

A meeting of the Board of Park Commissioners was held on Wednesday, March 19, 2008, 6:30 p.m. at the Municipal Service Center, 925 S. Sixth Street De Pere. Board members attending: Mike Donovan, George Brown, Kathy Van Vonderen, Jerome Daanen, Steve Nervegna. Excused Absence: Sue Schinkten. Absent: Bill Volpano.

1. **Minutes of the February 21, 2008 Board of Park Commissioners Meeting. Attachment.**

Mike Donovan moved to approve the minutes, seconded by Jerome Daanen. Motion passed.

2. **Letter of Communication.** Nothing presented.

3. **Consider agreement with West De Pere to run a pilot program in joining programming over the 2008 summer. Attachment.**

Mike Donovan moved to open the meeting, seconded by Kathy Van Vonderen. Motion passed. Paula Rahn, Community Center Manager, explained to the Board that the West De Pere School District and the Community Center would run a Summer Camp for 10 weeks in 2008. The joint effort will be a benefit for both the School District and the City. The School District would pay for staffing and the City would pay for the supplies. Kathy Van Vonderen moved to go back to regular session, seconded by Steve Nervegna. Motion passed.

Mike Donovan moved to approve the agreement between West De Pere and the City provided the City Attorney reviews and approves the contract language. Kathy Van Vonderen seconded the motion. Motion carried.

4. **Consider rental of fairgrounds for large event. Attachment.**

Steve Nervegna moved to open the meeting; seconded by Mike Donovan. Motion passed.

Tong Moua explained to the Board that last year they did not have their event at the Fairgrounds, but in previous years they had reserved the Fairgrounds for this weekend. Mr. Moua explained the activities planned for the weekend event. Mike Donovan moved to close the meeting, seconded by Steve Nervegna. Motion passed.

Steve Nervegna moved to approve their request for use of the City owned portion of the Fairgrounds May 9 thru May 12, 2008 provided a contract is signed, fees paid, a two million dollar certificate of insurance naming the City as certificate holder is in place well in advance of the event. Motion seconded. Motion passed.

5. **Acceptance of donations from Wal-Mart and Optimist Club. Attachment.**

Jerome Daanen moved to approve the donations, seconded by Mike Donovan. Motion passed.

6. **Consider waiving pool fees for Summer Day Camp participants.**

Steve Nervegna moved to approve the waiving of the pool fees, seconded by Kathy Van Vonderen. Motion passed.

7. **Consider request from Gerry Byrne to revise the replacement of Legion Score Shack. Attachment.**

Kathy Van Vonderen moved to open the meeting, Jerome Daanen seconded the motion. Motion passed. Jim Boyea, Paul Mason and Gerry Byrne explained to the Board

members that they would like to enhance the building serving as a score shack to perhaps include a concession area, restrooms, storage, as well as a score shack. Steve Nervegna moved to close the meeting, seconded by Mike Donovan. Motion passed.

Marty Kosobucki, Park Director, expressed that this is a good idea and would want the group to bring plans to the April Park Board meeting. The plan should include design, cost, funding, etc. The 2008 City budget only allows for \$30,000 for the score shack and the City would not be able to go beyond this commitment.

Kathy Van Vonderen moved to approve the concept and requests they return in April with a design, cost and funding. Steve Nervegna seconded the motion. Motion passed.

8. Consider using funds designated for internship to hire part-time assistant.

Jerome Daanen moved to recommend approval of the hiring of a part-time assistant for the Community Center, since there was no interest from any College student to do their internship with us this summer. Seconded by Kathy Van Vonderen. Motion passed.

9. Consideration to East River Pop Warner Football (ERPW) program to use green space for practice.

Steve Nervegna moved to allow Pop Warner to use the green space at Jim Martin for their practices provided Pop Warner understands no lining, no scheduling, etc. will be done by the Park and Recreation Department staff. Motion seconded by Kathy Van Vonderen. Motion passed.

10. Staff updates.

- a. Southwest Park Shelter – bids will be reviewed by Staff and the Board may want to have a special Park Board meeting on April 8, to approve the bids and have it forwarded to April 15 Council meeting.
- b. Kiwanis Park Sledding Hill – found out fill is not available. Job postponed for now.
- c. Legion Pool Building Floor – project complete, very nice job.
- d. Vehicle – Hybrid vehicle should be delivered within two weeks.
- e. Diamond Groomer – ordered, will be delivered soon.
- f. Scholarship Fund – this fund will be for people in need of financial assistance. Staff is working on details for the fund.

Marty also informed the Board we are receiving complaints from our Coed Softball league as to why they have to play at Humana Park rather than at VFW field. Staff is looking at some options to try and accommodate their request.

11. Public Comment Period – None

12. Future Agenda Items.

- a. Legion Park Score Shack

13. Adjournment.

George Brown and the Board of Park Commissioners would like to formally thank Jerome Daanen for his dedication to the City and specifically the Park Board which he served on for 20 years.

Jerome Daanen moved to adjourn the meeting, Kathy Van Vonderen seconded the motion. Motion carried. The meeting ended at 7:20 p.m.

Lou Ann Zeamer, Secretary