PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84, Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Board of Public Works of the City of De Pere will be held on Monday, January 7, 2008 at 7:30 p.m. in the **Council Chambers of the City Hall.**

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

PRELIMINARY AGENDA FOR SAID MEETING:

- 1. Roll Call.
- 2. Approve minutes of the special meeting held on November 30, 2007, which were previously forwarded to Board Members.
- 3. Approve minutes of the special meeting held on December 10, 2007, which were previously forwarded to Board Members.
- 4. Approve proposal received from RNOW for the purchase of four (4) new garbage/recycle trucks, in the amount of \$716,680.00.
- 5. Authorize to bid Public Works projects.
- 6. Approval of request by St. Norbert College.
- 7. Public Comment
- 8. Future Agenda Items

Scott J. Thoresen, P.E. Public Works Director

AGENDA SENT TO:

Alderpersons
Mayor
Clerk's Office
Bulletin Boards
Lee Schley
Karen Heyrman
De Pere Journal
Green Bay Press Gazette
TV and Radio Stations
De Pere Area Business Alliance
North American Communications
WI Public Service Corporation
Ms. Diane Hockers, 429 S. Ninth St., De Pere 54115

Any person wishing to attend who, because of disability, requires special accommodation should contact the office of the Clerk-Treasurer at 339-4050 by noon on the day of the meeting so that arrangements can be made.

BOARD OF PUBLIC WORKS

ROLL CALL

Date:		
MAYOR WALSH ALDERPERSON ARNOLD ALDERPERSON DONOVAN ALDERPERSON DUNLOP ALDERPERSON ROBINSON	Present	Absent
SCOTT THORESEN, DIRECTOR OF PUBLIC WORKS LEE SCHLEY, CITY ENGINEER DOREAN SANDRI, PUBLIC WORKS SECRETARY		
OTHERS PRESENT:		

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Friday, November 30, 2007 at 10:00 A.M. at the Municipal Service Center, 925 S. Sixth Street, De Pere, WI.

1. Roll Call.

Members present on roll call: Mayor Walsh (joined the tour at 10:40 A.M.), Alderpersons Arnold, Donovan, Dunlop, and Robinson.

Members absent on roll call:

Others present: Scott Thoresen, Director of Public Works, John Heesaker, Street Superintendent, and Dorean Sandri, Public Works Secretary.

2. Tour of One Source Recycling Center in Hobart.

Mike Tomashek and Nelson Dos Reis of One Source Recycling of WI, LLC met the Board members and conducted the tour of their facility. Discussions ensued during the tour.

A motion to adjourn the meeting was made at 11:00 A.M. by Mayor Walsh seconded by Alderperson Dunlop, and unanimously approved.

SCOTT J. THORESEN, P.E. DIRECTOR OF PUBLIC WORKS

BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held on Monday, December 10, 2007 at 7:30 P.M. in the Council Chambers at City Hall.

1. Roll Call.

Members present on roll call: Mayor Walsh, Alderpersons Arnold, Donovan, and Robinson. Alderperson Dunlop arrived at 7:41 P.M.

Members absent on roll call: No members were absent.

Others present: Scott Thoresen, Director of Public Works, Lee Schley, City Engineer, Dorean Sandri, Public Works Secretary, and Alderperson Castelic.

2. Minutes.

Minutes of the November 12, 2007 regular meeting previously forwarded to members of the Board were presented. A motion to approve the minutes was made by Alderperson Robinson seconded by Alderperson Donovan and unanimously approved.

3. Traffic/Parking Review Team Meeting Minutes from November 13, 2007.

a & b. Naming of public lot on the northeast corner of Wisconsin and S. Broadway; and review request for additional long-term parking in the Mission Square Lot.

A motion to recommend naming the public lot on the northeast corner of the roundabout the "South Mission Square Lot as well as designating the seven (7) parking stalls of the new lot on the north side as long-term parking stalls was made by Mayor Walsh seconded by Alderperson Donovan and unanimously approved.

c. Request to review parking and enforcement of the "RDS" public parking lot and lease agreements located north of Williams St., east of Broadway and south of Cass St. (immediately north of the ShopKo parking lot).

A motion to refer back to staff was made by Alderperson Donovan seconded by Alderperson Arnold and unanimously approved.

Request for additional long-term parking in Marquette Square (behind the Lee Building).
 The Traffic/Parking Review Team tabled this item.

