

A meeting of the Board of Park Commissioners was held on Thursday, October 23, 2008, at 6:30 pm at the Municipal Service Center, 925 S. Sixth Street, De Pere. Members present: George Brown, Bill Volpano, Rod Kowalczyk, Sue Schinkten, Alderpersons Donovan, Boyd and Van Vonderen. Also present: Marty Kosobucki, Don Melichar, Paula Rahn, Cindy Lee.

1. Minutes of Board of Park Commissioners meeting. (Attachment) Mike Donovan moved to approve the minutes, Sue Schinkten seconded the motion. Motion passed.
2. Minutes of Commission on Aging meeting. (Attachment) Sue Schinkten moved to approve the minutes; seconded by Bill Volpano. Motion passed.
3. Communication – Letter from Don Melichar recognizing City employees, Vic Van Gemert and Dan Carpenter for volunteering to improve Bicentennial Park. (Attachment) These two individuals took vacation time to volunteer their time for this project. The Board expressed their appreciation to these two employees for improving the City of De Pere, Bicentennial Park. In addition, thanking the Men's Club and VFW for their contribution.
4. Consider Legislative Key Contact Program from WPRA. (Attachment) Marty Kosobucki explained the key components of this program. After further discussion, Sue Schinkten moved to nominate Rod Kowalczyk; seconded by Kathy Van Vonderen. Motion passed.
5. Consider creating Teen Advisory positions on the Park Board. (Attachment) Marty Kosobucki discussed with the Board how this type of position was beneficial when he worked for Bellevue. Marty Kosobucki has spoken to both principals and they are in favor of this program. They felt it would be a good learning experience for the individual(s). The Board discussed some details, i.e., individual would need to be a City of De Pere resident; open to Juniors or Seniors; length of term; and when term would begin, perhaps June to May, etc. There are also some details that need to be reviewed by our City Attorney. George Brown moved that Staff work with the City Attorney on details creating the teen advisory position on the Park Board and once this has been completed, it be brought back to the Park Board for review. Mike Donovan seconded the motion. Motion passed.
6. Discussion on Park Board's position of having meetings broadcast on Channel 4. Discussion was held on whether the Park Board felt their meetings should be televised on Channel 4. Several members of the Park Board felt that this Board consists of elected and citizen members and they feel the meetings should not be televised. Rather, the Board suggested other ideas of making the public aware of what the Board and Staff are doing. Perhaps publicizing the Park Board Agenda in the De Pere Journal. James Boyd suggested that a video on the City's Summer Camp and other key programs be placed on Channel 4, perhaps in conjunction with high school students in the field of videotaping, etc. The Board felt very strongly that making the public aware of information other than by televising their meetings would be much more advantageous. Staff will contact the Mayor with the Board's consensus.

7. Presentation on Summer Day Camp and cooperative agreement with West De Pere School District. Mike Donovan moved to open the meeting, seconded by James Boyd. Motion passed. Paula Rahn, Cindy Lee, Staff from the Community Center, and Jo Boss, Associate Principal, Westwood School, gave an overview of the Summer Camp. It appears that the first year exceeded expectations, and already staff are receiving calls for next summer's program. Paula Rahn, Community Center Manager, explained that without West De Pere and the cooperative agreement, the program would not have been such a success. Paula explained that the working relationship between the City and the School was excellent and because of that type of relationship, the program was a huge success for not only the City, but the School as well. The Summer Camp program netted a profit of \$21,338 for 2008. The Board commended all for their fine efforts and wished success for 2009.
8. Discussion and action on 2009 agreement with West De Pere School District for cooperative programming. (Attachment). Jo Boss, Associate Principal, Westwood, explained that, due to not knowing if there will be funding changes for summer programming regulations, a clause be included under "Term of Agreement" to include that if such finding is not available, the District would not be able to continue with the cooperative agreement. The agreement would be for three years rather than one, which would allow either party to discontinue the program under certain terms at the end of each year. Also, under "programming" leave it open and not list each program being offered, but rather programming as agreed on by both parties. Mike Donovan moved to go back to regular session; Bill Volpano seconded the motion. Motion passed. Rod Kowalczyk moved to recommend the agreement be sent to the City Attorney and West De Pere School's Attorney for review and approval with the following recommendations:
 - Length of Agreement: *Three years* rather than one
 - Under Term of Agreement: The school district of WDP reserves the right to cancel this agreement if the Department of Public Instruction changes summer programming regulations and *all other possible funding possibilities cannot be obtained making it fiscally impossible for the district to continue the relationship.*
 - Programming: *Programming to be agreed on by the City and the school district of WDP.*
9. Presentation from City Forester on Emerald Ash Borer. Don Melichar, City Forester, provided a slide presentation of the potential hazards the City may encounter with the Emerald Ash Borer. The EAB has been detected in Wisconsin and Don Melichar gave an overview of how devastating this could be for the City in the next several years for ash trees in the terrace areas of the City, as well as property owners having ash trees on their property. The key for this type of problem is educating the public.
10. Discussion on Park Sign at Southwest Park and recognizing donors. Sue Schinkten moved to open the meeting; seconded by Mike Donovan. Motion passed. Bill Kelly, Rec Soccer, explained that George Ostrander asked him to sit in the meeting, as the Park Board would be discussing a park sign at Southwest Park recognizing the donors. Marty Kosobucki, Director, explained an option would be to have a sign at

Southwest Park recognizing the soccer groups for their generous donations. The funding for this sign would be included in the 2010 budget, as the 2009 budget has already been prepared. If the groups have a different idea for a sign and the cost is over and above what would be budgeted, they would need to pay for the sign. Sue Schinkten moved to have Staff review different conceptual options for a sign, and meet with the different groups prior to preparing the 2010 budget. If the groups decide they would like something different, they would be responsible for the cost of the sign. Mike Donovan seconded the motion. Motion passed. Once the options have been narrowed down, Staff will bring back to the Park Board for their approval.

11. 3rd Quarter report from the De Pere Ice Arena. (Attachment) Sue Schinkten moved to open the meeting, Bill Volpano seconded the motion. Motion passed. Kelly Sperl, Carl and Diane Magnuson were present from Ice Arena. Kelly Sperl explained the quarterly report. Discussion was held. Ice Arena staff explained a chemical float tank must be replaced. Other future improvements may be a concession stand upgrade, zamboni replacement, locker room additions, and replacement of bleachers. Bill Volpano moved to close the meeting, seconded by Sue Schinkten. Motion passed. Sue Schinkten moved to place the third quarter report on file, seconded by James Boyd. Motion passed.
12. 3rd Quarter report from the Community Center. (Attachment) Sue Schinkten moved to place on file, Bill Volpano seconded the motion. Motion passed.
13. Public Comment Period. None.
14. Future Agenda Items. None.
15. Staff Updates.
 - Holiday Party (Attachment)
 - WPRA Silver Star Award (Attachment) The Board earlier congratulated the Community Center Staff for receiving this award. A job well done by City Staff but in conjunction with the West De Pere School District.
 - Major Projects update – A brief update given.The Board further discussed that a November Park Board Meeting will be postponed if there are no critical issues at hand that can be held off to the December meeting.
16. Adjournment. Rod Kowalczyk moved to adjourn the meeting, seconded by Bill Volpano. Motion passed. The meeting ended at 9:15 pm.

Lou Ann Zeamer, Secretary