

# Commission on Aging

A meeting of the Commission on Aging was held on January 22, 2009 at the De Pere Community Center. Members attending were Al De Cleene, Jim De France, Carol Peters, and Millie Bain. Also present: Lori Pazdera, Senior Program Coordinator and Paula Rahn, Community Center Manager. Excused Absent: Rachel Dickhut

1. Approval of minutes of the November 20, 2008 meeting. Attachment.  
Motion to approve the minutes was made by Millie Bain. Jim De France seconded the motion. Motion carried.
2. Review findings of other centers and how they provide snacks to card clubs. Senior Program Coordinator, Lori Pazdera shared information obtained from neighboring municipalities in regards to luncheon offerings at their sites during senior programs. Ashwaubenon, Bellevue and Allouez provides either paid staff or volunteers to run the luncheon at their sites. They are responsible for shopping, setting up, collecting payment during, and maintaining the program. A 50 cent charge to all participants is collected prior to the card playing. At this time, the commission agrees in order for this program to run properly, we would need a volunteer to supervise the program as staff would not be available on a consistent basis. The January 27<sup>th</sup> kickoff has been postponed to Tuesday, February 10<sup>th</sup>. Center staff will inform participant that a small lunch will be provide at minimal cost on that date. Millie Bain and Carol Peters of the Commission Committee have agreed to bake some cookies and help set this one time offering. We will then review the popularity and need following the February 10<sup>th</sup> date as to whether or not we will continue with the offering.
3. Volunteer Issues.  
The senior bingo program continues to deal with constant friction and personality issues among the volunteers and the bingo caller. In the past year Senior Program Coordinator, Lori Pazdera, has met with the Bingo volunteers to discuss and attempt to resolve the problems within this group. A group of participants have brought it to the attention of Lori that the Bingo caller has been showing anger at some and “favoritism” towards others. They have asked for a new bingo caller. While personalities are very tough to deal with, Lori explained to them they need to find a bingo caller that will be consistent to replace the current bingo caller as he has been a regular caller for almost a year.  
  
Also discussed at the meeting was that volunteers must sign in each time they volunteer, what job duty they are providing, and hours they worked, to ensure accountability. Job duties such as set up, take down and clean up are responsibilities of the volunteers and must be done every time they sign on as a volunteer. Volunteers were also reminded that they must be an active volunteer in order to be invited to the Christmas party.  
  
Lori is currently working on establishing criteria for volunteers and basic job responsibilities. At this time, other volunteers assist with Sheepshead, Bridge, Cribbage and Duplicate Bridge and will also be reminded to sign in regularly to stay consistent with the overall direction of the volunteer program.
4. Public Comment Period.  
There was no public comment.
5. Future Agenda Items.  
Review the established position descriptions and criteria for volunteers.  
Review the Luncheon offering.

The next meeting will be held on Thursday, March 19 at 2:00 p.m. at the De Pere Community Center. Carol Peters motioned to adjourn the meeting. Al De Cleene seconded the motion. Motion carried. The meeting adjourned at 3:15 p.m.

Minutes recorded by: Lori Pazdera & Paula Rahn