A motion to refer item d back to staff was made by Alderperson Donovan seconded by Mayor Walsh and unanimously approved.

e. Request by east side businesses to review current parking lot enforcement efforts and consider increasing the current 2-hour parking restriction in the public lots and street parking.

A motion to refer item e back to staff was made by Alderperson Donovan seconded by Mayor Walsh and unanimously approved.

f. Perrot Square long-term parking request.

A motion to refer item f back to staff was made by Alderperson Donovan seconded by Mayor Walsh and unanimously approved.

g. Request for additional long-term parking 300 block of Main Ave. north alley (east of existing long-term parking behind Luna Café).

A motion to refer request for additional long-term parking 300 block of Main Ave. north alley (east of existing long-term parking behind Luna Café) back to staff was made by Alderperson Robinson seconded by Alderperson Donovan and unanimously approved.

h. Request to remove 2-hour parking restriction in the 100 block of N. Michigan St.

A motion to remove the 2-hour barking restriction in the 100 block of N. Michigan St. was made by Alderperson Donovan and seconded by Alderperson Arnold. This motion was denied. After discussion, a motion to refer 2-hour parking restriction in the 100 block of N. Michigan St. back to staff was made by Mayor Walsh seconded by Alderperson Dunlop and unanimously approved.

i. Request to post additional speed limit signs on the Claude Allouez Bridge.

A motion to deny the request to post additional speed limit signs on the Claude Allouez Bridge was made by Alderperson Dunlop and seconded by Alderperson Robinson. After discussion, Alderperson Dunlop amended his motion and brought forth a motion to deny the request to post additional speed limit signs and consider adding temporary orange flags to the speed limit signs already posted on the Claude Allouez Bridge. Motion was seconded by Alderperson Robinson and unanimously approved.

j. Bicycle operation on the Claude Allouez Bridge.

A motion was made to remove "no bikes on north side of bridge" from the City ordinance by Alderperson Donovan seconded by Alderperson Dunlop and unanimously approved.

k. Pedestrian safety in the roundabout and west end of the bridge.

Lee Schley, City Engineer, indicated this would be looked into further and brought back to the Board if a solution is found.

l. Installation of no turn on red signs on Reid St. at Third St.

This item was removed from agenda.

m. Request for ordinance for yield signs in all City roundabouts.

A motion to adopt an ordinance to recognize the yield signs at all City roundabouts was made by Mayor Walsh seconded by Alderperson Dunlop and unanimously approved.

n. Request to review the need for an all-way stop at Webster St. and Chicago St.

A motion to leave Webster St. and Chicago St. "as is" was made by Alderperson Dunlop seconded by Alderperson Donovan and unanimously approved.

o. Burgoyne Court Parking/Pedestrian concern.

Lee Schley, City Engineer, indicated since parking is allowed on both sides of Burgoyne Court the school buses are not able to make the turn to pick up the children at the end of the court so the children must walk to Ninth St. for the bus. He indicated this is creating a pedestrian hazard, as there are no sidewalks. He also indicated there is increased vehicle traffic since there are three (3) residential care facilities on Burgoyne Court.

A motion to open the meeting was made by Alderperson Donovan seconded by Mayor Walsh and unanimously approved.

Mr. Robert Rank, 1708 Burgoyne Court, indicated a bus is not able to drive down the street with cars parked on both sides. He also indicated a fire truck and/or ambulance would have problems driving down the street with cars parked on both sides.

A motion to return to regular order was made by Alderperson Donovan seconded by Alderperson Arnold and unanimously approved.

A motion to contact Lamers to see if they will drive down Burgoyne Court if parking was restricted; restrict parking on the southwest side of Burgoyne Court through the winter; and consider sidewalks in the summer was made by Mayor Walsh seconded by Alderperson Dunlop and unanimously approved.

p. Request for "deaf child at play" sign(s) on St. Bernard St.

A motion to install "deaf child at play" sign(s) on N. St. Bernard St. was made by Alderperson Donovan seconded by Alderperson Dunlop and unanimously approved.

4. Discuss Warning Lights for Pedestrian Crossings - Alderperson Dunlop.

A motion to bring the purchase of two (2) LED pedestrian crossing signs to the Common Council using funds from the Contingency Fund was made by Alderperson Dunlop seconded by Alderperson Donovan and unanimously approved.

8. Public Comment.

There were no public comments.

