



# Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Agenda

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Thursday, February 20, 2014

6:30 PM

De Pere City Hall Council Chambers

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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **February 20, 2014** at **6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115**.

I. Call to Order

1. Roll Call

II. Action Items

1. Acceptance of Board Park Commissioners Minutes 12-19-13
2. Request for Movie Event at VFW Park/Community Center.
3. Discussion on long term lease for Humana\*
4. Request from Brown County Coalition for Suicide Prevention to waive rental fee for Voyageur Park
5. Recommendation to waive fee for Fox Wolf Watershed Alliance to use Voyageur Park
6. Discussion on Community Center Policy related to payment plans for rentals.
7. Request for Approval for Changes to Summer Playground Program Sites
8. Consider changes to ordinance related to bow hunting within the City Limits\*
9. Review and Approve Community Center 4th Quarter Report
10. Request for Approval of Donation from Cellcom\*
11. Request for Approval of Donation from De Pere Optimist Club for Summer Day Camp\*

III. Public Comment Period

IV. Future Agenda Items

V. Staff Updates

1. New Parks, Recreation and Forestry Event: Big Rig Gig--Staff Update
2. Celebrate 2014
3. Parkour Program to be Offered Summer and Fall 2014--Staff Update
4. WPRM Membership
5. De Pere Ice Center - Zamboni Replacement
6. Riverwalk Review

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Committee Members  
Alderspersons  
Mayor Michael J. Walsh  
Judy Schmidt-Lehman, City Attorney  
Larry Delo, City Administrator  
Marty Kosobucki  
Staff Members  
Henry Kneiszel, Teen Advisor  
De Pere Rapides Soccer  
Ben Villarruel, Unified School District  
Mariah Pace, Fox Wolf Water Shed  
Alliance  
Eric Cornelius Brown County Coalition for  
Suicide Prevention

De Pere Youth Hockey  
Tod Maki, De Pere Select Soccer  
Shana Defnet, City Clerk  
City Hall 1<sup>st</sup> and 2<sup>nd</sup> Floor  
De Pere Area Chamber of Commerce  
TV & Radio Stations  
Abbey Barnes, Teen Advisor  
De Pere Baseball  
John Zegers, West De Pere School District  
Allyson Watson, Definitely De Pere  
Chris Tremblay, Humana

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Marty Kosobucki  
**SUBJECT:** Acceptance of Board Park Commissioners Minutes 12-19-13

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**ATTACHMENTS:**

- Minutes 12-19-13 (DOC)



# Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Draft Minutes

**Thursday, December 19, 2013**
**6:30 PM**
**De Pere City Hall Council Chambers**

#### I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Sue Schinkten	Board Member	Excused	
Bill Volpano	Board Member	Present	
George Brown	Board Member	Present	
Michael Donovan	Aldersperson	Present	
Rod Kowalczyk	Board Member	Present	
Larry Lueck	Aldersperson	Excused	
Lisa Rafferty	Aldersperson	Present	

#### II. Action Items

##### 1. Acceptance of Board of Park Commissioners Minutes 11-21-13

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Volpano, Board Member
<b>SECONDER:</b>	Lisa Rafferty, Aldersperson
<b>AYES:</b>	Volpano, Brown, Donovan, Kowalczyk, Rafferty
<b>EXCUSED:</b>	Sue Schinkten, Larry Lueck

##### 2. Approve grant application to WDNR for Voyageur Dock repairs. Marty Kosobucki explained the grant to the board and took questions from the board in reference to the grant.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rod Kowalczyk, Board Member
<b>SECONDER:</b>	Michael Donovan, Aldersperson
<b>AYES:</b>	Volpano, Brown, Donovan, Kowalczyk, Rafferty
<b>EXCUSED:</b>	Sue Schinkten, Larry Lueck

##### 3. Approval of funding to install web cameras at Riverwalk and Wildlife Viewing Pier. Marty Kosobucki explained the reasons for going with Web Cameras. Marty explained how the cameras would work and who would have access to the them. The board asked questions in reference to the cameras and the security issues at the Riverwalk.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Volpano, Board Member
<b>SECONDER:</b>	Rod Kowalczyk, Board Member
<b>AYES:</b>	Volpano, Brown, Donovan, Kowalczyk, Rafferty
<b>EXCUSED:</b>	Sue Schinkten, Larry Lueck

##### 4. Approval of ADRC Contract

Attachment: Minutes 12-19-13 (1858 : Acceptance of Board Park Commissioners Minutes 12-19-13)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Donovan, Alderperson
<b>SECONDER:</b>	Lisa Rafferty, Alderperson
<b>AYES:</b>	Volpano, Brown, Donovan, Kowalczyk, Rafferty
<b>EXCUSED:</b>	Sue Schinkten, Larry Lueck

### III. Public Comment Period

None

### IV. Future Agenda Items

Alderperson Donovan asked if there could be an update on the funding of the Riverwalk. Marty Kosobucki stated the update would be put on a future agenda.

### V. Staff Updates

#### 1. 2013 Donation Listing

Marty Kosobucki handed out an up to date listing of the donations made to the Park, Recreation and Forestry Department for the 2013 calendar year.

#### 2. Facility Payment Research

Marty Kosobucki informed the board of the findings. He stated the area municipalities do the payments basically the same as we do. The private sector has more flexibility.

#### 3. Little Library Donation \$100

Marty Kosobucki reported the donation for the Little Library from the De Pere Woman's Club.

### VI. Adjournment

Rod Kowalczyk made a motion to close the meeting at 6:50 p.m., seconded by Bill Volpano.

Respectfully submitted,  
Debbie Zierson

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Request for Movie Event at VFW Park/Community Center.

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We have received a request from Definitely De Pere to assist them in running a Movie in the Park series at VFW Park/Community Center. Our involvement would be aiding in set up and using the facility/park. Please find my comments below.

The event is seeking to have the department sponsor the event through use of the facility and waiving any fees. This type of event fits nicely in with our mission, so I would recommend working with the organization.

Several issues would need to be addressed prior to confirming the event (i.e. Power supply, room rentals, traffic control, garbage, parking, etc...) however, I think all can be appropriately addressed. Definitely De Pere has asked for the use of the Pine Room (upper level large room), to have as a backup in the event of bad weather. I would not recommend this for the first year, because of the impact it causes on loss of rentals.

**ATTACHMENTS:**

- Definitely De Pere Movie Request (PDF)



# DEFINITELY DE PERE

DOWNTOWN DE PERE INC.—A MAIN STREET COMMUNITY

111 S. Broadway  
De Pere, WI 54115

Board of Park Commissioners  
Attn: Marty Kosobucki  
925 S. Sixth St.  
De Pere, WI 54115

Dear Mr. Kosobucki:

Definitely De Pere would like to put on “Movies in the Park” during Summer 2014. This would be a family and community friendly event with four set dates. Films would be projected in the park (weather permitting) and admission would be free. We are currently seeking event co-sponsorship from the City of De Pere for use of the park.

Definitely De Pere requests that the City of De Pere allow us to utilize the hill near the community center and the Spruce Room inside the lower level of the community center on the four dates; June 6<sup>th</sup>, June 27<sup>th</sup>, July 25<sup>th</sup>, and August 22<sup>nd</sup>. We would be sure to block traffic from attendant’s path between the movie and community center to ensure safety. We are interested in selling concessions including snacks and (non-alcoholic) beverages the community center in order to make a small profit as the event is free to the public. We would like to utilize the Spruce or Pine Room as a backup indoor movie location should weather become an issue for an outdoor showing.

