



Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Minutes

Thursday, September 19, 2013

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Larry Lueck	Aldersperson	Excused	
Michael Donovan	Aldersperson	Present	
Lisa Rafferty	Aldersperson	Present	
Sue Schinkten	Board Member	Present	
Bill Volpano	Board Member	Present	
Rod Kowalczyk	Board Member	Present	
George Brown	Board Member	Present	

II. Action Items

1. Acceptance of Board of Park Commissioners Minutes 8-29-13

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Donovan, Aldersperson
SECONDER: Bill Volpano, Board Member
AYES: Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED: Larry Lueck

2. Recommendation from the Board of Park Commissioners to accept \$250 donation from Celebrate De Pere for De Pere Dog Park.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rod Kowalczyk, Board Member
SECONDER: Sue Schinkten, Board Member
AYES: Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED: Larry Lueck

3. Recommendation from the Board of Park Commissioners to accept \$250 Donation from Celebrate De Pere Committee for the Recreation Department.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Sue Schinkten, Board Member
SECONDER: Lisa Rafferty, Aldersperson
AYES: Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED: Larry Lueck

4. Recommendation from the Board of Park Commissioners to accept \$250 donation from The Celebrate Committee, Inc. to The Recreation Scholarship Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bill Volpano, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

5. Approve donation proposal from Jim Kneiszel to construct a family style disc golf course in Legion Park.
Sue Schinkten made a motion to open the meeting at 6:33 p.m., seconded by Rod Kowalczyk.

Jim Kneiszel spoke with the board about the Disc Golf Course at Legion Park. Jim reviewed the map with the board members. Jim stated he was at the board meeting as a citizen and not an alderperson.

George Brown asked if anyone from the board or the audience had questions for the Jim Kneiszel in regard to the Disc Golf Course.

Several members from the board asked Jim Kneiszel questions in reference to the golf course.

Polly Worthington, Dennis Rhodes, Gavin Merable, Danielle Gagney and John Kleuskens had concerns about the Disc Golf Course at Legion Park and spoke against the item.

Mike Fleck, Dan VanStraten, Bob Heuvelmans and Corey Schebring spoke in favor of the Disc Golf Course at Legion Park.

Robert Brennan from the Green Bay Disc Golf Association, who would possibly be helping with the installation of the Disc Golf Course spoke with the members and parties attending the meeting about the course, concerns and the construction.

Bill Volpano made a motion to close the meeting at 7:50 p.m., seconded by Sue Schinkten.

George Brown asked for questions from the board. Marty Kosobucki answered questions from the board.

Sue Schinkten made a motion to open the meeting at 7:59 p.m., seconded by Lisa Rafferty.

Robert Brennan brought in a basket that would be used for the Disc Golf Course and displayed it for the board. Robert also took questions from the board and any parties attending the meeting.

Sue Schinkten made a motion to close the meeting at 8:05 p.m., seconded by Rod Kowalczyk.

Mike Donovan made a motion to send the Disc Golf Course at Legion Park back to staff, seconded by Lisa Rafferty. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Lisa Rafferty, Alderperson
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

6. Recommendation from the Board of Park Commissioners to approve the donation from SEEDS to place interpretive sign next to Native Plant Garden in Voyageur Park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

7. Approval for Revision of Computer/Internet Use Policy Guidelines for Public Computer Workstations at De Pere Community Center
Sue Schinkten made a motion to approve the revision of the Computer/Internet Use Policy Guidelines for Public Computer Workstations at De Pere Community Center with the changes to wording under printers to state any valid form of issued Identification, seconded by Rod Kowalczyk. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

8. Recommendation from the Board of Park Commissioners to approve \$4300 from the Parkland Dedication Fund to fund wetland delineation and land transfer for Dog Park. Jeff Bahling from the Rettler Corporation spoke with the board and took questions from the board in reference to the Dog Park Master Plan.

Sue Schinkten made a motion to open the meeting at 8:36 p.m., seconded by Rod Kowalczyk.

Mike Stumpf from the Dog Park Committee spoke with the board about the master plan and took questions from the board members in reference to the Dog Park.

Rod Kowalczyk made a motion to close the meeting at 8:42 p.m., seconded by Sue Schinkten.

Sue Schinkten made a motion to request \$4300 from the Parkland Dedication Fund to fund the wetland delineation study and land transfer fee, seconded by Rod Kowalczyk. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, George Brown
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

9. Review Master Plan options for Optimist Park and make recommendations for one plan. Jeff Bahling from the Rettler Corporation spoke with the board reference to the Optimist Park Master Plan. Jeff took questions from the board members.

Rod Kowalczyk made a motion to open the meeting at 8:52 p.m., seconded by Sue Schinkten.

Jim Westerman of De Pere Rapides Soccer spoke to the board about his concerns in reference to the Optimist Park Master Plan.

Jeff Bahling answered questions in reference to the study.

Bill Volpano made a motion to close the meeting at 9:04 p.m., seconded by Sue Schinkten.

George Brown made a motion to refer the options for Optimist Park Master Plan back to staff, seconded by Sue Schinkten. Motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	George Brown, Board Member
SECONDER:	Sue Schinkten, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

10. Resolution #13-123, Authorizing Fifth Amendment to Lease Agreement Between the City of De Pere and Humana Insurance Company.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	Rod Kowalczyk, Board Member
AYES:	Donovan, Rafferty, Schinkten, Volpano, Kowalczyk, Brown
EXCUSED:	Larry Lueck

III. Public Comment Period

None

IV. Future Agenda Items

None

V. Staff Updates

1. Braisher Park Playground
Construction of the Braisher Park Playground will begin on Tuesday, September 24, 2013. The construction will be done by Humana and the Green Bay Packers.
2. Southwest Park
Southwest Park will begin construction as soon as the required insurance certificates are received from the contractor.
3. Pony League Baseball Diamond
Marty Kosobucki reported the council backed the Park Board's recommendation to go with Southwest Park as the additional Pony League Diamond.

VI. Adjournment

Sue Schinkten made a motion to adjourn the meeting at 9:15 p.m., seconded by Rod Kowalczyk.

Respectfully submitted,
Debbie Zierson