9. Future Agenda Items.

Alderperson Robinson would like to know if the Mission Square Parking Lot is going to be fixed up (i.e. taking out sitting area, etc.), and also feels it is worth looking at doing a pedestrian safety campaign.

Alderperson Dunlop would like to have a discussion on whether or not the City Council should have full autonomy on naming City streets.

Alderperson Donovan would like an investigation be done to see if the railroad can install directional horns that are automatic.

A motion to adjourn the meeting was made at 9:17 P.M. by Mayor Walsh seconded by Alderperson Dunlop and unanimously approved.

SCOTT J. THORESEN, P.E. DIRECTOR OF PUBLIC WORKS

PUBLIC WORKS STAFF REPORT

January 3, 2008

By Scott J. Thoresen

SUBJECT:

Purchase four (4) new garbage/recycle trucks

ISSUE:

The 2008 budget allows for the purchase of four (4) new

garbage/recycle trucks.

DISCUSSION:

Staff advertised for four (4) new garbage/recycle trucks. Two (2) of the trucks will be for garbage and the other two (2) will be for single stream recycling.

Four (4) bids were received (see Summary). Two (2) of the bidders (Bruce Municipal Equipment, Inc. & Weyers Equipment, Inc.) did not meet the specifications. These bids were not considered.

In reviewing the other two (2) bids, the low base bid was RNOW in the amount of \$687,080.00 and the second low bid was McNeilus Truck and Manufacturing Co. in the amount of \$694,674.00.

There were also five (5) options included within the bid specifications that when added to the above base bids would total as follows: RNOW = \$716,680 and McNeilus Truck and Manufacturing Co. = \$703,874 (note - not all options given therefore their total options are less).

Staff further reviewed these bids and further found that RNOW has the following benefits that the other company does not provide:

- 1) Larger capacity truck by 3 C.Y. This will allow the ability to haul more recycle or garbage before having to dump.
- 2) The same truck is used in Allouez and Ashwaubenon, which will allow the communities to work together to stock and supply each other parts.
- 3) The other company did not offer all the options the City was looking for in the bid specifications.

FISCAL IMPACT: \$716,680.00 (\$900,000 was budgeted for in the 2008

budget).

Staff recommends purchasing the new garbage/recycle trucks from RNOW in the amount of \$716,680.00. RECOMMENDATION:

CITY OF DE PERE - BOARD OF PUBLIC WORKS PROPOSALS - E08-01 FOUR (4) 2008 OR CURRENT PRODUCTION YEAR AUTO LOADING REFUSE TRUCKS

TEM DESCRIPTION	BIDDER NO. 1	AMOUNT	BIDDER NO. 2	AMOUNT	BIDDER NO.3	AMOUNT	BIDDER NO. 4	AMOUNT
	Bruce Municipal Equipment, Inc				McNeilus Truck and Manufacturing Co.		Weyers Equipment, Inc.	
BASE BILL	(Body only)	\$415,560.00		\$773,080.00		\$792,484.08	\$792,484.00 New 2007	\$687,140.00
OPTIONAL TRADIS-INS: A. #80 - 1993 Peterbit 320		\$2,000.00		\$4,000.00		\$6,200.00		\$5.200.00
Rear loading split back packer IXPZL7OX4PD767465	A THE RESIDENCE AND A SECOND ASSESSMENT OF THE	APPARENT AND COMPANY AND COMPA					A THE STATE OF THE	
8 #81 1995 Lodat EVO-MAG20 Side loading refuse truck 11.9AF59B25K006968		\$2,000,00		\$2,000.00		\$2,300.00		\$2,300.00
C #84 - 2003 Mack LE 613 (Kann) Front loading recycling truck IM2ACD7C73MR08391		00'000'02\$		\$35,600,00		\$36,740.00		\$35,740.00
D. #85 : 1996 Mack LE 613 (McNeilus) Side loading recycling Inick 1M2AC07CXTM001581		\$5,000.00	A LITTURE AND THE ACT OF THE ACT	\$10,000,00		\$14,970.00		\$13,970.00
E. #88 - 2004 Peterbit 320 Witke Automated Refuse Fruck INP21.50X84D715320		\$20,000.00		\$35,000.00		\$37,600.00		\$36,600,00
TOTAL TRADE-INS		\$49,000.00		\$86,000.00		\$97,810.00		\$93,810.00
OPTIONS. 1. Plumbed grease header for remote fittings						_	Automatic grease system for	- Syra Bary
МИТИТЕЛЬНИКА ПОВЕТИТЕЛЬНИКИ В В В В В В В В В В В В В В В В В В		included		Standard on Body		Not included	DOWER ACTU	A.C. SEVI UNIVERSER
2. Led signal and flasher lights on body and chassis		included - Body	91	\$500.00/mack		Not Included		\$330.00/ruck
3. Five year transferable engine warranty		Chassis Dealer	, , , , , , , , , , , , , , , , , , ,	\$1,400,007mck	201	\$1,400.00/muck	Does not include Turbo or friectors	\$2,700.00/mck
4. Five year transferable warranty en transmission		Chassis Deafer	\$	\$900.00/mick		\$900.00/euck	10.000	\$1,960,06/ruck
5. Five year transferable warranty on all cylinders	9,	\$10,500,003ruck	\$	\$4,600,003 track	A-1	Not Included	Includes 2 year warranty on body	\$7,700.007ruck
TOTAL OPTIONS	9	\$10,500.00/mack	8	\$7,400.00/ruck	9,	\$2,300.004ruck		\$15,530.00/muck
2009 Peterfruit 120 Chasis (4)	1000			THE REAL PROPERTY OF THE PROPE	AND AND ADDRESS AND ADDRESS AT THE AT THE WASHINGTON	Andrew Andrew of Artist State 1 Andrew Andrew State 1		\$41,308.00 - 001 (act. in fotals
TOTALS (out including Options):		\$366,564,00		\$687,080.60	***************************************	\$694,674,00		\$593,330,00