We have received quotes for the movies themselves, projection equipment needed to show the movies to the audience, and are aware of the park rental fee. The prices for each date and a breakdown of the projection equipment, movies, and park are as follows:

#### Projection Equipment Fees Per Event

Subtotal	\$799.00
Delivery	\$15.00
Fees	\$65.12
Admin. Discount	-\$150.00
Tax	\$0.00
<u>Total</u>	<b>\$729.12</b>

#### Movie Licensing Fees

Wizard of Oz	\$300 + \$21 S/H
Back to the Future	\$275 + \$21 S/H
Princess Bride	\$250 + No S/H
Edited Ferris Bueller	\$250 + \$21 S/H
<u>Total</u>	<b>\$1,138.00</b>

Park Rental Fees

June 6 <sup>th</sup>	\$130
June 27 <sup>th</sup>	\$130
July 25 <sup>th</sup>	\$130
August 22 <sup>nd</sup>	\$130
<u>Total</u>	<b>\$520.00</b>
<u>Grand Total</u>	<b>\$4,574.28</b>

June 6<sup>th</sup>, 2014: Wizard of Oz

Projection Equipment	\$729.12
Movie	\$300
Shipping/Handling	\$21
Park Space Rental	\$130
<u>Total</u>	<b>\$1,180.12</b>

June 27<sup>th</sup>, 2012: Back to the Future

Projection Equipment	\$729.12
Movie	\$275
Shipping/Handling	\$21
Park Space Rental	\$130
<u>Total</u>	<b>\$1,155.12</b>

July 25<sup>th</sup>, 2014: The Princess Bride

Projection Equipment	\$729.12
Movie	\$250
Shipping/Handling	N/A
Park Space Rental	\$130
<u>Total</u>	<b>\$1,109.12</b>

August 22<sup>nd</sup>, 2014: Edited Ferris Bueller

<u>Movie</u>	
Projection Equipment	\$729.12
Movie	\$250
Shipping/Handling	\$21
Park Space Rental	\$130
<u>Total</u>	<b>\$1,130.12</b>

Thank you for consideration of this event.

Sincerely,

Allyson Watson  
Executive Director, Definitely De Pere

Attachment: Definitely De Pere Movie Request (1822 : Request for Movie Event at VFW Park/Community Center.)

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Discussion on long term lease for Humana\*

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Staff met with a representative from Humana on the possibility of extending the lease for Humana Sports Park. Humana appears to be willing to extend the lease under certain conditions, with one of the main conditions being the improved appearance and maintenance of the ball diamonds. I have provided a supporting document detailing our conversation, and what is being asked of us at this time.

**ATTACHMENTS:**

- Humana Sports Park 2-20-2014 (DOCX)

### Humana Sports Park

Summary: On February 4, 2014 a conference call was conducted with Chris Tremblay of Humana. The basis of the discussion was to begin talking about the possibility of a long term lease for the sports Park. Mr. Tremblay indicated Humana is willing to look at a 5 year lease, or possibly longer, however is contingent on what the City would plan to do with the facility. Humana is requesting preliminary input from the City.



#### Miscellaneous Information:

In meeting with Mr. Tremblay, Humana has provided the following information;

- Plans to remove the basketball court and volleyball court.
- Would like to see walking trails.
- Would like to see a Frisbee golf course on the property.
- Would like to know what plans the City would have for improving the ball fields to ensure they can stay in better shape and not be unsightly.

In meeting with staff, we have the following input;

- With the construction of Southwest practice field, we feel it would not be necessary to maintain and use both diamonds.
- We do think there is value in keeping the facility and one diamond.
- Preliminary estimates determine it would cost around \$25,000 to improve the field so that it could be maintained appropriately. (\$17,000 – Infield mix, \$3000 excavation, and \$5000 drainage ditch and tile
- We do think there would be value in having a Frisbee golf course on the west side of De Pere.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Request from Brown County Coalition for Suicide Prevention to waive rental fee for Voyageur Park

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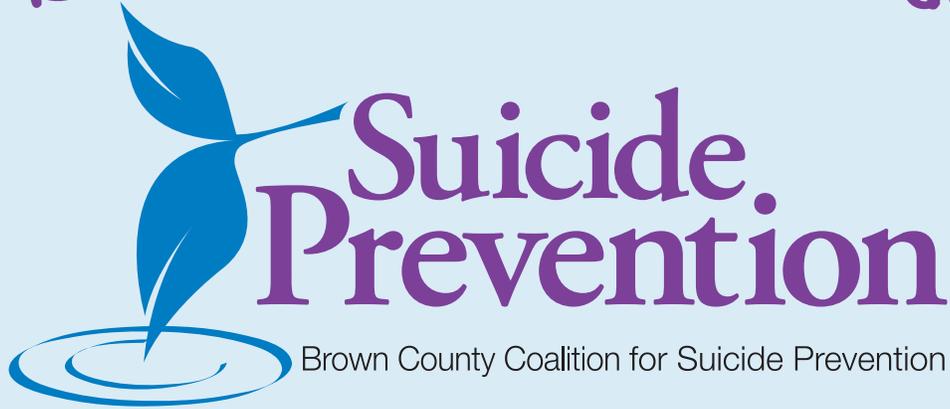
We have received a request from Eric Cornelius on behalf of the Brown County Coalition for Suicide Prevention to use Voyageur Park on Saturday, September 6 and have the rental fee waived. The event is expected to draw around 800 people and will use the park in conjunction with a "candlelight walk" from St. Norbert Campus. Attendees will park at Voyageur Park and then be shuttled to St. Norbert Campus for activities. The "walk" portion of the event will lead people from St. Norbert Campus back to Voyageur Park. I have included a copy of last year's flyer for the event.

Considering the variables (organization, cause, amount of time being used at the park, amount of space being used at the park, etc...) of the request, we feel waiving the fee would be appropriate.

**ATTACHMENTS:**

- BTL Poster 8 5x11 (PDF)

# Be the Light Walk



SATURDAY, SEPTEMBER 7

MEADOWBROOK PARK



REGISTER & INFO

[bethelightbrowncounty.org](http://bethelightbrowncounty.org)



Proceeds support suicide prevention programs in Brown County. For more information on the Brown County Coalition for Suicide Prevention, visit

[familyservicesnew.org/bccsp](http://familyservicesnew.org/bccsp)

5K WALK RAFFLE SILENT AUCTION LIVE MUSIC

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Recommendation to waive fee for Fox Wolf Watershed Alliance to use Voyageur Park

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The Fox-Wolf Watershed Alliance would like to use Voyageur Park as a headquarters for their Fox River Cleanup day. Their goal for the day is to clean up many different locations on the Fox River (including Voyageur Park), and use Voyageur Park as a main location for people to gather and be entertained. I have met with their representative, Mariah Pace, and feel the event is within our mission and can be accommodated at the park. Considering the group will be cleaning up the shoreline along Voyageur Park and other shorelines in the area (including De Pere), I do feel waiving their fee would be appropriate.

**ATTACHMENTS:**

- Voyageur Park - Approval Letter Board of Directors Mtg (DOCX)

FWWA  
PO Box 1861  
Appleton, Wisconsin 54912



Website: [www.fwwa.org](http://www.fwwa.org)  
Phone: 920.858.3982  
Email: [fwoffice@fwwa.org](mailto:fwoffice@fwwa.org)

Marty Kosobucki & Board of Directors  
Parks and Recreation Department  
925 South Sixth Street  
De Pere, WI 54115  
920-339-8358

Dear Mr. Kosobucki and Board of Directors,

I am writing to you on behalf of the Fox-Wolf Watershed Alliance (FWWA) and the Northeast Wisconsin Stormwater Consortium (NEWSC). FWWA is a non-profit organization dedicated to finding cost effective ways to improving water quality in Northeastern Wisconsin. NEWSC, a subsidiary of FWWA, has a membership of 42 communities in the region who work together to meet WDNR stormwater requirements. The City of De Pere is a member of FWWA's stormwater consortium.

