied for camp participants and staff for our Summer Day Camp Programs. As sponsor, the De Pere Optimists logo will be printed on the back of the t-shirts.

Last year, the De Pere Community Center worked with the De Pere Optimist Club in sponsoring the t-shirts and look forward to partnering with their organization again. The Community Center is proud to work with an organization that is dedicated to enriching the lives youth in our community.

Thank you for your time and consideration.

User Group Funding

Summary: The Park Board has been asked by the City Council to review and consider funding options and cuts to the local youth user groups for the 2010 year and beyond. A total of \$32,000 in funding is provided to several groups based in De Pere that focus on youth athletic programming. I have provided one table that describes the user groups, funds allocated to them in 2008, and other additional info that may be beneficial to consider. I have also provided a second table that shows you a historical perspective in relation to participant numbers in each of the youth programs. The Park Board has a very unenviable task of considering cuts to each of the programs. I have invited all of the user groups to attend this meeting to provide feedback. I would like to state that for the amount of money given to the user groups compared to the amount of impact provided for youth in our community, our donation to the user groups is a very worthwhile investment.

Recommendations:

- 1) Leave 2009 allocations the same and do not change.
- 2) I do not believe the Park Board should make any decisions at this particular meeting related to funding for 2010 and beyond. First, I believe the Park Board should hear from each of the user groups on what impact the money has on their efforts and programming for youth.
- 3) Have staff develop a funding proposal or reduction in funding proposal and bring back to the March Park Board meeting. It is encouraged to have a couple of the Park Board members work with staff in developing the proposal.
- 4) After the Park Board approves the proposal, it should be sent to the City Council for consideration.

User Group Information

Group	2008 Participants Total/Residents	2008 Funding	Field Maintenance	Misc Notes
De Pere Girls Softball Association	433/240	\$6500	City	<ul style="list-style-type: none"> • Group paid for and led construction of third diamond. • Group paid for and led construction of enclosed shelter. • Group contributed to lighting field. • Does not pay facility rental. • Pays non-resident fee.
Kelly Danen Youth Baseball	325/228	\$8000	Group	<ul style="list-style-type: none"> • Maintains all ball fields including mowing. • Does not pay facility rental. • Pays non-resident fees.
DADS Pony League	50/31	\$2000	2008 - City	<ul style="list-style-type: none"> • Will not be using De Pere fields in 2009. • Does not pay facility rental. • Pays non-resident fees.
DADS Babe Ruth League	80/45	\$3700	Other	<ul style="list-style-type: none"> • Does not pay facility rental. • Pays non-resident fee.
De Pere Rapides Soccer	1503/728	\$10,000	City	<ul style="list-style-type: none"> • Does not pay facility rental. • Pays non-resident fee.
De Pere Youth Hockey Association	267/189	\$2000	NA	<ul style="list-style-type: none"> • Pays facility rental. • Does not pay non-resident fee. •
DADS Youth Baseball (Ages 5-8)			Other	<ul style="list-style-type: none"> • Does not receive funding from City. • Does not use City owned facilities. • Does not pay non-resident fee.
De Pere Select Soccer			City	<ul style="list-style-type: none"> • Does not receive funding from City. • Uses City owned facilities. • Does not pay non-resident fees.

Group	2008	2007	2003	2001
DePere Girls Softball	433 240	403 ?	370 233	333 241
Kelly Danen Youth Baseball	325 228	330 218	332 233	276 212
DADS Pony League	50 31	?	39 ?	36 27
DADS Babe Ruth	80 45	?	56 ?	57 46
De Pere Rapides	1503 728	1551 647	1609 809	1799 940
De Pere Youth Hockey Association	267 189	277 195	300 140	355 178



Memorandum

To: Board of Park Commissioners

From: Ernie Christus
Park & Recreation Supervisor

Re: Mandated Swimming Pool Standards

Date: January 29, 2009

The federal law called the Virginia Graeme Baker Act, was enacted for public swim pools and spas. A pool company must be hired to review our circulation systems, replace some of our drain grates and possibly do other related work to some of our drains. We are required to protect against entrapment and entanglement at Legion and VFW swim pools. All items must be completed prior to when we open on June 13.

I contacted four companies from around the state that were qualified to do this work. Only two of these companies, Pool Works and Ramaker, submitted proposals. These two with their prices are as follows.

Pool Works \$3080
Ramaker \$7000

Additional work may be needed to modify our six drains in the main pools. Ramaker doesn't do this work. Pool Works can do this; the cost for this, if needed, would be \$3000. Therefore, I recommend that the City select the low proposal from Pool Works, not to exceed \$6080.

We did not budget any money for this expense, as we were unaware of what would be needed to comply with this law. Please feel free to contact me if you have any comments regarding this matter.

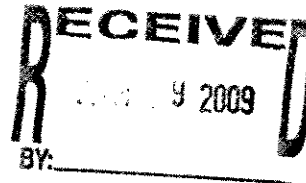
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POOL WORKS INC.

SWIMMING POOL EXPERTS

January 16, 2009

CITY OF DE PERE
PARK & REC DEPT
335 S. Broadway
De Pere, WI 54115



Attn: Ernie Christus

Re: Price quotes to put both the De Pere VFW and Legion Pools into VGB Compliance.

SCOPE

Design and submit information to the Wisconsin Department of Commerce for review.

Pool Design Fee VFW Pool	\$ 500	
State Review Fee VFW Pool	300	Work to be completed by Riverside Engineering
State Inspection Fee VFW Pool	200	
Remove three existing main drain grates and install three new VGB compliant grates	540	Completed by Pool Works, Inc.
Total VFW Pool*	\$ 1,540	

Pool Design Fee Legion Pool	\$ 500	
State Review Fee Legion Pool	300	Work to be completed by Riverside Engineering
State inspection Fee Legion Pool	200	
Remove three existing main drain grates and install three new VGB compliant grates	540	Completed by Pool Works, Inc.
Total Legion Pool*	\$ 1,540	

***NOTE:** Pool main drain sumps may require modifications. The existing sumps may not meet the 1.5" pipe diameter clearance from the grate to the pipe. This cannot be verified until the pools are drained.

Budget cost if modifications are required is \$500 per drain.

Wading pools require no modifications due to the fact that the drains are only used for draining the pools.

Above quoted prices are valid for 60 days.

Mower Bid Summary

<u>Company</u>	<u>Model</u>	<u>Base Price</u>	<u>Trade in</u>	<u>Total w/Attachments</u>	<u>Attachments</u>
<i>Reinders, Inc</i>	Toro 4000D 58 HP	\$47,173	\$2500	\$45,254	<ul style="list-style-type: none"> • Mulcher attachment • Hard shell roof • Air ride seat • Extra set mower blades
<i>Horst Distributing, Inc.</i>	R 311 (does not meet the spec'd 50 HP- @45)	\$44,925	\$5000	\$41,154	<ul style="list-style-type: none"> • Mulcher attachment • Sunguard Canopy • Air ride seat • Extra set mower blades
<i>Eis Implement Inc.</i>	John Deere 1600 Turbo WAM 57 HP	\$44,000	\$3400	\$40,777.50	<ul style="list-style-type: none"> • Mulcher attachment • Hard shell roof • Extra set mower blades • No air ride seat
<i>Riesterer & Schnell, Inc.</i>	John Deere 1600 Turbo WAM 57 HP	\$48,400	\$3500	\$48,360	<ul style="list-style-type: none"> • Mulcher attachment • Hard shell roof • After-market air ride seat to retro-fit • Extra set mower blades