PUBLIC WORKS STAFF REPORT

January 3, 2008

By Lee Schley

SUBJECT:

Authorization to Bid Public Works Projects

ISSUE:

This request is to get authorization to bid the various Public

Works projects budgeted for in 2008.

FISCAL IMPACT:

None.

RECOMMENDATION:

To grant authorization to bid the various Public Works

projects in 2008.

PROJECTS

08-01, SEWER GRADE

LOCATION	TYPE OF WORK	QUANTITY	CONST. COST
1) Cul-Ae-sac adjacent to USH "41"	SS, S, W, C&G, Det. Pond	5702/2000	\$741,000
2) Watermain Relay	W Relay	5,700	<u>\$427,400</u>
		TOTAL	\$1,168,400
08-02, CONCRETE SEAI	LING		
1) Colored Concrete Sealing	Sealing	50,000	\$30,000
08-03, SEWER LINING			
1) Sewer Lining	SS & S Lining	2,000	\$70,000
08-05, SIDEWALK & CO	NCRETE REPAIRS		
 Concrete Patch Curb Repair Ramps Repair 	Patch Repair New Repair	600 S.Y. 2,000 L.F. 32	\$40,000 \$50,000 \$27,500 <u>\$42,000</u>
		TOTAL	\$159,500
08-06 SOUTHWEST PA	RK ASPHALT		
 Binder/Surface Southwest Park 			\$150,000
08-07 ASPHALT			
 Asphalt Patch Resurfacing Surface 	Patch Overlay Surface	15,000 S.Y. 18,000 6,720	\$30,000 \$478,000 <u>\$127,700</u>
		TOTAL	\$635,700
08-10, LAWRENCE/GRA	NT RECONSTRUCTION		
1) Lawrence/Grant Intersection	Conc. Paving	1,900	\$736,500
08-11, CONCRETE PAVI	NG		
1) Cul-de-sac adjacent to	Cone. Paving	2,000	\$340,000

USH "41"

08-13, CRACKFILLING

1) Misc. Crackfill 64,000 \$75,000

08-15, SEWER TELEVISING

1) Misc. Tele. 40,000 \$40,000

08-17, SEWER REPAIR

1) Misc. Repair Misc. \$130,000

08-19, MUDJACK

1) Misc. Mudjack 1,500 \$736,500

PUBLIC WORKS STAFF REPORT

January 3, 2008

By Lee Schley

SUBJECT:

Request by St. Norbert College

ISSUE:

A) Jacobs Ct. Right of Way Vacation

B) College Ave. Right of Way Vacation

C) Occupancy Permit for Tunnel Under Third at Jacobs Ct.