FWWA is currently planning the annual River Cleanup and Celebration. This year, the cleanup will focus on the Lower Fox River – stretching from the shores of Lake Winnebago to the Bay of Green Bay. Along the approximately 70 mile stretch, more than 25 cleanup sites will be cleaned with the help of 1,000 volunteers! Following the Cleanup, FWWA will host a River Celebration showcasing Northeastern Wisconsin's waters. **FWWA is requesting the use of Voyageur Park, at no charge, for the River Celebration on Saturday, April 26, 2014.**

FWWA believes the water resources Wisconsin possesses are vital to a healthy community and an asset we need to protect. Abundant progress has been made to improve the quality of the Fox River in recent years; however, there is still much that can be done. We are no longer able to point at individual industries and say they are the reason for the poor water quality. Instead, we must point at ourselves! Urban and rural residents are large contributors to pollution in the Fox-Wolf River Basin. This is the ultimate reason for FWWA's River Cleanup and Celebration – to teach community members about small changes they can make in their everyday lives resulting in huge positives impacts for the water! FWWA also believes for residents to take action resulting in improved water quality, they must to value the water. For years, residents have turned their backs to the river – it was not something that we valued and definitely not something we used! FWWA's goal in hosting a River Celebration is to bring residents back to the river edge to restore banks and maintain our water resources!

The River Celebration will consist of lunch for volunteers, music, educational activities on water quality for the family, and booths from area non-profits. FWWA anticipates 500-750 attendants at this event. Use of Voyageur Park is requested from 8:00AM-5:00PM on Saturday, April 26<sup>th</sup>, 2014. The actual event time would run from 11:00AM-3:00PM, with the extra time allowing for set up and cleanup. Plans for tent/table placement, booth locations, electrical needs, and parking are available upon request.

In addition to assisting in FWWA's river cleanup efforts, the City of De Pere would also benefit in the following ways: cleanup of city park locations deemed necessary by the city, including Lost Dauphin and the Fox River Trail, listed as a sponsor for the event with City logo on advertising and volunteer t-shirts, and education of City's residents on water quality issues and actions they can take.

As FWWA hopes to move forward with advertising for the Cleanup and Celebration, we would appreciate a response to our request to hold FWWA's Annual River Celebration at Voyageur Park in De Pere, WI on Saturday, April 26<sup>th</sup>, 2014. Please feel free to contact Mariah Pace with any questions or concerns at [mariah@fwwa.org](mailto:mariah@fwwa.org) or (920) 915-1502. Thank you for your time and we look forward to your swift response.

Sincerely,  
Mariah Pace  
Outreach Coordinator  
Fox-Wolf Watershed Alliance/NEWSC

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Discussion on Community Center Policy related to payment plans for rentals.

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At a previous meeting the Park Board asked to have staff investigate other communities and private banquet facilities to compare their payment policies with ours. The Community Center Manager has provided the included summary of payment policies/procedures from the area.

Our current policy is that a contract is not provided until payment is received, and installment/payment plans are not offered.

Based on the included information, the Park Board would need to decide if we should consider changing our policy.

**ATTACHMENTS:**

- Installment payment plans (2) (DOCX)

**Village of Allouez**

- Pavillion - \$40 deposit & remaining balance & cleaning deposit due 2 weeks before rental
- Community Center – payment required in full w/contract

**Village Ashwaubenon**

- Signed contract w/full payment

**Town of Bellevue**

- Signed contract w/full payment
- If special circumstance need to talk with Asst. Park & Recreation Director

**City of Green Bay**

- Signed contract w/full payment
- If larger group (organizations only) invoices are sent or payment received at the end of event

**Village of Howard**

- Signed contract w/full payment
- If special event and requesting payments must go before the Board

**Village of Suamico**

- Signed contract w/full payment

**City of Appleton**

- Signed contract w/full payment

**Swan Club**

- Require deposit w/contract – charge per plate (food provided by Swan Club)
- Fee to be paid for before event – contract will state what payment is required when
- No refunds if cancel

**The Marq**

- Require deposit for room rental – charge per person OR per plate (food provided by The Marq)
- Fee to be paid in full for a social event; installment payments can be worked out with corporate events
- The Marq will work with every situation for a cancellation

**Rock Gardens**

- For Friday & Saturday rentals a deposit is required and the balance to be paid 72 hours prior to event
- Sunday – Thursday rentals provide a signed contract – a billing account can be set up or payment taken after the event
- Food is provided by Rock Gardens
- Cancellations are different depending on type of event: meetings – 3 day notice required; wedding – hold deposit until room re-booked for full refunds

Attachment: Installment payment plans (2) (1823 : Discussion on Community Center Policy related to payment plans for rentals.)

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Paula Rahn

**SUBJECT:** Request for Approval for Changes to Summer Playground Program Sites

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Staff is seeking approval for changes to our site locations for our Summer Playground Program this upcoming season. Changes are outlined in the attached document.

Thank you for your time and consideration.

**ATTACHMENTS:**

- Playground changes 2014 (PDF)



# Memorandum

To: Board of Park Commissioners

From: Lori Tonn, Senior Program Coordinator

Re: Consideration of changes in the Summer Playground Program

Date: February 3, 2014

The De Pere Parks and Recreation Department is looking at revising the Summer Playground Program to better meet the needs of our community's youth. Due to the growth of our community, we feel we are in need of adding programming at those parks located in or near the newer developed areas. We are proposing to add programming at the Southwest Park site as well as Jim Martin. The changes will enable us to serve our current (five) parks already involved in the program, develop new programming/services at additional City Park sites, and stay within our budget. This would be accomplished by omitting programming at VFW park and reducing the number of hours at Braisher Park, which have decreased in attendance over last several years.

We have developed a schedule that includes the proposed changes.

Monday	9:00 am – 4:30 pm	Optimist, Braisher, Patriot and Kiwanis
Tuesday	9:00 am – 4:30 pm	Jim Martin, Legion, Southwest Park and Kiwanis
Wednesday	9:00 am – 4:30 pm	Optimist, Braisher, Patriot and Kiwanis
Thursday	9:00 am – 4:30 pm	Jim Martin, Legion, Southwest Park and Kiwanis
Friday	9:00 am – 4:30 pm	Optimist, Braisher, Patriot and Kiwanis

The changes would not require any additional staff or hours thus would not alter the budget. We believe the proposed changes are needed to better meet the needs of our changing community, while not increasing our budget.

Thank you for your time and consideration.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Consider changes to ordinance related to bow hunting within the City Limits\*

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I have included attachments from our City Attorney addressing recommendations to change our City Ordinance as it relates to bow hunting within the City Limits. Due to recent change in legislation, a change in our ordinance is required. As our City Attorney explains, we were hoping to coincide the change in ordinance with our research on our deer population, however the timing of our deer population research does not match with when our ordinance needs to be revised.

**ATTACHMENTS:**

- Bowhunting Memo w attachments (PDF)

## CITY OF DE PERE

## MEMO

To: George Brown, Chair  
Members of the Board of Park Commissioners

From: Judith Schmidt-Lehman, City Attorney

RE: State Preemption of Bow Hunting Restrictions within City Limits

Date: February 7, 2014

As you may know, a new state law (“Act 71”; effective December 14, 2013) generally prohibits municipalities from banning bow and arrow and crossbow hunting within city limits. Attached is an article published in the February 2014 issue of *the Municipality* which explains the new restrictions.

The purpose of this memo is to explain the impact of this new state law and its effect on §8-2, De Pere Municipal Code, which prohibits the discharge of weapons (including bow and arrow and crossbow) within the City.

One important thing to know is that Act 71 pertains to *hunting* with bow and arrow or crossbow; it does not allow the use of bow and arrow/crossbow at times other than when hunting periods/seasons are open. I believe there is a mistaken impression among some that Act 71 allows hunting with bow and arrow/crossbow *anytime*. That is not correct; it is only during the various hunting seasons as established or permitted by the DNR. The City’s ordinance remains in effect prohibiting discharge of bow/crossbow at all times other than when used for hunting during the appropriate hunting season.

Another last important aspect of Act 71 is that the City may prohibit hunting, even with bow and arrow/crossbow, on city owned property. Since the discharge of weapons is currently prohibited under §8-2, De Pere Municipal Code, the City has not addressed whether to allow hunting on city property. However, the enactment of Act 71 now requires action either prohibiting or allowing bow and arrow/crossbow hunting on city owned property.

When Act 71 was initially adopted, I had hoped this issue could await the results of the deer population. However, the Spring 2014 turkey hunt season is set to open mid-April 2014 and it is improbable that the survey results will be known and acted upon in that time frame.