Extended

DISCUSSION:

In order to construct the Mulva Library St. Norbert has the following requests:

- 1) To vacate the east end of Jacobs Ct. including the sidewalk extension to Third St. They will be required to maintain an easement over the water through the area.
- 2) To vacate the east end of College Ave. They will be required to maintain an easement over the water through the area. Plus, they will have to file a Letter of Credit to cover the cost of the cul-de-sac construction.
- 3) To provide an Occupancy Permit for a tunnel under Third at Jacobs Ct. extended. It will be necessary to provide a Hold Harmless Agreement allowing the City access to their utilities in the area of the tunnel.

FISCAL IMPACT:

None.

RECOMMENDATION:

- A) To grant the request for Jacobs Ct. right of way vacation requiring a watermain easement.
- B) To grant the request for College Ave. right of way vacation requiring a watermain easement and filing a Letter of Credit for construction cost of the cul-de-sac.
- C) To grant an Occupancy Permit for tunnel construction under Third requiring a Hold Harmless Agreement.



Mau & Associates 400 Security Blvd. Green Bay, WI. 54313 Phone: (920) 434-9670 Fax: (920) 434-9672

Email: brymer@mau-associates.com

December 27, 2007

Ken Pabich City of DePere 335 South Broadway DePere, WI 54115

RE: Jacobs Court right of way vacation...

Dear Mr. Pabich,

On behalf of St. Norbert College, we are applying for right of way vacation at the Easterly terminus of Jacobs Court. With the proposed development of the property to the North and East (St. Norbert College Library), the area will be re-configured. St. Norbert College currently owns the property to the North and South of the proposed right of way vacation and is also the party involved in the library development. We are following up the right of way vacation with a Certified Survey Map to combine the many parcels in the area owned by the same party and also to dedicate any necessary utility easements. If you have any questions or need any further information, please feel free to contact me directly.

Sincerely,

Rrad A Rumer



Mau & Associates 400 Security Blvd. Green Bay, WI. 54313 Phone: (920) 434-9670 Fax: (920) 434-9672

Email: brymer@mau-associates.com

December 27, 2007

Ken Pabich City of DePere 335 South Broadway DePere, WI 54115

RE: College Avenue right of way vacation...

Dear Mr. Pabich,

On behalf of St. Norbert College, we are applying for right of way vacation at the Easterly terminus of College Avenue. With the proposed development of the property to the South (St. Norbert College Library), the area will be re-configured. St. Norbert College currently owns the property to the North and South of the proposed right of way vacation and is also the party involved in the library development. We are following up the right of way vacation with a Certified Survey Map to combine the many parcels in the area owned by the same party and also to dedicate any necessary utility easements. If you have any questions or need any further information, please feel free to contact me directly.

Sincerely,

Brad A Rymer

Mau & Associates

January 2, 2008

City of DePere 335 South Broadway DePere, WI 54115 Ken Pabich

RE: St. Norbert College Utility Tunnel Request...

Dear Mr. Pabich,

tunnel at the intersection of Millar Street and Third Street. The utility tunnel will service the proposed Library located on the west side of Third Street. Please refer to the attached drawings for details. If you have any questions or need any further information, please contact Brian Beth from Performa or myself. On behalf of St. Norbert College, we are submitting a request to construct a utility