Therefore, it is recommended that §8-2, De Pere Municipal Code, be amended to incorporate the new requirements of Act 71 and to prohibit hunting on city owned property until such time as the Park Board and the Council have the opportunity to review the results of the deer population survey and take final action after knowing those results.

Attached is draft language for the amendment. This language comes from a couple of ordinances recently adopted by other communities in response to Act 71.

If you have any questions regarding this matter, please feel free to call me at 339-4042.

JSL:jld

Attachment

cc: Michael Walsh, Mayor  
Lawrence Delo, City Administrator  
Marty Kosobucki, Parks, Recreation & Forestry Director

H:\jdupont\Memos\2014\Brown & Park Board-(bowhunting) 2-7-14-148-002-14.docx

Attachment: Bowhunting Memo w attachments (1865 : Consider changes to ordinance related to bowhunting within the City Limits\*)

**LEGAL NOTE**

# MUNICIPAL POWERS TO REGULATE BOW HUNTING ARE LIMITED

By Curt Witynski, Assistant Director

2013 Wisconsin Act 71, which took effect December 14, 2013, generally prohibits municipalities from banning hunting with a bow and arrow or crossbow within the community. However, municipalities retain some limited ability under the Act to regulate bow and arrow and crossbow hunting. Under Act 71, a municipality may:

1. Prohibit a person from hunting with a bow and arrow or crossbow within a specified distance, not to exceed 100 yards, from a build-

ing used for human occupancy located on another person's land. Any such ordinance must provide that the restriction does not apply if the person who owns the land on which the building is located allows the hunter to hunt within the specified distance of the building. Wis. Stat. sec. 29.038(3)(b)1.3.a.

2. Require a person who hunts with a bow and arrow or crossbow to discharge the arrow or bolt toward the ground, such as from a tree

stand. Wis. Stat. sec. 29.038(3)(b)1.3.b.

Also, under current law, which was left untouched by Act 71, a municipality may prohibit hunting by bow and arrow, crossbow or firearm, in municipal parks and any other municipally owned land. Wis. Stat. sec. 29.038(2)(b). No other local regulations of bow hunting are allowed.

Powers of Municipalities 924



where leaders turn

**When air, water, and other environmental issues arise, turn to Marney Hoefler.**

Marney has expertise in environmental regulatory matter, governmental relations, and energy, with emphasis on air and water issues. She worked on a variety of issues as an attorney for state government including: air permitting and compliance issues, greenhouse gas and mercury regulations, wastewater permitting and compliance issues, thermal wastewater discharges, public records, open meetings and grant eligibility issues.

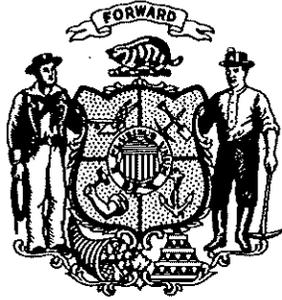
When environmental law issues arise, do what other leaders do. Turn to Stafford Rosenbaum.

**StaffordRosenbaum** LLP  
Attorneys

[www.staffordlaw.com](http://www.staffordlaw.com)

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# State of Wisconsin



2013 Assembly Bill 8

Date of enactment: December 12, 2013  
Date of publication\*: December 13, 2013

## 2013 WISCONSIN ACT 71

**AN ACT** to renumber and amend 29.038 (3); and to create 29.038 (3) (b) of the statutes; relating to: restrictions imposed by local governmental units on hunting with a bow and arrow or crossbow.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1.** 29.038 (3) of the statutes is renumbered 29.038 (3) (a) and amended to read:

29.038 (3) (a) ~~A~~ Except as provided in par. (b), a local governmental unit may enact an ordinance or adopt a regulation, resolution or other restriction that has an incidental effect on hunting, fishing or trapping, but only if the primary purpose is to further public health or safety.

**SECTION 2.** 29.038 (3) (b) of the statutes is created to read:

29.038 (3) (b) 1. In this paragraph:

a. "Building" means a permanent structure used for human occupancy and includes a manufactured home, as defined in s. 101.91 (2).

b. "Restriction" means an ordinance, regulation, resolution, or other restriction enacted or adopted by a local governmental unit.

2. Except as provided in subd. 3., a local governmental unit may not enact or adopt a restriction that prohibits a person from hunting with a bow and arrow or crossbow within the jurisdiction of that local governmental unit.

3. A local governmental unit may enact or adopt a restriction that does any of the following:

a. Prohibits a person from hunting with a bow and arrow or crossbow within a specified distance, not to exceed 100 yards, from a building located on another person's land. A restriction enacted or adopted under this subd. 3. a. shall provide that the restriction does not apply if the person who owns the land on which the building is located allows the hunter to hunt within the specified distance of the building.

b. Requires a person who hunts with a bow and arrow or crossbow to discharge the arrow or bolt from the respective weapon toward the ground.

\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

## PART II - MUNICIPAL CODE

## Chapter 8 OFFENSES AGAINST PUBLIC PEACE, SAFETY AND MORALS

**Sec. 8-2. Loading and discharge of weapons.****(a) Firearms.**

- (1) "Firearm" has the meaning given in Wis. Stats. § 167.31(1)(c).
- (2) *Discharge of firearms within the city limits.* No person shall discharge, or cause to be discharged, any firearm within the city limits as defined in this section, except as follows:
  - a. For use in the hunting of migratory birds and waterfowl in that portion of the Fox River contiguous to unincorporated areas which allow hunting, and in accordance with state regulations.
  - b. For the purpose of elimination of animals, as authorized by the department of natural resources and the city police department, and such decision may be appealed to the common council.
- (3) Regulation of the possession of firearms shall be as provided in section 8-1 of this Code.

**(b) Bow and Arrow or Crossbow.**

- (1) Except as provided in sub. (2), it shall be unlawful for a person to discharge a bow and arrow or crossbow within a distance of one hundred (100) yards from a building located on another person's land. This restriction shall not apply if the person who owns the land on which the building is located allows and gives written permission to the person to use or discharge an arrow or bolt with a bow and arrow or crossbow within the specified distance of the building. Any person who discharges a bow and arrow or crossbow shall discharge the arrow or bolt toward the ground. The term "building" shall be as defined in Wis. Stats. §29.038.
- (2) It shall be unlawful for a person to use or discharge a bow and arrow or crossbow on or across any portion of land owned or leased by the City.
- (3) It shall be unlawful for a person to use or discharge a bow and arrow or crossbow where the arrow or bolt may endanger the life, limb or property of another or will traverse any part of any street, alley, public grounds or parks."

**(bc) Other Weapons ~~other than firearms.~~**

- (1) No person shall carry or have under his or her control any air rifle, pellet gun, BB gun, slingshot or other weapon other than a firearm as defined above, that projects any type of missile in public while such weapon is loaded or uncased or uncovered.
- (2) No person shall discharge, or cause to be discharged, any weapon as defined herein within the city limits as defined in this section, except for the purpose of elimination of animals, as authorized by the department of natural resources and the city police department, and such decision may be appealed to the common council.

(Code 1974, § 41.02; Ord. No. 02-04, §§ 1, 2-20-2002; Ord. No. 09-16, § 1, 8-18-2009; Ord. No. 09-30, § 3, 12-15-2009; Ord. No. 13-17, § 15, 8-20-2013)

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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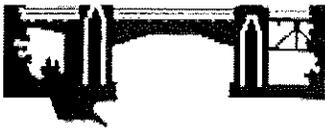
**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Paula Rahn  
**SUBJECT:** Review and Approve Community Center 4th Quarter Report

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Community Center 4th Quarter Report for review and approval. Thank you.

**ATTACHMENTS:**

- COMMUNITY CENTER REPORT (PDF)



600 Grant St.  
DePere, WI 54115-1199  
Phone: 920-339-2471  
Fax: 920-339-6348

Paula Rahn  
De Pere Community Center  
prahn@mail.de-pere.org  
www.de-pere.org

## Community Center 2013 4<sup>th</sup> Quarter Report

The last quarter of 2013 again was a busy time for the Community Center. The month of December recorded the highest amount of rental revenue for the quarter as well as the highest month for the whole year AND the highest month since the Community Center has been in existence - \$4,924.82 (this was even with the fact that we had 4 cancellations that month). Overall 4<sup>th</sup> quarter program/rental/miscellaneous revenue was \$45,494.35, which was slightly less than last year but we did incur four cancellations this month.

The Oak Rm. continues to be the most popular room rented this quarter (53) with the Hickory and Maple Rms. coming in at 31 each. As usual, the Pine Rm. still ranks the highest for program usage at 153 times with the Spruce Rm. coming in 2<sup>nd</sup> at 127. Compared to the rest of the quarters, the 4<sup>th</sup> quarter program revenue ranked last, which is typical, since programs are winding down and some programs that start in September run through December so additional registration fees are not taken. The months from February - July also rank high in program revenue due to the collection of fees for Summer Camp (almost all people are put on payment plans). Total 4<sup>th</sup> quarter program revenue was \$33,640.15, which is average.

Total revenue for 2013 was \$265,091.42. This is slightly less than last year which totaled \$266,848.05 but a lot higher than 2011 which totaled \$230,560.55. One week less in Summer Camp for the east side is a huge factor in our slight loss in revenue. Our revenue comprised of \$219,431.29 (\$225,572.74 last year) in program revenues and \$45,660.13 (\$41,275.01 last year) in rental/contractual/storage & miscellaneous revenues. Total revenue estimated in the budgetary process was \$232,980 (\$189,973 programs & \$42,482 rentals/contractual/storage/miscellaneous), thus we met and exceeded our goal by \$32,111.42 (nearly a 14% increase) this year.

Accomplishments for the 4<sup>th</sup> Quarter of 2013 included:

- Organized a variety of holiday special events and workshops for different ages: Halloween Workshop, Candy Bar Bingos, Ringing in With Santa Claus (237 happy holiday calls were placed!), Holiday Treats Galore, Cribbage Tournament (28 teams participated), a holiday party for Cribbage, where 40 participants enjoyed lunch and games and a Euchre Club Christmas Party held Dec. 16<sup>th</sup>.
- Held Kids Day Out Camps over winter break on Dec. 26 & 27 serving a total of 15 participants. Separate mini camps will be offered over Spring Break as well for each school district.
- Kidz Zone ended the year with 16 students in our Before School Program and 31 in our After School Program. Our Early Release Day programs have been averaging 14 participants. We are currently in the process of renewing our agreement with OLOL for use of their facility for our program. Current KZ breakdown: 3 days before: 2, after: 9; 5 days before: 7, after: 15; before & after: 5.
- Secured basketball performance dates & rehearsal/recital dates for Twirling & Pom participants. This year Twirling & Pom classes will be holding their own recital, separate from dance, at Westwood School Gym. Plans are underway for an exciting theme and slideshow. Coordinated professional pictures and the purchase of poms, batons, ribbons, and costumes for these classes as well.
- Summer Camp flyers were delivered to schools in West De Pere and the Unified School District in early January and also available on the City's website. People on the interest list have been contacted. Registration packets are available online and in the CC office. Walk-in registration will be held on Wednesday, February 5<sup>th</sup>. Summer school dates have been confirmed with both school districts, renewal of Unified School District is in progress, and we will be looking at our agreement with WDPSD as it pertains to classes held at Westwood this summer. Due to the Unified School District's school year ending several days later than the WDPSD, we will only be offering 9 weeks of camp on the East side compared with 10 on the West side.
- Started investigating the possibilities of changing the Summer Playground sites due to changes in demographics in the area and attendance.

- Developed the Winter/Spring Brochure & postcards, which were mailed out in October. Also designed special event/program flyers, which were distributed through the schools, daycares, and also published on Cable Channel 4 as well as in the newspapers. Entered all classes in ActiveNet and began accepting registrations for winter programs.
- Summer Seasonal packets were put together. Re-hire letters were sent out to summer staff in mid-December. Returning staff have until Jan. 17<sup>th</sup> to return their letter of intent and background check forms. New applications due Feb. 14<sup>th</sup>.
- Worked on profit/loss reports for fall & winter programs & events.
- Continued to raise funds for Recreation Scholarship Fund, in which we brought in a total of \$4,995.95. This year, 20 scholarships were awarded through the Recreation Scholarship Fund (4 children – activities and 16 families for season pool passes). Our current balance in the fund is \$17,873.90.
- NWTC Foot Clinic was held on Nov. 7 and serviced 28 people. A Driver Safety Program was held on Nov. 28 which had 12 seniors in attendance.
- Contacted AARP and they will again conduct free tax preparation beginning Fridays in February through April 11. Appointments need to be made through Pioneer Credit Union for our site.
- In partnership with Brown County Human Services Dept. three days were set up for people to get assistance through the Home Energy Assistance Program.
- Two of our three enrichment classes, Oil Painting and Stained Glass, have been going over really well. Sewing has gone twice but not many of the regulars want to pay the non-resident fee. We have now added computer classes to our schedule and will be offering these classes starting in 2014. A workshop will also be offered prior to the February class to introduce people to their computers and help generate interest in the classes.
- This quarter we took a dip in our online registrations, dropping down to 35% online vs. 65% front desk. A main reason this could be is because of the decrease in overall registrations which is typical for this quarter and kidz zone drafts are all counted as front desk registrations. Overall for 2013, we averaged 50.25% online registration compared to 48.75% with other methods – walk-in, mail-in, fax or phone.
- Attended and/or conducted numerous weekly staff meetings including Department staff meetings, and Board of Park Commissioners. The Senior Program Coordinator attended the annual Nutrition Training Program in October and 3 staff attended the annual Park & Recreation Conference in November, which was held in Green Bay.
- Developed a long-range planning survey for the De Pere Community Center. Compiled results and will look at putting a user group together for further investigation and recommendations.
- Revised ADRC Contract for the Nutrition Program; pending approval in January by Common Council.
- Preventative maintenance, elevator inspections, fire alarm & sprinkler system inspections were also completed.

During the first quarter of 2014 staff will be very busy! We will be planning for the start of new programs; hire new staff; notify all part-time employees regarding pay raises and remind them of our incentive programs; adjust wage rates sheets and notify payroll; confirm employment with past summer employees; advertise for open summer positions including summer intern or recreation assistant; prepare for pom & twirling performance at WDPHS basketball game and compile picture letters; prepare for and conduct new Pom & Twirling rehearsal & recital performances; plan summer and fall class offerings with instructors & location of classes; solicit quotes for department brochures; design Summer/Fall brochure; assign new codes for summer/fall in ActiveNet; contact Optimist Club for donation for Summer Camp t-shirts; coordinate with the schools for summer programs & Summer Camp; hold registration for Summer Day Camps; finalize cooperative agreements with school districts and OLOL School; prepare and hold Kids Day Out Camps and Early Release Days; review & evaluate recreation programs project; receive quotes on outdoor LED lighting; renew Time Warner Cable Agreement; quote HVAC capital project; conduct user group meetings for Long-Range Planning Project; set up meetings with ADRC to discuss program relationship and responsibilities; register for WPRA Ticket Program; complete profit/loss sheets; complete self-evaluation & evaluations on CC staff; and hold Commission on Aging Meetings.