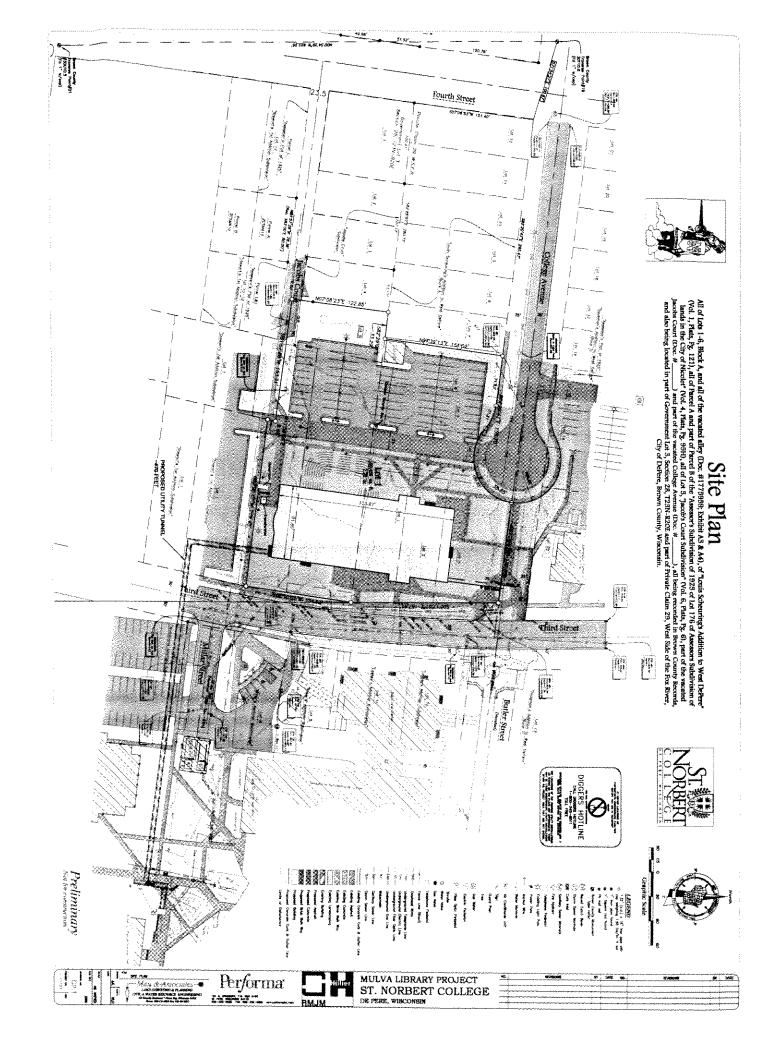
Sincerely, Kuid- Mutt

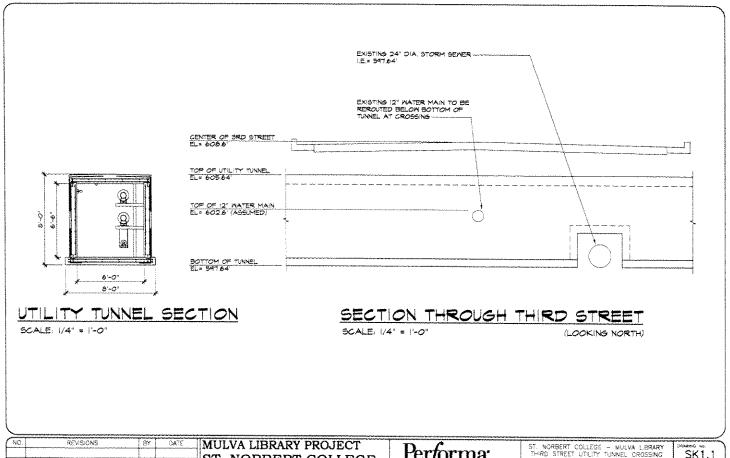
Krista Heath

C. Branch B. do Project Manager/Mechanical Designer

20 (w) (w) (v)

brianb@performainc.com





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Mau & Associates 400 Security Blvd. Green Bay, WI. 54313 Phone: (920) 434-9670

Fax: (920) 434-9672 Email: brymer@mau-associates.com

Mau & Associates

December 27, 2007

Ken Pabich City of DePere 335 South Broadway DePere, WI 54115

RE: St. Norbert College Certified Survey Map...

Dear Mr. Pabich,

On behalf of St. Norbert College, we are submitting this Certified Survey Map for approval from the City of DePere. We are also in the process of applying for right of way vacations of Jacobs Court and College Avenue. With the proposed development of this property (St. Norbert College Library), we felt that a Certified Survey Map would best clean up the many parcels owned by the same party and also dedicate any necessary utility easements. If you have any questions or need any further information, please feel free to contact me directly.

Sincerely,

Brad A. Rymer



Mau & Associates 400 Security Blvd. Green Bay, WI. 54313 Phone: (920) 434-9670 Fax: (920) 434-9672

Email: brymer@mau-associates.com

January 02, 2008

Ken Pabich City of DePere 335 South Broadway DePere, WI 54115

RE: College Avenue right of way dedication...

Dear Mr. Pabich,

On behalf of St. Norbert College, we are submitting the description and exhibit for the right of way dedication to complete the cul-de-sac at the Easterly terminus of College Avenue. With the proposed development of the property to the South (St. Norbert College Library), the area is being re-configured and a cul-de-sac is being constructed. St. Norbert College currently owns the property to the North and South of the proposed cul-de-sac and is also the party involved in the library development. If you have any questions or need any further information, please feel free to contact me directly.

Sincerely.

Brad A Rame