Respectfully submitted by:

PAULA RAHN  
Community Center Manager

### FACILITY USAGE

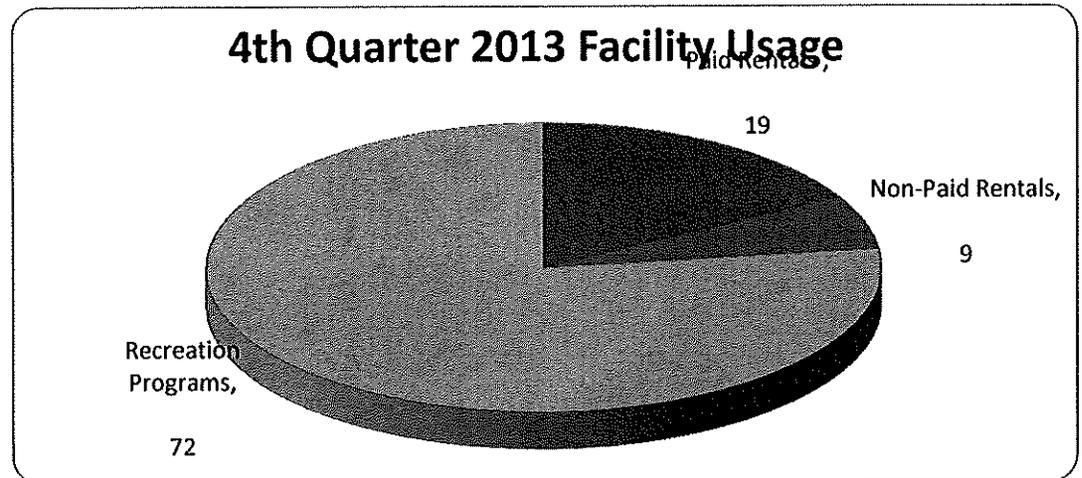
	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.
Paid Rentals	32	37	41	41	36	38	27	30	35	31	35	47
Non-Paid Rentals	27	25	25	22	44	16	6	10	17	19	20	18
Recreation Programs <i>(includes P&amp;R, CC &amp; NWTC)</i>	131	134	132	161	120	142	143	140	125	194	138	108
<b>Total Room Use</b>	<b>190</b>	<b>196</b>	<b>198</b>	<b>224</b>	<b>200</b>	<b>196</b>	<b>176</b>	<b>180</b>	<b>177</b>	<b>244</b>	<b>193</b>	<b>173</b>
<b>Percentage Used</b> <i>(percents over 100 reflect rooms rented more than once on a given day)</i>	<b>123%</b>	<b>140%</b>	<b>128%</b>	<b>149%</b>	<b>129%</b>	<b>131%</b>	<b>114%</b>	<b>116%</b>	<b>118%</b>	<b>157%</b>	<b>129%</b>	<b>112%</b>
Rental Revenue	\$3,101.64	\$3,573.77	\$3,820.63	\$4,030.53	\$3,680.54	\$3,679.32	\$2,568.48	\$2,924.18	\$2,986.84	\$2,581.38	\$3,447.23	\$4,924.82
Program Revenue	\$10,636.56	\$24,420.58	\$22,597.69	\$32,194.02	\$25,415.64	\$19,655.02	\$19,355.58	\$18,641.37	\$12,874.68	\$10,702.79	\$12,687.93	\$10,249.43
Contractual Revenue <i>(includes County Rent)</i>	\$292.00	\$304.00	\$292.00	\$304.00	\$292.00	\$232.00	\$208.00	\$208.00	\$208.00	\$208.00	\$208.00	\$208.00
Equipment/Storage & Miscellaneous Revenue	\$163.56	\$89.09	\$82.24	\$127.66	\$116.49	\$76.24	\$167.99	\$120.24	\$146.49	\$123.54	\$86.99	\$76.24
<b>TOTAL REVENUE</b>	<b>\$14,193.76</b>	<b>\$28,387.44</b>	<b>\$26,792.56</b>	<b>\$36,656.21</b>	<b>\$29,504.67</b>	<b>\$23,642.58</b>	<b>\$22,300.05</b>	<b>\$21,893.79</b>	<b>\$16,216.01</b>	<b>\$13,615.71</b>	<b>\$16,430.15</b>	<b>\$15,458.49</b>

2013 TOTAL REVENUE (to date)                      \$265,091.42

#### 4th Quarter 2013 - Individual Room Usage

ROOM	Program Usage	Rental Usage
Pine Room	153	31
Oak Room	7	53
Hickory Room	86	26
Spruce Room	127	29
Maple Room	12	31
Lounge	55	N/A
<b>Total Usage</b>	<b>440</b>	<b>170</b>

Paid Rentals	19%	4%
Non	9%	2%
	72%	28%
	100%	



## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Paula Rahn  
**SUBJECT:** Request for Approval of Donation from Cellcom\*

---

Staff is requesting approval to accept a donation of two cell phones from Cellcom (valued at \$500) to be used at Summer Day Camp this upcoming season.

Thank you for your time and consideration.

**ATTACHMENTS:**

- Memorandum Cellcom Optimists 2014(PDF)

# Memorandum

To: Board of Park Commissioners

From: Cindy Lee, Activity Coordinator

Date: January 28, 2014

Re: Approval to Accept Donation from Cellcom, De Pere Optimist Club

---

The memo is to seek the Board of Park Commissioner's approval for the De Pere Community Center to accept a donation of the use of two cell phones and cell phone service for Summer Day Camp, valued at \$500 total. The phones would be used from June 9, 2014 – August 15, 2014. Each camp location would have use of one phone.

Cellcom would be recognized in camp information supplied to parents.

We are also seeking the Board of Park Commissioner's approval for the De Pere Community Center to accept a donation of \$500 from the De Pere Optimist Club towards t-shirts for our Summer Day Camp.

The Optimist Club would be recognized as a sponsor of our t-shirts with their logo on the back of the shirts.

Thank you for your time and consideration.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

---

**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Marty Kosobucki

**SUBJECT:** Request for Approval of Donation from De Pere Optimist Club for Summer Day Camp\*

---

Staff is requesting approval to accept a donation of \$500 from the De Pere Optimist Club towards t-shirts for Summer Day Camp.

Thank you for your time and consideration.

**ATTACHMENTS:**

- DEPERE OPTIMIST DONATION (PDF)

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Thank you for your time and consideration.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Stephanie Schlag

**SUBJECT:** New Parks, Recreation and Forestry Event: Big Rig Gig--Staff Update

On Friday, May 16, 2014 from 10:00am-12:00pm, with the assistance of the De Pere Public Works Department, De Pere Fire Department, and the De Pere Police Department, the De Pere Park, Recreation and Forestry Department would like to host a big truck event (Big Rig Gig) at the De Pere Ice Center & Perkofski Boat Launch Parking Lot. This free event will be a great hands-on opportunity for pre-school age children (ages 1-5) with a parent/guardian. Kids will get to sit in the driver's seat, honk the horn, hold the steering wheel and have their pictures taken while doing so. The location chosen offers the best logistical location that offers parking for the participants as well as parking of the large vehicles. Outside businesses will also be contacted for an opportunity to participate in the event. City vehicles may include: garbage truck, dump/plow truck, fire engine, police car, ambulance, and others.

The purpose of this event is to offer a fun, free event that offers an opportunity for the young participants to learn about the different vehicles that are in our community and the people who drive and operate them.

The event has been presented and reviewed by the City Attorney, to her approval. The attached participation form has been reviewed and approved for use by the City Attorney for outside participants and will accompany a letter to introduce the event.

**Information briefing for the event:**

**Date:** Friday May 16<sup>th</sup>, 2014

**Location:** De Pere Ice Center & Perkofski Boat Launch Parking Lot

**Time:** 10:00am-12:00pm

**Purpose:** The purpose of this event is to offer a fun, free event that offers an opportunity for multiple City departments and outside groups to come together and showcase equipment and be used as a learning opportunity for the young participants.

**Registration:** All parents will need to complete an event registration/liability form.

**Staff:** Each truck will be staffed at a minimum with one staff person or owner (outside participant)

**Additional Information:**

- Barricades will be placed around the event parking lot. Vehicles and trailers wishing to use the boat launch will still have access to the boat launch.

- Parking is available at the De Pere Ice Center as well as through the former camp grounds. Currently there are no events scheduled at the Brown County Fairgrounds so additional parking may be available near the fairground buildings (if needed).
- Restrooms are located in the restroom facility near the boat launch.
- Promotion of event to include: emails to all parents of participants ages 1-5 in our registration database, social media, press releases, media community calendars, program guide, flyers to library

Attachments:

Event Map

Outside Participation Form

**ATTACHMENTS:**

- Big Rig Gig Event Map (PDF)
- Vendor Participation Form Big Rig Gig (PDF)



Attachment: Big Rig Gig Event Map (1816 : Big Rig Gig Event--Staff Update)

Big Rig Gig Event Map



**BIG RIG GIG!**

# BIG RIG GIG! PARTICIPATION FORM

Please return form by April 25, 2014  
To: De Pere Parks, Recreation and Forestry Department  
Attn: Stephanie Schlag  
925 S. Sixth St.  
De Pere, WI 54115

**BUSINESS NAME:**

**BUSINESS ADDRESS:**

**PHONE:**

**CONTACT'S NAME:**

**PHONE:**

**EMAIL:**

**NAME OF INSURANCE PROVIDER:**

**AMOUNTS OF COVERAGE:**

**VEHICLE DESCRIPTION:**

**DIMENSIONS OF VEHICLE:**

**\*EMPLOYEE'S NAME ACCOMPANING VEHICLE:**

\* Please note you will be required to have one employee present with each vehicle.

**VEHICLE DESCRIPTION:**

**DIMENSIONS OF VEHICLE:**

**\*EMPLOYEE'S NAME ACCOMPANING VEHICLE:**

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**DIMENSIONS OF VEHICLE:**

**\*EMPLOYEE'S NAME ACCOMPANING VEHICLE:**

\* Please note you will be required to have one employee present with each vehicle.

Attachment: Vendor Participation Form Big Rig Gig (1816 : Big Rig Gig Event--Staff Update)

**Thank you for your participation in our BIG RIG GIG event.**

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

---

**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Marty Kosobucki  
**SUBJECT:** Celebrate 2014

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Review Celebrate request.

**ATTACHMENTS:**

- Celebrate 2014 (PDF)



## The Celebrate Committee, Inc.

*Organizers of*

### Celebrate De Pere

905 George Street #138 De Pere, WI 54115

[www.celebratedepere.com](http://www.celebratedepere.com)

September 30, 2013

#### Board of Directors:

Brenda Gauger  
President  
920-336-9558  
Cell: 920-366-3869

Carl Castelic  
Vice President  
920-227-3364

Gerard Ambrosius  
Treasurer  
920-336-7980  
Cell: 920-362-7900

Kristina Ambrosius  
Treasurer  
Cell: 920-883-9227

Mark Hubert  
Member-at-Large  
Cell: 920-713-1443

Dennis Koltz  
Member-at-Large

Rick Steeber  
Member-at-Large

City of De Pere  
Attn: Parks Board of Directors  
925 S. Sixth Street  
De Pere, WI 54115

Dear Members of the Parks Board;

We, The Celebrate Committee, Inc., organizers of the Celebrate De Pere festival, request the use of Voyageur Park for the Celebrate De Pere 2014 festival.

We would need Voyageur Park on Thursday and Friday, May 22<sup>nd</sup>, and May 23<sup>rd</sup>, for setup, May 24<sup>th</sup>, 25<sup>th</sup>, & 26<sup>th</sup>, for the festival and Tuesday, May 27<sup>th</sup>, for cleanup.

We would honor the same terms and conditions as stipulated in past year's agreements and contracts.

We also would ask if the Park Board of Directors would again consider waiving the park fees for the 2014 event if we are awarded the use of Voyageur Park.

The Celebrate Committee, Inc. would again like to thank Marty Kosobucki, Don Melichar and the entire Park Staff along with Scott Thoresen and his staff for all their help during the past 2013 festival. The park and city staff is a pleasure to work with and their dedication has not gone unnoticed and their assistance is greatly appreciated! Also attached is a letter outlining the recipients and the total dollar amount raised from the 2013 Celebrate De Pere festival. If anyone has any questions, please contact any one of the Board of Directors listed at left.

Thanking you in advance for your consideration.

The Celebrate Committee, Inc.



# The Celebrate Committee, Inc.

*Organizers of*

## Celebrate De Pere

905 George Street #138 De Pere, WI 54115

[www.celebratedepere.com](http://www.celebratedepere.com)

### Board of Directors:

Brenda Gauger  
President  
920-336-9558  
Cell: 920-366-3869

Carl Castelic  
Vice President  
Cell: 920-227-3364

Kristina Ambrosius  
Secretary  
Cell: 920-371-3740

Gerard Ambrosius  
Treasurer  
920-336-7980  
Cell: 920-362-7900

Mark Hubert  
Member-at-Large  
Cell: 920-713-1443

Dennis Koltz  
Member-at-Large  
Cell: 920-265-5434

Rick Steeber  
Member-at-Large  
Cell: 920-639-6300

### 2013 Charitable Donations

De Pere VFW Post 2113  
De Pere VFW Post 2113 Aux  
DePere Kiwanis  
Hometown Vet/Desert Vets  
Rebuilding Together-Green Bay  
Old Glory Honor Flights  
Marine Corps Reserve Assn.  
NWTC Police Academy  
Globe Police Academy  
East De Pere Grad Bash  
West De Pere Grad Bash  
Boy Scout Troop #1038  
De Pere Historical Society  
Wings Over WI-Marina Project  
Altrusa House  
Freedom House Ministries  
City of De Pere Dog Park  
City Of De Pere Rec Scholarship  
City of De Pere Rec Department  
Bay Area Humane Society  
Kress Library  
Syble Hopp School  
CP Center, Inc.  
NEW Community Shelter  
Dave and Tahja Breecher Family  
True Pro Electrical Union  
CASA  
YWCA  
Connect Inc A Cancer  
Kids In Motion  
Animal Foundation & Pet Pantry  
Camp Daniel  
OLOL School  
Ben Gasparick Cancer Benefit

### 2013 Non-Profit Tents

DePere Softball Association  
DePere Youth Hockey  
Desert Veterans of Wisconsin  
Tau Kappa Epsilon  
De Pere Lions Club  
Wisconsin Tavern League  
De Pere Wrestling  
Hope Luthern Church  
West De Pere Booster Club

### 2013 Support Organizations

Women of the Moose  
West De Pere Women's Soccer Booster Club  
De Pere Volunteer Firefighters  
Boy Scout Troop #1038

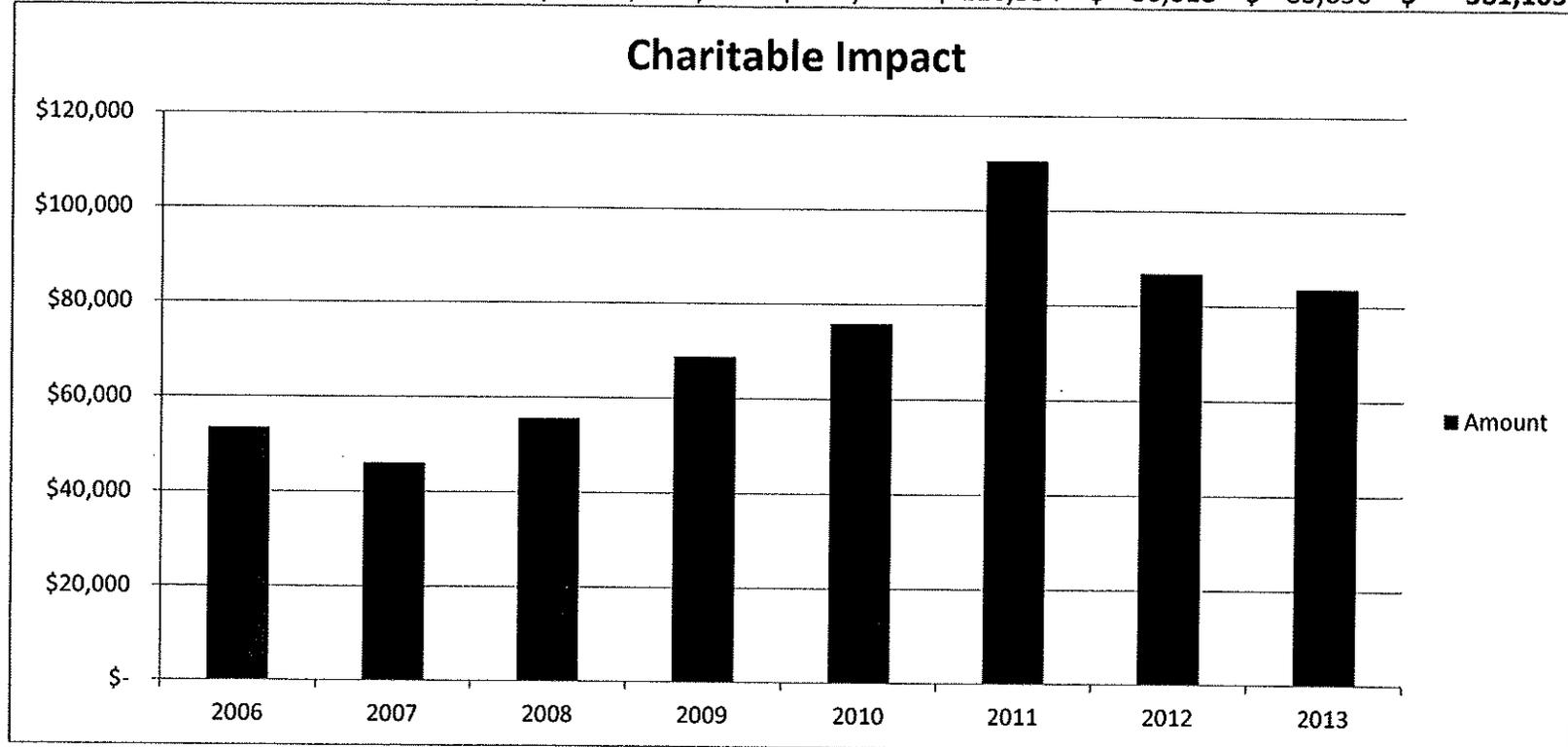
### Total Donation Amount:

\$83,690.00



## Celebrate De Pere Charitable Impact

	2006	2007	2008	2009	2010	2011	2012	2013	Grand Total
Amount	\$ 53,488	\$ 46,159	\$ 55,648	\$ 68,847	\$ 75,921	\$ 110,534	\$ 86,818	\$ 83,690	\$ 581,105



## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

**MEETING DATE:** February 20, 2014

**DEPARTMENT:** Parks, Recreation & Forestry

**FROM:** Stephanie Schlag

**SUBJECT:** Parkour Program to be Offered Summer and Fall 2014--Staff Update

This summer and fall the Parks, Recreation and Forestry Department will be offering a new program for youth ages 8 and up at VFW and Voyageur Parks, called parkour. Parkour is a newly growing activity that teaches participants to run faster, jump farther and climb higher by using the location and environment around them as the training ground. The class benefits include functional strength, physical conditioning, balance, creativity, control and looking beyond the traditional use of objects. The program is currently offered in Green Bay and Appleton and more municipalities in the southern part of Wisconsin. The great appeal for participants is it is a non-traditional, non-organized sport which, once they have obtained the skills, they can do on their own time for free. The appeal for municipalities is it allows another opportunity for our youth to be outside, be active, and help grow their appreciation for our parks.

The instructor is and has been teaching parkour at a local YMCA and for the City of Appleton. He is certified through ADAPT (Art du Deplacement And Parkour Teaching) Qualification Program. It is the world's first and only recognized parkour coaching qualification.

The program has been presented and reviewed by the City Attorney, to her approval with use of an updated participation form.

To generate interest and answer questions, we will be hosting 2 free workshops before the program begins in June.

Workshop 1: Saturday, May 31, 2014 10-11am, Voyageur Park

Workshop 2: Saturday, June 7, 2014 10-11am, VFW Park

**Summer and Fall Program Information and Dates**

Tuesdays, June 10- July 15 at VFW Park (6 weeks)

10:00-11:00am 8-15 years

4:30-5:30pm 16+ years

Registration Fee: \$25 Resident / \$40 Non-Resident

Tuesdays, July 22-August 26 at Voyageur Park (6 weeks)

10:00-11:00am 8-15 years

4:30-5:30pm 16+ years

Registration Fee: \$25 Resident / \$40 Non-Resident

Mondays, September 8-October 20 at Voyageur Park (7 weeks)

4:30-5:30pm 8+ years

Registration Fee: \$30 Resident / \$45 Non-Resident

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Marty Kosobucki  
**SUBJECT:** WPRA Membership

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Report to Park Board Members they are now members of Wisconsin Parks and Recreation Association.  
No attachment.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Marty Kosobucki  
**SUBJECT:** De Pere Ice Center - Zamboni Replacement

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Report on replacement of Zamboni.  
No Attachment.

## City of De Pere, Wisconsin

**Request For Board of Park Commissioners Action**

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**MEETING DATE:** February 20, 2014  
**DEPARTMENT:** Parks, Recreation & Forestry  
**FROM:** Marty Kosobucki  
**SUBJECT:** Riverwalk Review

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Review of Riverwalk donations and funding.

**ATTACHMENTS:**

- Funding from Joe Revised 2014 (PDF)

Updated 1/23/14

City of De Pere  
RIVERWALK PIER FUND

	2007	2008	2009	2010	2011	2012	2013	Total
<b>REVENUES</b>								
Donations	\$ 1,503.68	\$ 175,725.00	\$ 2,000.00	\$ 37,618.92	\$ 97,800.00	\$ 438,252.16	\$ 262,372.02	\$ 1,015,271.7
Borrowing						\$1,015,000.00		1,015,000.0
State Grants					306,845.50	523,430.95	714,188.20	1,544,464.6
Outstanding Pledges								193,000.0
<b>Total</b>	<b>1,503.68</b>	<b>175,725.00</b>	<b>2,000.00</b>	<b>37,618.92</b>	<b>404,645.50</b>	<b>1,976,683.11</b>	<b>976,560.22</b>	<b>\$ 3,767,736.4</b>

<b>EXPENDITURES</b>								
Marty Kosobucki	1,503.68							1,503.6
Mike Walsh	121.95							121.9
US Army Corps of Engineers	850.00							850.0
Graef, Anholt, Schloemer		74,283.43						74,283.4
Borrowing Costs						15,000.00		15,000.0
GRAEF			3,042.07	24,039.00	97,505.00	80,223.36	44,048.95	248,858.3
Robb Memmaerts		275.00						275.0
Arketype, Inc		500.00				639.33		1,139.3
Steiro Appraisal Service				6,000.00				6,000.0
Thilmany Purchase				72,530.44				72,530.4
United Sign						263.85	251.55	515.4
Christopher Langenfield						350.00		350.0
Badgerland Printing					2,056.44	21.10	28.06	2,105.6
Pack-in-Ship					139.88	1,164.75		1,304.6
Jahnke General Contractors						1,808,964.20		1,808,964.2
Zenith Tech, Inc.						1,099,800.00	114,903.16	1,214,703.1
De Pere Hardware						32.97		32.9
Valley Advertising						253.47		253.4
Fox River Navigational Auth.						18,165.00		18,165.0
Desert Vets of Wisconsin						200.00		200.0
Miller & Associates						1,913.00		1,913.0
Petty Cash						34.65		34.6
C/C					138.61	122.82		261.4
Celebrations Party							1,905.54	1,905.5
Fastsigns - Green Bay							97.50	97.5
Wi Regional Security							186.00	186.0
AAA Sanitation							685.00	685.0
Hercules Poly Inc							603.16	603.1
Thomas Electric							550.00	550.0
Weso Distributing							208.40	208.4
Pro Sound LLC							2,000.00	2,000.0
Menards							32.40	32.4
GAT Supply							31.29	31.2
Martell Construction							5,687.50	5,687.5
Orde Sign Graphics							27,614.85	27,614.8
<b>Total</b>	<b>2,475.63</b>	<b>75,058.43</b>	<b>3,042.07</b>	<b>102,569.44</b>	<b>99,839.93</b>	<b>3,027,148.50</b>	<b>198,833.36</b>	<b>3,508,967.3</b>

Attachment: Funding from Joe Revised 2014 (1797 : Riverwalk Review)